



EAGLES AFTER SCHOOL ACTIVITIES

Dear Parents,

Welcome to Eagles After School Program for all EC students grades K-6! We are very excited to have the opportunity to serve you and your children. You may use our program on a consistent basis or simply as a drop-in option. From 3pm–6pm, your child can participate in a number of activities, enjoy a snack, and receive homework help.

One of the most exciting things about the program are the **clubs** we will be offering. We will be providing your child with the opportunity to learn skills in music, writing, language, sports and many more! We will be offering different clubs in tri-mesters throughout the year. See the clubs for the entire year on the pages following. In addition, we offer music lessons in violin and piano.

We want structure and variety in the After School Program; therefore our daily routine will be organized in the following way:

- 3:00-3:30 – playground/gym activities
- 3:30-3:45 – snack time
- 3:45-4:15 – homework and reading quiet time
- 4:15-5:00 – games, crafts, computers, and social time
- 5:00-6:00 – playground time (weather permitting)

If you would like to sign your child up, please fill out the attached application and return it to the elementary school office. If you choose to use the drop-in option, please send a note to your child's teacher or call the school office by 11:00 AM that day asking that your child attend the After School Program. Pick up is anytime between 3:00-6:00 pm.

If you have any questions, or if you would like more information, please do not hesitate to contact us at **973-432-4187** or the ECES office at **201-445-6150**. We look forward to seeing your children at Eagles After School.

Sincerely,

Michael McKinney
Director of Eagles After School



After School Application

After School Information

Student Information

Last Name:	First Name:
Age:	Current Grade
Date of Birth:	<input type="checkbox"/> Male <input type="checkbox"/> Female

Parent Information

Parents/Guardians:	Home Number:
Work Number:	Work Number:
Cell:	Cell:
Email:	Email:

After School Schedule – 3:00 PM – 6:00 PM

Days that your child will be attending After School

Monday	Tuesday	Wednesday	Thursday	Friday
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Occasional “drop in” users must notify the Elementary School office manager by 11:00 AM on the day that you plan to “drop in.”

Medical Information

Health issues we need to know:

Allergies:

Parent/Guardian Signature: _____ Date: _____

Policies & Procedures

Director: Mike McKinney

Assistant Director: Meg Roy¹

After School Phone after 3:00 PM: 973-432-4187

After School Pricing

\$8.50 per child/hour (15 minutes past the hour = 1 hr.)

\$12.50 per hour for two or more children from the same family

Payment Policy

Bi-Weekly charges will be billed by the Eastern Christian School Business office to your home. If the bill is consistently ignored and left unpaid, your child may not participate in the program.

Pick-Up Procedure

To ensure your child's safety, she/he may not leave the building unaccompanied. We require that you or an authorized adult enter the school through the main entrance. If you would please ring the door bell on the left side of the door. One of our After School staff will answer the door. If someone other than a parent will be picking up your child please notify the After School Director. All children must be signed out before they leave.

Late Pick-Ups

All after-school activities end at 6:00 PM. There will be an extension of grace for the first late pick up. After that there will an additional hour will be charged for every 5 minutes past 6PM (by the School's clock).

¹ This will be Meg Roy's first year as the Assistant Director of Eagles After School. She was also our Eagles Camps Director and did a fantastic job this summer. We are thrilled to have her join the team. She has degrees in education and is very qualified to work with elementary school students.