MONROE COUNTY
COMMUNITY SCHOOL CORPORATION
ENGAGE. EMPOWER. EDUCATE.

FORM C
PROFESSIONAL STAFF EVALUATION

MONROE COUNTY COMMUNITY SCHOOL CORPORATION

STAFF MEMBER MID-YEAR REPORT

NAME _____ SCHOOL _____

(Full Legal Name)

PRESENT ASSIGNMENT _____

TOTAL YEARS EXPERIENCE _____ TOTAL YEARS IN MCCSC _____

TOTAL YEARS IN PRESENT ASSIGNMENT _____

THIS FORM IS BEING USED FOR THE PURPOSE OF:

- ☐ STAFF MEMBER SELF-EVALUATION
- ☐ DRAFT OF REPORT BY ADMINISTRATOR FOR USE IN CONFERENCE
- ☐ MID-YEAR REPORT

DIRECTIONS: IN COMPLETING THIS EVALUATION FORM, THE EVALUATOR SHALL COMMENT DESCRIPTIVELY IN THE AREAS OF STRENGTH AND IMPROVEMENT. TO ASSIST THE EVALUATION, THE VARIOUS MCCSC JOB DESCRIPTIONS AND PERFORMANCE CRITERIA MAY BE USED AS INDICATORS.

This evaluation reflects visitations on these dates: _____

This evaluation reflects conferences on these dates: _____

NOTABLE STRENGTHS:

IMPROVEMENT NEEDED AND RECOMMENDATIONS:

AT THIS TIME, I BELIEVE THIS STAFF MEMBER:

- ☐ MEETS EXPECTATIONS
- ☐ NEEDS IMPROVEMENT

Signatures may not necessarily reflect agreement, but they should reflect awareness of the content of this report.

_____	_____	_____
Evaluator	Staff Member	Date

NOTE: Within TWO WEEKS staff members NOT in agreement with this report may submit a written rebuttal to be attached to Form C, Staff Member Mid-Year Report.

INST/GP-20 [ref: policy 3220]
(September 2013)