

FORM D PROFESSIONAL STAFF EVALUATION

MONROE COUNTY COMMUNITY SCHOOL CORPORATION STAFF MEMBER END-OF-YEAR REPORT

NAME SCHOOL
(Full Legal Name)
PRESENT ASSIGNMENT
TOTAL YEARS EXPERIENCE TOTAL YEARS IN MCCSC
TOTAL YEARS IN PRESENT ASSIGNMENT
THIS FORM IS BEING USED FOR THE PURPOSE OF:
☐ STAFF MEMBER SELF-EVALUATION ☐ DRAFT OF REPORT BY ADMINISTRATOR FOR USE IN CONFERENCE ☐ FINAL END-OF-YEAR REPORT
DIRECTIONS: IN COMPLETING THIS EVALUATION FORM, THE EVALUATOR SHALL COMMENT DESCRIPTIVELY IN THE AREAS OF STRENGTH AND IMPROVEMENT. TO ASSIST THE EVALUATION, THE VARIOUS MCCSC JOB DESCRIPTIONS AND PERFORMANCE CRITERIA MAY BE USED AS INDICATORS.
This evaluation reflects visitations on these dates: This evaluation reflects conferences on these dates:
NOTABLE STRENGTHS:
IMPROVEMENT NEEDED AND RECOMMENDATIONS:
I RECOMMEND THIS STAFF MEMBER FOR:
☐ CONTRACT RENEWAL IN CURRENT ASSIGNMENT ☐ CONTRACT RENEWAL WITH RE-ASSIGNMENT TO: ☐ CONTRACT TERMINATION
Signatures may not necessarily reflect agreement, but they should reflect awareness of the content of this report.
Evaluator Staff Member Date

NOTE: Within TWO WEEKS staff members NOT in agreement with this report may:

- 1. Submit a written rebuttal to be attached to Form D, Staff Member End-Of-Year Report.
- 2. Request a re-evaluation by another qualified evaluator under mutually agreed upon conditions.

INST/GP-20 [ref: policy 3220] (September 2013)