

<Sample Cover Letter>

Use your own words and language. This is just a possible format.

Date

(Coach's Name
Address
City, State Zip)

Dear (Coach's Name),

My name is Mike Jones and I am writing to you as a student-athlete because I would like to become a part of your men's lacrosse recruiting process. I am currently a junior at Potomac School, and with the completion of this current season, have played lacrosse for three years. I have been a starting midfielder for the last two years, and last year I lead the team in ground balls, assists, and goals. I am 6'3" and weight 180 pounds. I received All-League honors last year and was recently selected to the All-Met team.

As a member of the community, I have already gained over one hundred hours of community service volunteering at Sibley Hospital. I am also very involved in ceramics and have had several of my pieces displayed in local art exhibits. My other extracurricular activities include robotics, Model UN and varsity soccer.

My career goals remain undefined at this point, but math and science are my strong points. I look forward to college as a wonderful opportunity to pursue my education and to focus on my career development. I would also love to play lacrosse at the college level. I believe my skills and abilities could fit well into your program and enable me to contribute to the success of your highly regarded program.

I have enclosed my sports resume and a copy of our spring lacrosse schedule. I would appreciate receiving more information about your program. Thank you for your consideration. I look forward to hearing from you.

Sincerely,

Mike Jones

(Adapted from sample letter in Advising Student Athletes Through the College Recruitment Process by Michael D. Koehler)