

Bring Your Own Device Agreement Form

And Protocol for the Use of Technology on Campus

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To encourage this growth, students at Center Point-Urbana Intermediate may now bring their own technology to campus.

Definition of “Device”

For purposes of BYOD, “Device” means privately owned wireless and/or portable electronic handheld equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, Personal Digital Assistants (PDAs), or portable information technology systems that can be used for word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc. This does include mobile phones with the cellular data service disconnected (using wifi only). This does not include portable Nintendo, Playstation and other game devices.

Internet

Only the internet gateway provided by the school may be accessed while on campus. Personal internet connective devices such as, but not limited to, cell phones/cell network adapters are not permitted to be used to access outside internet sources at any time.

Security and Damages

Responsibility to keep the device secure rests with the individual owner. The Center Point-Urbana School District, nor its staff or employees, is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

BYOD Center Point-Urbana Schools Student Agreement

The use of portable technology devices to provide educational material is not a necessity, but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit from the learning environment as a whole. Students and parents/guardians participating in BYOD must adhere to the Student Handbook, as well as all Board policies, particularly Internet Acceptable Use Policy. Additionally, portable devices:

- Must be in silent mode while on school campuses and while riding school buses.
- May not be used to cheat on assignments or tests.
- May only be used to access files on computer or internet sites which are relevant to the classroom curriculum. Non-educational games are permitted only at certain times, i.e. indoor recesses, after the school day is over.

Students acknowledge that:

- The school’s network filters will be applied to one’s connection to the internet and attempts will not be made to bypass them.

- Bringing on premises or infecting the network with a virus, Trojan, or program designed to damage, alter, destroy or provide access to unauthorized data or information is in violation of Student Acceptable Use Policy.
- Processing or accessing information on school property related to “hacking”, altering, or bypassing network security policies in in violation of Student Acceptable Use Policy.
- The school district has the right to collect and examine any device that is suspected of causing problems or was the sources of an attack or virus infection.
- Files may have to be saved on the C: drive of the laptop, a jump drive, an external drive, or another media device.
- Printing from personal laptops/devices will not be possible at school.
- Personal technology is charged prior to bringing it to school and runs off its own battery while at school. Charging devices will be available on a limited basis and is at the discretion of the classroom teacher.

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BYOD Agreement

Please review and sign the BYOD agreement between parents, students and the CPU School District. No student will be permitted to use personal technology devices unless the agreement is signed and returned.

Students and parents participating in BYOD must adhere to the Student Code of Conduct, as well as Board policies, particularly the Internet Acceptable Use Policy. Please read the following carefully and initial every statement:

_____ Students take full responsibility for their devices. The school is not responsible for the security of personal technology devices. Personal devices cannot be left at school before or after school hours.

_____ Devices cannot be used during assessments, unless otherwise directed by a teacher.

_____ Students must immediately comply with teachers' requests to shut down devices or close the screen. Devices must be in "silent" mode and put away when asked by teachers.

_____ Students are not permitted to transmit or post photographic images/videos of any person on campus on public and/or social networking sites.

_____ Personal devices must be charged prior to bringing them to school and run off their own batteries while at school. Charging will be available on a limited basis and is up to teacher discretion.

_____ To ensure appropriate network filters, students will only use the wireless (wifi) connection in school and will not attempt to bypass the network restrictions by using a 3G or 4G (cellular) network.

_____ Students understand that bringing devices on premises or infecting the network with a virus, Trojan or other program designed to alter, damage, destroy, or provide access to unauthorized data or information is in violation of the Acceptable Use Policy and will result in disciplinary actions. The school district has the right to collect and examine any device that is suspected of causing problems or is the source of an attack or virus infection.

_____ Students realize that printing from personal devices will not be permitted at school.

_____ Students should not physically share their personal devices with other students, unless they have written permission to do so.

Please understand that the use of personal devices to support educational experience is not a necessity, but a privilege. With respect of the rules, the privilege will enhance the learning environment as a whole. When rules are abused, privileges will be taken away.

I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and may result in the loss of my technology privileges as well as other disciplinary action.

Printed student name

Signature of student

Date

Signature of parent/guardian

Date