

### 1625 K Street NW Suite 750 Washington DC 20006 Tel: 888 838 4867 ♦ Email: GEOEX@PinnacleTDS.com

Visa requirements shown below are for CITIZENS OF THE U.S. ONLY. Nationals of all other countries please contact Pinnacle Travel Document Systems directly for specific requirements associated with your itinerary.



#### **CHINA & NEPAL**

Visa(s) Req'd	# Forms	# Photos		ost sons - 2	Application Deadline	Expedite Fee Per Person
China	1	1	<b>#205.00</b>	Ф <b>7</b> 40.00	(50 days miss	<b>#00.00</b>
Nepal	1	1	\$385.00	\$740.00	(50 days prior to your departure)	\$90.00

Nepal visas will be valid for a stay of up to 15 days – contact PTDS for requirements for longer stays.

China visas will be valid for multiple entries for a stay of up to 30 days. The internal permit for Tibet will be obtained by the tour operator. Make no mention of Tibet on your visa application.

Fees shown above include all necessary consular and service fees as well as the cost to ship your passport(s) back from our offices via FedEx within the continental U.S. (Please add \$30.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with two (2) photographs and one (1) completed visa application form each for China and Nepal. Please note that your China visa application must be completed online at the link shown herein. Please also include one (1) color photocopy of your driver's license or other state issued identification, two (2) clear photocopies of the vital information page of your passport and a copy of your paid flight itinerary showing entry into China. (If you reside in any of the following states: TX, OK, AR, LA, MS, AL, GA or FL and are traveling to China for the first time you must complete the enclosed China Visitation Letter. If you have traveled to China at any time in the past you must submit a photocopy of your last Chinese visa as well as the entry stamp that was placed in your passport, if you do not possess these items than you must complete the enclosed China Explanation Letter.) Photographs should be recently shot passport-type color photos with a clear background approximately 2" x 2" in dimension. (Note that machine or home photographs are not acceptable and photographs must be different than those in your current passport.) Your passport must be valid for a minimum of twelve (12) months beyond the completion of your international travel and must have at least four (4) blank unused pages available not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of or to add pages to your U.S. passport, as this can easily be done at the same time you apply for your visas.

Applications should be received in our offices no fewer than 50 days prior to your departure from your shipping address. Documents received after the deadline will be subject to the per person expediting fee shown above. Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. If you have international travel between the deadline above and the departure of your tour you may need to obtain a second passport in order to accommodate your travel. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.







#### PLEASE BE CERTAIN TO RETURN THE FOLLOWING TO:

#### Pinnacle Travel Document Systems 1625 K Street NW Suite 750 Washington DC 20006

- Your actual passport (Please keep a photocopy for your records.)
- Two (2) photocopies of the vital information page of your current passport
- ◆ This completed form
- One (1) visa application form per person completed online for China
- One (1) completed visa application form per person for Nepal
- One (1) color photocopy of your driver's license (for China)
- One (1) copy of your paid flight itinerary showing entry to China
- One (1) completed China Visitation Form (TX, OK, AR, LA, MS, AL, GA or FL residents only)
- Photocopy of past visa and entry stamp (TX, OK, AR, LA, MS, AL, GA or FL residents only)
- Two (2) passport-type color photographs per person
- Check or money order payable to PTDS or credit card authorization below

PLEASE PRINT CLEARLY			
Full Name (1):	Full Name (2):		
Passport #: Ex	(p:/ Passport #: Exp:/ Exp:/		
Home	Home Tel:		
Mailing	Work Tel:		
Address:	Email:		
(FedEx cannot deliver to PO	Date of Departure from Home: / Day / Year / Day / Year / Year / Day / Year / Year / Day / Year / Yea		
Address	Tour Name: China & Nepal		
For the	Date of Tour Departure: / / /		
Return of	•		
Passport:			
for another international trip or when you	periods prior to your tour during which you will need your passport u will not be available to sign for the return of your passport.  national travel from/		
I will not be at my home and/or return sh	ipping address from		
CREDIT CARD AUTHORIZATION: AME			
Cardholder Name: S	ignature: Billing Zip Code:		
Card #:	CID# Expires:/ Amount US\$		
GEOEX CHINA & NEPAL(CHINA145/NEPAL30)75 FX 30 385/740 (COLOR SCAN NEPAL & CHINA)10 (CHINA APP)10 4PGS VAL 12MTHS DL 50 DYS 90.00 3.5% TE CHINA 180 DAYS ©2015 Pinnacle Travel Document Systems			

## IMPORTANT NOTICE REGARDING PASSPORT PAGES & VALIDITY:

You must have at least four (4) blank unused pages available in your passport for visas and entry/exit stamps. In addition, your passport must be valid for at least twelve (12) months beyond completion of your international travel. If you are a U.S. citizen, and need to renew or add pages to your passport Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for these services (including U.S. government expediting fees) are \$222.00 for passport pages and \$250.00 for passport renewals and second passports. We can also assist you with expediting first time passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

Passport Pages
Passport Renewals
First Time Passports
Second Passports
www.Traveldocs.com/PTDSPassports

You may also contact us via email or phone at <a href="mailto:geoex@PinnacleTDS.com">GEOEX@PinnacleTDS.com</a> or 888-838-4867 and we will send you an instruction kit.

### APPLICATION COMPLETION SERVICE

We will complete your online visa application(s) for you as an optional service if you are not able to or simply prefer not to go through the online process on your own.

You must still provide all the necessary personal information in order for us to be able to provide this service. A hand written manual version of the visa application(s) must be completed and returned to us before you actually send in your passport and other required documents for visa processing.

Once we have received your completed manual visa application form(s) we will execute the online form on your behalf and return it to you within 2 working days. You will then need to sign this form and include it with your passport, photographs and other documents being sent to us for processing of your visa(s).

Please note that this service is separate from the actual processing of your visa(s) and you must wait to receive and then sign the completed online version of the visa application form(s) from us before you physically ship your documents to us for visa processing.

The fee for this service is \$75.00 per application, per person payable via credit card at the time you send the manual version of the application(s) to us and is in addition to the visa processing fees quoted.

If you would like to take advantage of this service please call us at 888-838-4867 or email us at <a href="mailto:applications@pinnacletds.com">applications@pinnacletds.com</a> to request a manual version of the visa application form(s) be sent to you.

### Online Visa Application Form for China

## All application forms must be completed online at the following web page:

http://www.traveldocs.com/uploads/forms/geoexchinaapp-tibet.pdf

Please click on or carefully type the link exactly as shown above directly into your web browser address window and NOT into your search engine, e.g. Google or Yahoo otherwise you will not reach the application.

## All dates on the form are in YEAR/MONTH/DAY format.

All fields must be typed and fully completed. No handwritten forms will be accepted. All questions that cannot be answered must say N/A or none. No handwritten marks can be made on form other than your signature.

Please print the online form and include it with your documents. All forms must bear your original signature.

### TIPS FOR COMPLETING CHINESE VISA APPLICATION

Pinnacle Travel Document Systems strongly recommends printing this tip sheet and using it as a guide while you are completing the Chinese application. Below is an explanation on how to avoid the most common errors that applicants make while filling out the application. Failure to follow instructions will cause your application to be rejected by the Chinese Embassy/Consulate and result in delays in issuing your visa.

#### Ouestion 1.1

Name MUST match the name in your passport.

#### Question 1.2

Former Chinese citizens must write their name in ethnic script.

#### Question 1.3

Maiden name, Former married names, ETC.

#### Question 1.9

Driver's License number or Social Security Number.

#### Question 1.10

If you have a blue US passport the correct answer is "Ordinary".

#### Question 1.15

If retired please state retired and from what position.

Residents of AL, AK, FL, GA, LA, MS, OK, TX and PR do not need to state from what profession they retired from.

#### Question 1.17

If you are a retired worker please include your previous employers contact information. Students must include school contact information. Residents of AL, AK, FL, GA, LA, MS, OK, TX and PR who are retired should type N/A in each field.

#### Question 1.18

Physical addresses only. No P.O. box numbers allowed.

#### Question 1.23

Must list major family members, Father/Mother, Husband/Wife and children.

#### Question 2.6

Fill in the dates of stay in each location. Fill in names, addresses and phone numbers for all hotels or other residences you will stay in.

#### Question 2.8

Fill in the details of your hotel, tour operator or private host in China.

#### Question 3.8

USA citizens must answer N/A to all nine fields.

Form V.2013

### 中华人民共和国签证申请表

Visa Application Form of the People's Republic of China (For the Mainland of China only)

申请人必须如实、完整、清楚地填写本表格。请逐项在空白处用中文或英文大写字母打印填写,或在□内打√选择。如有关项目 不适用,请写"无"。The applicant should fill in this form truthfully , completely and clearly. Please type the answer in capital English letters in the space provided or tick ( $\sqrt{}$ ) the relevant box to select. If some of the items do not apply, please type N/A or None.

一、个人信息 Part 1: Personal Information				
1. 1 英文姓名 Full English name as in passport	姓 Last name DOE 中间名 Middle name BONHAM	粘贴一张近期正面免冠、浅色背 景的彩色护照照片。		
	名 First name JOHNATHAN	展片/Photo Affix one recent color passport		
1.2 中文姓名 N/A Name in Chinese		1.3 别名或曾用名 <sub>MAIDEN</sub> NA <b>Other name(s)</b>	photo (full face front view bareheaded and against a plain light colored background).	
1.4 性别 Sex 🗸	男 M □ 女 F	<b>1.5</b> 出生日期 1961-03-	13	
1.6 现有国籍 Current nationality(ie	usa ••	1.7 曾有国籍 Former nationality	(ies) USA	
1.8 出生地点(市、省// Place of birth(city, pro		GELES, CA USA		
1.9 身份证/公民证号码 Local ID/ Citizenship		#		
1.10 护照/旅行证件种类 Passport/Travel document type		/ / / / / /	官员 Service of Official 证件(清说明) Other (Please specify):	
1.11 护照号码 9876543210 Passport number		1.12 签发日期 Date of issue(yyyy-mm-dd)	10-09-08	
1.13 签发地点 US DEPT OF STATE Place of issue		1.14 失效日期 Date of expiry(yyyy-mm-dd)	2020-09-07	
1.15 当前职业 (可选多项) Current occupation(s)	□ 商人 Businessperson □ 公司职员 Company employe □ 演艺人员 Entertainer □ 工人/农民 Industrial/Agricu □ 学生 Student □ 乘务人员 Crew member □ 自雇 Self-employed □ 无业 Unemployed □ 退休 Retired ENGINEER	R位 Position □ 前/现任政府 official   职位 Position □ 军人 Military   职位 Position □ 非政府组织。□ 宗教人士 Re □ 新闻从业人	官员 Former/incumbent government  personnel  员 NGO staff ligious personnel	
	□ 其他(请说明) Other (Please s	specify):		
1.16 受教育程度 Education	□ 研究生 Postgraduate □ 其他(请说明) Other (Please :	☑ 大学 College specify):		
1.17 工作单位/学校 Employer/School	名称 Name ABC INTERNATIONA		联系电话 Phone number 987-654-3210	
	1234 MAIN STRE 地址 <b>Address</b>	EET ANYWHERE, USA	邮政编码 <b>Zip Code</b> 98765	

1.18 家庭住址 Home address	21 MAIN STREET ANYWHERE,	1.19 邮政编码 98765 Zip Code			
1.20 电话/手机 Home/mobile phone number			1.21 电子邮箱 JDOE E-mail address	@ANYWHERE.COM	
1.22 婚姻状况 Marit	al status	l □ 単身 Single □	」其他 Other(Please spe	cify):	
1.23 主要家庭成员	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship	
(配偶、子女、父母等,可另纸)	JOANNA DOE	USA	RETIRED	WIFE	
Major family members (spouse,	DAVID DOE	USA	TEACHER	SON	
children,parents,et c.,may type on	MARY JANE DOE	USA	DOCTOR	DAUGHTER	
separate paper)	SAMUEL DOE	USA	ENGINEER	SON	
1.24 紧急联络人信息	姓名 JOANNA DOE Name		手机 Mobile phone number	987-654-9876	
Emergency Contact	与申请人的关系 Relationship with the applican	wifE			
	时所在的国家或地区 Country over applying for this visa	or territory where the	USA		
二、旅行信息 Part 2: Travel Information					
	□ 官方访问 Official Visit		□常驻外交、领事、国		
	☑ 旅游 Tourism		As resident diplomat, co	onsul or staff of international	
	□ 交流、考察、访问 Non-bu	siness visit	□ 永久居留 As perma	nent resident	
	□ 商业贸易 Business & Trad	e /	□ 工作 Work /		
	□ 人才引进 As introduced ta	lent	□ 寄养 As child in fos	ter care	
	□ 执行乘务 As crew member				
	□ 过境 Transit				
2.1 申请	□ 短期探望中国公民或者具有	<b>可中国永</b> 久居 <b>留资格的</b>	□ 与中国公民或者具有中国永久居留资格的外国人		
入境事由 Major	外国人 Short-term visit t		家庭团聚居留超过 180 日 Family reunion for over		
purpose	foreigner with Chinese perm	anent residence status	180 days with Chinese citizen or foreigner with		
of your visit	□ 短期探望因工作、学习等系	*************************************	Chinese permanent residence status  □ 长期探望因工作、学习等事由在中国居留的外国人		
	外国人 Short-term visit to		As accompanying family member of foreigner		
	China due to work, study or ot	her reasons	residing in China due to work, study or other reasons		
	□ 短期学习 Short-term study	y for less than 180 days		n study for over 180 days	
	□ 短期采访报道 As journalist for temporary news		□外国常驻中国新闻机	构记者 As resident journalist	
coverage					
□ 其他(请说明)Other (Please specify):					
	□ 一次(自签发之日起3个月	有效) One entry valid fo	r 3 months from the date	of issue	
2.2 计划	□ 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue				
入境次数 Intended number	☑ 半年多次(自签发之日起 6 个月有效) Multiple entries valid for 6 months from the date of issue				
of entries	□ 一年多次(自签发之日起 1 年有效) Multiple entries valid for 1 year from the date of issue				
□ 其他(请说明)Other (Please specify):					
注:加急服务须经领事官	2.3 是否申请加急服务 Are you applying for express service? 注: 加急服务须经领事官员批准,将加收费用。Note: Express service needs approval of □ 是 Yes □ □ 否 No consular officials, and extra fees may apply.				
2.4 本次行程预计首次抵达中国的日期 Expected date of your first entry into China on this trip (yyyy-mm-dd)			PER YO	UR ITINERARY	

	R在华停留的最长天数 tay in China among all entries ONLY BEIJING	(MIN. 2 DAYS) <b>Days</b>	
	日期 Date 详细地址	Detailed address	
<b>2.6</b> 在中国境内行程(按时间顺序 <b>,</b>	ONLY LIST DATES FOR BEIJING  PLEASE REFER TO THE VISA EMAINFORMATION. LEAVE THE REMAINFORMATION. LEAVE THE REMAINFORMATION.	IL FROM GEOEX FOR YOUR CONTACT AINING LINES BLANK.,	
可附另纸填写) Itinerary in China (in time sequence, may type on separate paper)			
2.7 谁将承担在中 expenses during yo			
	姓名或名称 EASTERN JOURNEYS Name		
2.8 中国境内邀请 单位或个人信息	地址 THE 5TH FLOOR ANTON BUILDING NO. 1 ANTON STREET WAddress	ANCHAI HONG KONG	
Information of inviter in China	联系电话 Phone number 852 2544 5488		
	与申请人关系 Relationship with the applicant		
间和地点。Have you	立中国签证?如有,请说明最近一次获得中国签证的时 u ever been granted a Chinese visa? If applicable, please l place of the last time you were granted the visa.	WASHINGTON DC	
2. 10 过去 12 个月 you visited in the la	中访问的其他国家或地区 Other countries or territories BRAZIL MEXICO st 12 months		
E、其他事项 Pa	rt 3: Other Information		
3.1 是否曾在中国 residence permit in	超过签证或居留许可允许的期限停留? Have you ever overstayed your visa China?	or □是 Yes □否 No	
3.2是否曾经被拒绝 been refused entry i	签发中国签证,或被拒绝进入中国? Have you ever been refused a visa for China, nto China?	or □是 Yes □否 No	
country?	其他国家有犯罪记录? Do you have any criminal record in China or any oth	er □是 Yes □否 No	
①严重精神障碍 Se ②传染性肺结核病	E—种情形 Are you experiencing any of the following conditions? rious mental disorder Infectious pulmonary tuberculosis 生的其他传染病 Other infectious disease of public health hazards	□是 Yes □ ☑否 No	
	前往过流行性疾病传染的国家或地区?Did you visit countries or territories affect es in the last 30 days?	ed □是 Yes □否 No	
3. 6 如果对 3. 1 到 3. 5 的任何一个问题选择"是",请在下面详细说明。 If you select Yes to any questions from 3.1 to 3.5, please give details below.  N/A			

	及而需专门陈述的其他与签证申请村 formation about your visa applicati N/A	目关的事项,请在此或另纸说明。 ion other than the above to declare,pl	lease give details below or type on a
		守行人照片粘贴在下面并填写偕行人信, hotos and give their information below 偕行人 2	
偕行人信息 Information	Person 1	Person 2  粘贴照片于此  Affix Photo here	Person 3  粘贴照片于此 Affix Photo here
姓名 Full name 性别	N/A N/A	N/A N/A	N/A N/A
<b>Sex</b> 生日 <b>DOB(yyyy-mm</b> -	N/A	N/A	N/A
4. 1 我声明,我已阅 I hereby declare that authenticity of the in 4. 2 我理解,能否获可能导致签证申请被 I understand that w consular official, and China. 4. 3 我理解,根据中 I understand that, ac PLEAS 申请人签名 Applicant's si 注:未满 18 周岁的	I have read and understood all the of formation and materials I provided. 得签证、获得何种签证、入境次数以拒绝或被拒绝进入中国。 hether to issue a visa, type of I that any false, misleading or incomplete incomplete in the cording to Chinese law, applicant masses DO NOT FORGET TO gnature:	ny be refused entry into China even if a O SIGN AND DATE YOUF 日期	pear all the legal consequences for the 定,任何不实、误导或填写不完整均 n of each stay will be determined by all of a visa for or denial of entry into a visa is granted.  R APPLICATION
		the one who completes the form  5.2 与申请人关系 Relationship with the applicant	-p
5.3地址 Address 5.5声明 Declaratio	n	5.4电话 Phone number	
我声明本人是根据申 I declare that I have	请人要求而协助填表,证明申请人理	理解并确认表中所填写内容准确无误。 orm at the request of the applicant and	d that the applicant understands and
代填人签名/Signatur	re:	日期/Date (yyyy-mm-dd):	

#### VISA APPLICATION FORM, NEPAL

(For Tourist, Official and Diplomatic Visa)

Embassy of Nepal 2131 Leroy Place, N. W. Washington, D. C. 20008 Permanent Mission of Nepal 820 Second Avenues, Suite 17 B, New York, NY 10017 Affix your passport size photograph here

Photo should not be more than six months older

Please check the followings if applying for tourist visa for the first time in the current year:
\$25.00 for 15 days multiple entry;
\$\text{\$\sumsymbol{100.00} for 30 days miltiple entry \$\text{\$\sumsymbol{100.00} for 90 days multiple-entries}}
All Visas can be obtained either the entry point or the Nepalese Embassy abroad.
No fee is charged for Official and Diplomatic visa.  H. E. Ambassador/Consul General/Consul, I wish to travel to Nepal and therefore, request for Diplomatic Official Tourist Visa.
1. Full name: Johnathan Michael Doe 2. Nationality: USA
3. Place and date of birth: Los Angeles CA. USA 13 March 1961
4. Permanent address: 4321 Main Street, Anywhere CA 98765
5. Phone no.: 987-654-3210
6. Temporary address in Nepal: DWARIKA'S HOTEL KATHMANDU NEPAL
7. Occupation: Engineer 8. Passport no.: 0123456789
9. Date and place of issue: 10 May 2010 10. Date of expiry: 09 May 2020
11. Purpose of visit & expected date of arrival in Nepal: Prepaid Tour - PER YOUR ITINERARY
12. Duration of stay: Days Your Weeks ITIN Months 13. Number of previous visits: NONE
14. Year, month and duration of last visit: NOT APPLICABLE
Signature of the applicant Date:
For official use only
1. Type of visa:  2. Fees/reason for waiver, if gratis:
3. Visa entry number: 4. Date of issue:
5. Date of expiry 6. Visa Sticker no.:

**Issuing Officer** 

#### VISA APPLICATION FORM, NEPAL

(For Tourist, Official and Diplomatic Visa)

Embassy of Nepal 2131 Leroy Place, N. W. Washington, D. C. 20008 **Permanent Mission of Nepal 820 Second Avenues, Suite 17 B,** New York, NY 10017 Affix your passport size photograph here

Photo should not be more than six months older

## THIS FORM IS ONLY FOR RESIDENTS OF THE FOLLOWING STATES: TX, OK, AR, LA, MS, AL, GA, FL

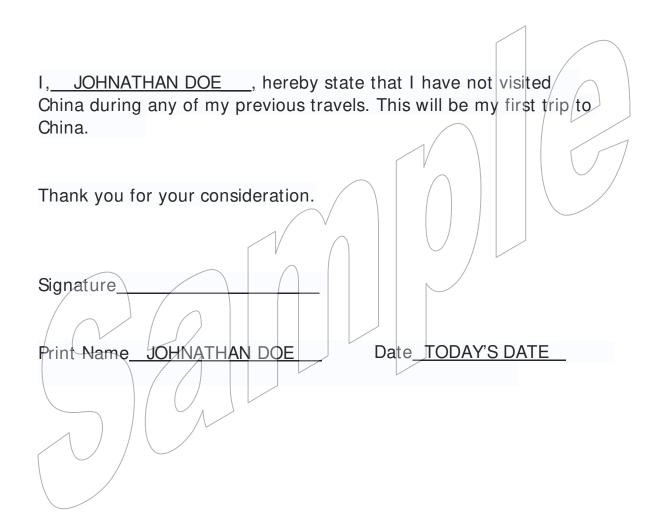
# Consulate of China Visa Section

I, JOHNATHAN DOE , hereby state that I was issued a visa for the country of China on FEBRUARY 2005 . I entered China on MARCH 4, 2005 . My visa and entry stamp were issued in a passport that has expired and which I no longer have in my possession.
Thank you for your consideration.  Signature
Print Name JOHNATHAN DOE Date

PLEASE FILL OUT THIS
FORM TO THE BEST OF
YOUR KNOWLEDGE. IT IS
ACCEPTABLE TO ESTIMATE
YOUR DATES.

## THIS FORM IS ONLY FOR RESIDENTS OF THE FOLLOWING STATES: TX, OK, AR, LA, MS, AL, GA, FL

## Consulate of China Visa Section



# **Consulate of China Visa Section**

l,	, hereby state that I was issued a visa
for the country of China on_	I entered China on
My vi	sa and entry stamp were issued in a
passport that has expired an	d which I no longer have in my possession
Thank you for your conside	ration.
Signature	
	_
Print Name	Date

# **Consulate of China Visa Section**

I,visited China during any of my prettrip to China.	_, hereby state that I have not vious travels. This will be my first
Thank you for your consideration.	
Signature	
Print Name	Date