

**(PLEASE USE YOUR COMPANY LETTER HEAD)**

**APPLICATION FORM FOR REQUESTING E-MAIL RELEASE**

Evergreen Shipping Agency Philippines Corporation  
6<sup>th</sup>/F Equitable Bank Tower,  
Paseo De Roxas, Makati City  
Philippines.

Date :        /        /

Dear Sirs/Madam,

Re : Request for E-mail Release of Shipment at Destination

Vessel / Voyage    :

B/L No.             :

Sailing Date        :

Destination        :

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We, ....., being Shipper of the captioned shipment, hereby request you to release the shipment at destination to the party named hereunder against their company guarantee:

Name of consignee : .....

Address : .....

.....

.....

Telephone No : ..... Fax No : .....

Contact Person : .....

In consideration of your complying with our above request, we have duly endorsed the full set (3/3) of the relative original bills of lading which we return to you herewith and we hereby agree to indemnify you, your principals, their and your servants and/or agents and to hold you harmless in respect of any liability, loss or damage of whatsoever nature which you, your principals, their and your servants and/or agents may sustain by reason of the delivery of the goods in accordance with our above request.

Thank you for your kind attention.

Yours faithfully,

\_\_\_\_\_  
(Company chop and sign)