

## Commercial Loan Department Investment Property Income and Expense Statement

For the year beginning:	and Ending:						
Property Address:							
Property Owner:							
ANNUAL INCOME							
Projected Gross Income based on \$100% Occupancy	(\$)						
Actual Rent Collected	(current vacancy )	\$					
Other Income (ex. Laundry)		\$					
Effective Gross Income		\$					
ANNUAL OPERATING EXPENSES (Actual)							
Real Estate Taxes	\$						
Insurance	\$						
Water & Sewer	\$						
Electricity	\$						
Heat	\$						
Management	\$						
Janitorial/Maintenance	\$						
Professional Fees	\$						
Other (%)	\$						
TOTAL ANNUAL EXPENSES		\$					
NET INCOME BEFORE FINANCING		\$					
NOTE: PLEASE COMPLETE THE RENT ROLL ON THE	FOLLOWING PAGE.						

Signature of Owner: \_

\_ Date:



## **Rent Roll**

Property Address:

UNIT #	TENANT NAME	SQUARE FOOTAGE	TENANT SINCE	LEASE EXPIRATION	RENEWAL OPTIONS	ANNUAL RENT	EXPENSES PAID BY TENANT