

Burlington Community School District
1429 West Avenue
Burlington, Iowa

MINUTES
Meeting of the Board of Education
June 15, 2015

Work Session:

Began at 6:12 Concluded at 6:28.

In attendance: Garwood, Robberts, Vickstrom and Warner. Absent: Shinn, Kendell and Darnall

Topic: Legislative Priorities

Call to Order:

The Board of Education held a regular meeting on Monday, June 15, 2015 in the Board Room of the Administration Building, 1429 West Avenue. President Marlis Robberts called the meeting to order at 7:00 p.m. In attendance: Garwood, Robberts, Shinn, Vickstrom and Warner. Absent: Kendell and Darnall.

Adoption of the Agenda:

Mr. Shinn moved to approve the agenda. Ms. Garwood seconded the motion. It was approved on a 5-0 voice vote.

Pledge of Allegiance:

The Board and all others present recited the pledge of allegiance.

Public Comments:

No one was present for the public comments session.

District Positive Accomplishments:

Connie Basham, Raegan Terrell, and Lisa Wood presented on the success at the alternative school this year. "We try to help students succeed." The mark used to determine if students succeed is graduation rate. This year the alternative school saw 219 students on the roster completing over 1000 credits. Alternative graduation rate in 2015 is 60 graduates. Of those graduates, 45 of the students plan on going to some form of post-secondary schooling/training. There were 37 special education students at the beginning of the school year. At the end of school the roster was 20 and 7 of special education students graduated this year.

Consent Agenda:

Mr. Vickstrom moved to approve the consent agenda including payment of bills previously paid in the amount of \$26,574.81, unpaid bills in the amount of \$284,691.15 and gifts in the amount of \$42,459.00 with the change to special services secretary salary from \$16.74 to \$15.00 and pulling the Professional Services Review. Ms. Garwood seconded the motion. The motion passed on a 4-0 voice vote. Mr. Warner abstained.

CONSENT AGENDA

Minutes of May 26, 2015
Minutes of May 29, 2015
Minutes of June 1, 2015
Bills ending June 9, 2015
Human Resources Report
Out of District Travel
Gifts/Grants

EMPLOYMENT

Certificated Staff:

Jennifer Bell – Grade 5 Teacher at Grimes Elementary School. MA/06, \$47,606.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the voluntary transfer of Jennifer McLaughlin.)

Lorie Bray – Social Worker at Burlington Community High School. MA/06, \$47,606.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the retiring of Peter Badami.)

Lindsey Dixon – Special Education Level II Teacher at Burlington Community High School. MA/01, \$39,105.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the transfer of Aaron Baresel.)

Angela Dunn – Special Education Level III Teacher at James Madison Educational Center. BA/14, \$51,856.00 (Approved above 5 years as a hard to fill position.) Could be BA/06, \$42,505.00 if Pat Coen does not approve), 188 days/yr., (when complete year). Effective August 19, 2015. (New Position.)

Lucy Giehl – Grade 8 Math Teacher at Edward Stone Middle School. MA/23, \$64,608.00, (Approved above 5 years as a hard to fill position.), 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the resignation of Kevin Mills.)

Janel Harms – Music – Instrumental Teacher at Edward Stone Middle School. BA/06, \$42,505.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the resignation of Nicolas Addelia.)

Alexandra Krekel – Grade 4 Teacher at Corse Elementary School. BA/04, \$39,105, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the transfer of Teresa Heitmeier.)

Tracy Thompson – Industrial Technology Teacher at James Madison Educational Center. MA/06, \$47,606.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the resignation of Ted Hahn.)

Anna Thorne – Grade 9-12 Math Teacher at Burlington Community High School. BA/01, \$34,004.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available to the resignation of Dawn Bessine.)

Tiffany Wibbell – Grade 5 Teacher at North Hill Elementary School. BA/06, \$42,505.00, 188 days/yr., (when complete year). Effective August 19, 2015. (Position available due to the transfer of Michael Sayre.)

Certified Staff:

Iowa Core – Stipend of \$4,000.00

Amanda Mincer

Certificated Staff Positions – Summer School:

Michelle Newberry –Summer School Teacher at Burlington Community High School. \$20.00/hr., 4 hrs./day 30 days. Effective June 8, 2015.

Eva Sorrowfree –Summer School Teacher at Burlington Community High School. \$20.00/hr., 4 hrs./day 30 days. Effective June 8, 2015.

Amanda Young –Summer School Teacher at Burlington Community High School. \$20.00/hr., 4 hrs./day 30 days. Effective June 8, 2015.

Certificated Staff Positions – 21st Century/Title I Summer School:

Rebecca Burk – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Rebecca Burk – Title I Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Heidi Elder – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Heidi Elder – 21st Century Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Brenda Gearhart – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Aron Kehoe – Title I Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Julie Kelley – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Rebecca Kluthe – 21st Century Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Christopher Kurt – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Christopher Kurt – 21st Century Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Jessie Philpott – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Jessie Philpott – Title I Summer Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Kim Schurk – Title I Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Megan Steahr – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Megan Steahr – 21st Century Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 29, 2015.

Heidi Torrance – Title I Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Lynette Van Scoy – 21st Century Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Tiffany Webb – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Tiffany Webb – 21st Century Summer School Reading/Math Teacher at Grimes Elementary School. \$20.00/hr., 5 hrs./day 30 days. Effective June 29, 2015.

Christine Woerly – 21st Century Summer School Reading/Math Teacher at North Hill Elementary School. \$20.00/hr., 5 hrs./day 10 days. Effective June 8, 2015.

Coaching Staff Position:

Todd McGhghy – Football – Assistant Football Coach at the Burlington Community High School, Step 4. \$3,264.98. Effective July 1, 2015. (Position available due to the resignation of Joe Bowman.)

Ramondo Randle – Football – Assistant Football Coach at the Burlington Community High School, Step 5. \$3,420.45. Effective July 1, 2015. (Position available due to the resignation of Micah Oleson.)

Alexia Riley – Dance – Dance Sponsor at the Burlington Community High School, Step 1. \$1,243.80. Effective 2015 High School Volleyball Season. (New Position.)

Deedra Warner - Basketball – Head Varsity Girls Basketball Coach at the Burlington Community High School, Step 4. \$5,908.05. Effective July 1, 2015. (Position available due to the resignation of Kevin Mills.)

Tiffany Webb – Volleyball – Head Freshman Volleyball Coach at the Burlington Community High School, Step 4. \$2,021.18. Effective 2015 High School Volleyball Season. (Position available due to the resignation of Lea Abbas.)

Support Staff Position:

Cassie Gerst – Outreach/21st Century Grant Coordinator at Burlington Community High School. \$40,000.00/yr., 8 hrs./day, 261 days/yr., (when complete year), (prorated to 2 days.) Effective June 29, 2015. (New Position.)

Jeremy Hollenbeck – Lunch Server at Sunnyside Elementary School. Class 4-1, \$11.12/hr., 2 hrs./day, 180 days/yr., (when complete year), (prorated to 4 days.) Effective May 27, 2015. (Position available due to the transfer of Laura Irvin.)

Larry Kaczinski – Hot Lunch Interschool Mail Carrier at Food Service. \$15.38/hr., hours will vary, 180 days/yr., (when complete year.) Effective August 19, 2015. (Position available due to the resignation of Dennis Abel.)

Linda Kulp – Secretary of Special Services at the District Administration Building. \$16.74/hr., 8 hrs./day, 261 days/yr., (when complete year), (prorated to 5 days.) Effective June 24, 2015. (Position available due to the transfer of Audrey Meade.)

Linda Pfau – Lunch Server at North Hill Elementary School. Class 4-1, \$11.48/hr., 2 hrs./day, 180 days/yr., (when complete year). Effective August 25, 2015. (Position available due to the resignation of Glenna Richards.)

Support Staff Position – Summer Position:

Hilary Martinez – Title I Summer School Secretary at Grimes Elementary School. \$12.00/hr., 6.5 hrs./day, approximately 30 days. Effective June 29, 2015.

Nancy Powers – Summer Office Assistant at Burlington Community High School. \$8.00/hr., 5.5 hrs./day, approximately 50 days. Effective June 2, 2015.

Diana Remele – 21st Century Summer School Secretary at North Hill Elementary School. \$12.00/hr., 5.5 hrs./day, approximately 10 days. Effective June 8, 2015.

Support Staff Positions – Summer Feeding:

Diane Anderson - Summer Feeding General Cook at North Hill Elementary School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Rebecca Black - Summer Feeding General Cook at Burlington Community High School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Jeane Brockway - Summer Feeding General Cook at North Hill Elementary School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Kathy Hollenbeck - Summer Feeding General Cook at Burlington Community High School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Antoinette Honeycutt - Summer Feeding General Cook at North Hill Elementary School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Heather Howell - Summer Feeding General Cook at Burlington Community High School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Marjorie Newsom - Summer Feeding General Cook at North Hill Elementary School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Rhonda Schoene - Summer Feeding General Cook at North Hill Elementary School. \$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Delores Smith - Summer Feeding General Cook at North Hill Elementary School.
\$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Janet Ullrich - Summer Feeding General Cook at North Hill Elementary School.
\$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Tonya Widmer - Summer Feeding General Cook at North Hill Elementary School.
\$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Kristine Wilke - Summer Feeding General Cook at Burlington Community High School.
\$11.94/hr., 5.5 hrs./day, approximately 15 days. Effective June 5, 2015. (New Position.)

Support Staff - 21st Century/Title I Summer School:

Shalee Brown – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Shalee Brown – Title I Summer School Classroom Associate at Grimes Elementary School. \$9.00/hr., 5.5 hrs./day, 30 days. Effective June 29, 2015.

Angela Carhoff – Century 21st Summer School Classroom Associate at Grimes Elementary School. \$9.00/hr., 5.5 hrs./day, 30 days. Effective June 29, 2015.

Anna Ertz – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Sierra Flietner – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Marta Frost – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Marta Frost – Title I Summer School Classroom Associate at Grimes Elementary School. \$9.00/hr., 5.5 hrs./day, 30 days. Effective June 29, 2015.

Jill Fuqua – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Jill Fuqua – Title I Summer School Classroom Associate at Grimes Elementary School. \$9.00/hr., 5.5 hrs./day, 30 days. Effective June 29, 2015.

Diane Holland – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Eun Hong – 21st Century Summer School Classroom Associate at Grimes Elementary School. \$9.00/hr., 5.5 hrs./day, 30 days. Effective June 29, 2015.

Teresa Koopmans – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Patti Patton – Title I Summer School Classroom Associate at Grimes Elementary School. \$9.00/hr., 5.5 hrs./day, 30 days. Effective June 29, 2015.

Mia Richey – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Denise Wharton – 21st Century Summer School Classroom Associate at North Hill Elementary School. \$9.00/hr., 5.5 hrs./day, 10 days. Effective June 8, 2015.

Professional Services Re-evaluation and rate increase:

Teresa Shaffer – Medicaid Coordinator at the Administration Building. Pay rate increase from \$31,085.00 to \$38, 614.00.

VOLUNTARY TRANSFER

Support Staff Positions:

Rebecca Black – General Preparation at Aldo Leopold Middle School. Classification 4/Step 3, 11.53/hr., 3hrs./day, 180 days/yr., (when complete year), to General Cook at Edward Stone Middle School. Classification 2/Step 3, \$11.94/hr., 5.5 hrs./day, 180 days/yr., (when complete year), (prorated to 9 days). Effective May 19, 2015. (Position available due to the passing of Alberta Taylor.)

Janelle Lang – Lunch Server at Aldo Leopold Middle School. Classification 4/Step 2 \$11.33/hr., 2 hrs./day, 180 days/yr., (when complete year), to Lunch Server at Grimes Elementary. Classification 4/Step 3 \$11.89/hr., 2 hrs./day, 180 days/yr., (when complete year). Effective August 25, 2015. (Position available due to the resignation of Josephine Gipson.)

Kelly Pfeifer – Lunch Server at Sunnyside Elementary. Classification 4/Step 1 \$11.12/hr., 2 hrs./day, 180 days/yr., (when complete year), to Ticket Cashier at Grimes Elementary. Classification 2/Step 1 \$12.53/hr., 5.5 hrs./day, 180 days/yr., (when complete year). Effective August 25, 2015. (Position available due to the resignation of Goldie Coen.)

Cheryl Smith – Dish Machine Operator at Aldo Leopold Middle School. Classification 3/Step 2, \$11.38/hr., 3 hrs./day, 180 days/yr., (when complete year), to General Preparation at Aldo Leopold Middle School. Classification 4/Step 3, \$11.89., 3hrs/day, 180 days/yr., (when complete year). Effective August 25, 2015. (Position available due to the transfer of Rebecca Black.)

RESIGNATION/TERMINATION

Administrative Staff Positions:

Christine Stensland – Board Secretary for the Burlington Community School District. Terminated after 12 years of service. Effective June 5, 2015.

Certified Staff Position:

Pamela Deierling-Geeding – Art Club Sponsor at Burlington Community High School. Resigning after 8 years of service. Effective June 2, 2015.

Mary Beth Murrell – Geometry Teacher at Edward Stone Middle School. Resigning after 2 years of service. Effective June 2, 2015.

Ted Hahn – Industrial Technology Teacher at Edward Stone Middle School. Resigning after 2 years of service. Effective June 2, 2015.

Dale Kurth – Drama Advisor at Burlington Community High School. Resigning after 4 years of service. Effective June 2, 2015.

Coaching Staff Position:

Patty Trine –Cheerleading – Cheerleading Sponsor at Aldo Leopold Middle School. Resigning after 4 seasons. Effective May 5, 2015.

Support Staff Positions:

Jacqueline Mellinger – Baker at James Madison Educational Center. Retiring after 8.4 years of service. Effective June 1, 2015.

Constance Rhum – General Preparation at Burlington Community High School. Retiring after 8.4 years of service. Effective June 1, 2015.

Superintendent's Report:

Mr. Coen reported the administrative retreat was very successful, developing relationships and handed out awards. Worked with city government and department of revenue—there is an application submitted, but not likely to be approved. He is continuing to work on administrative positions open in the district. Mr. Coen also included the information on the summer work list. Mr. Kesterke was available to review the list as well.

RTI Update at BHS Information Only

Maureen Mark and Christina Link presented about the RTI/MTSS process at the high school. The RTI members outlined the tiers of instruction including Tier 1—which is universal instruction; Tier 2—which is targeted instruction; and Tier 3—which is intensive instruction. The teachers shared data. Focus is on skill deficit so students can be more successful in the classes. The team discussed the difference between the Hound Time—which is based on skill acquisition and Hound Room--which is based on building relationships.

Bread Agreement with New London

Mr. Shinn moved to approve the renewal of the contract to furnish bread to New London for the 2015-2016 school year, including the increase price charges from 12 cents to 15 cents per bun. Mr. Vickstrom seconded. The motion passed on a 5-0 voice vote.

Borrowing Power-Financing Options-Piper Jaffray

Tim Oswald reviewed some financing options for monies available.

Christamore Consortium Agreement

Christamore Day School program in Mt. Pleasant has been a placement option within our continuum of services for students with behavior and educational needs that have not been able to be met within the district. This placement is an intensive, restrictive placement option for only those students who have exhausted all possibilities within the district. As the operating school district, Mt. Pleasant has opted to create a consortium in order to continue to run the program. In order to be able to continue to use the services, BCSD will join the consortium of schools that make up the administrators of the program in Mt. Pleasant. The district pays a fraction of the total program budget based on the number of students we enroll. The projected program budget is \$180,579. It is anticipated that 3 BCSD students will start the year in the program. Estimated cost \$54,227.70

Mr. Shinn made the motion to approve the Christamore Consortium Agreement for 2015-2016 school year. Ms. Garwood seconded the motion. The motion passed on a 5-0 voice vote.

Job Descriptions:

This position will support SECTORS legislation by establishing and building relationships with local unions, industry, non-profit agencies, and other local business to identify needs within the local job market and provide opportunities for students to receive marketable skills and training to help improve their overall quality of life as adults. Ms. Garwood made the motion to approve the job description to coordinate the Career Center and the

SECTORS programs. Mr. Shinn seconded the motion. The motion passed on a 5-0 voice vote.

Budget Update

The 2015 legislative session closed with Iowa schools receiving a 1.25% reoccurring new money increase. Schools also received additional one-time funding. BCSD also received the budget guarantee. The 1.25%, plus one time money and the budget guarantee totals an estimated 2.7%. It is important to remember not all tax income information is yet available from the department of management.

Mr. Coen recommended this be tabled until all new information is disseminated and data analyzed. Ms. Robberts also recommended this be tabled.

Iowa State Extension Office PIECES/21st Century Evaluation Agreement

This agreement is for fiscal year 2015 to provide evaluation of the PIECES Extended Day Programs at Edward Stone, Aldo Leopold and North Hill schools before and after school programs and North Hill summer school program. Financial impact is \$7,129.50.

Mr. Shinn made the motion to approve. Mr. Warner seconded the motion. The motion passed on a 5-0 voice vote.

District Data & School Improvement (SIAC) Goals

District data was presented. At the School Improvement Advisory Committee (SIAC) meeting on June 3, 2015 recommendation were approved for the 2015-16 annual improvement goals. Ms. Garwood made motion to approve the SIAC goals for 2015-2016. Mr. Shinn seconded the motion. The motion passed on a 5-0 voice vote.

Board Communications:

The members have the opportunity to share items and events.

Mr. Warner: Thanked the alternative school for coming out and sharing the information and all the work they do to help students.

Mr. Shinn: Echoed Mr. Warner—It is great to see their passion.

Ms. Garwood: Thanks to maintenance for making our system better.

Mr. Vickstrom: We are building a base. We don't want to get lost and run out of energy.

Ms. Robberts: Thanked teachers from the alternative high school and thanked them for being open to the changes. Thanks to the maintenance staff for all their work. Thanks to all teachers and associates and administrators working summer school. Encouraged all to contact the Governor to make good, timely decisions about school finances.

Adjournment:

Mr. Shinn made a motion to adjourn. Mr. Warner seconded the motion. The motion

passed on a 5-0 voice vote. Time was approximately 8:38 p.m.

Board President

Secretary