



## PUBLIC PASSENGER VEHICLE DRIVER LICENSE INFORMATION

Office of the City Clerk License Division

200 E. Wells St. Room 105, Milwaukee, WI 53202

(414) 286-2238 e-mail address: [license@milwaukee.gov](mailto:license@milwaukee.gov) [www.milwaukee.gov/license](http://www.milwaukee.gov/license)

### Who needs a PPV Driver License?

A license is required of every person driving a public passenger vehicle, as defined under s. 100-3-21, MCO, including any person driving a vehicle used for the transportation of elderly or handicapped persons, regardless of whether the vehicle is licensed or otherwise regulated by the state of Wisconsin as a human service vehicle for the transportation of elderly or handicapped persons.

### Definitions

"Public Passenger Vehicle" means a vehicle which is used for the transportation of passengers for hire, including handicapped-elderly livery, horse and surrey livery, luxury limousine, pedicab, motorcycle used for tours, shuttle vehicle, and meter or zone fare taxicab.

### Exemptions

- A vehicle operated on fixed routes pursuant to authority granted by the county, state or federal government.
- A vehicle which is rented to be driven by the renter or an agent.
- A vehicle operated solely as a funeral car.
- A vehicle used in a carpool operated by private individuals.
- A commercial motor vehicle as defined under s. 340.01(8), Wis. Statutes:
  - The vehicle is a single vehicle with a gross vehicle weight rating of 26,001 or more pounds or the vehicle's registered weight or actual gross weight is more than 26,000 pounds.
  - The vehicle is a combination vehicle with a gross combination weight rating, registered weight or actual gross weight of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating, registered weight or actual gross weight of more than 10,000 pounds. 340.01(8)(c)
  - The vehicle is designed to transport or is actually transporting the driver and 15 or more passengers. If the vehicle is equipped with bench type seats intended to seat more than one person, the passenger carrying capacity shall be determined under s. 340.01 (31) or, if the vehicle is a school bus, by dividing the total seating space measured in inches by 13.
  - The vehicle is transporting hazardous materials requiring placarding or any quantity of a material listed as a select agent or toxin under 42 CFR 73.
- The Wisconsin Department of Health and Family Services (DHFS), Division of Children and Family Services, Bureau of Regulation and Licensing is responsible for the licensing and regulation of child care programs, which includes the regulation of center-provided and center-contracted transportation.

### Eligibility

Applicants must be at least 18 years of age and hold a valid State of Wisconsin Motor Vehicle Driver's License, excluding an Occupational License.

### License Period

Biennial, new licenses issued in odd-numbered years expire on October 31 of the following odd-numbered year. New licenses issued in even-numbered years expire on October 31 of the following even-numbered year.

### License Fee

\$75

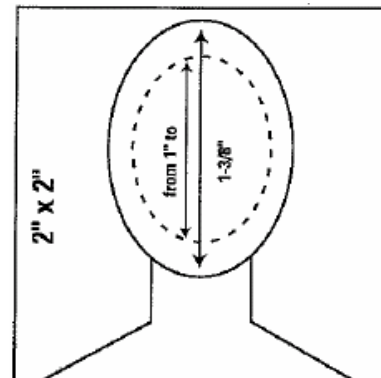
### Forms Needed

- Individual Application (ccl-iapp)
- Public Passenger Driver License Supplemental Application (ccl-drn1)

### Photograph

One clear and correctly exposed colored photograph is required to be submitted at the same time the application is filed.

The photograph must be 2 x 2 inches in size. The face size, measured from the bottom of the chin to the top of the head (including hair), should not be less than 1 inch or more than 1 3/8 inches.



[!] Polaroid photographs and photographs of low quality, not printed on photo-quality paper, or not meeting the size requirements are not accepted.

### Improperly Filed Applications

Incomplete applications and applications submitted without the \$75 fee and/or an acceptable photograph are not properly filed and will be returned.

### Qualifications by Vehicle Class

There are 5 classes of public passenger vehicles. See the table on the supplemental application for a summary of vehicle classes and qualifications. Depending upon the class(es) of vehicles which you wish to hold a license to operate, the following testing/training is required:

## PPV “Map” Test (Required: Class “T”)

New license applicants must successfully pass a PPV Map Test administered by the City Clerk License Division. The \$10 PPV Driver Test fee must be paid prior to taking the test.

Tests are given at City Hall Tuesday mornings in room B1. Check in starts at 9 a.m. The test begins at 9:15 a.m.

Applicants must bring proof of payment with them to the test site or they will not be permitted to take the test. **You must obtain an invoice from the License Division before 9 a.m. on the day you wish to take the test.** No invoices will be issued after 9 a.m. to individuals who wish to take the test that same day.

The test begins promptly at 9:15 a.m. **Once the test begins, no one else will be allowed to enter the test room.**

## Defensive Driving Course (Required: All Classes Expect “P”)

Drivers of motorized vehicles must successfully complete a Defensive Driving Course administered by the Milwaukee Area Technical College (MATC); however, certain employers are authorized to administer the driving course in-house to prospective employees. Payment of the course fee is be made to MATC. Contact the MATC Traffic Safety Office, Monday thru Friday 7:30am-3:45pm, (414) 297-6235, to register for course DRIVED 417.

## Passenger Assistance Techniques Training (Required: Class “H” only)

Drivers of Handicap-Elderly Liveries are required to complete a Passenger Assistance Techniques Training program administered by one of the authorized trainers listed below. Certificates of completion from these trainers only representing their respective company or companies as listed below will be accepted. (Anyone who would like to be added to this list must contact the Health Department at (414) 286-3521 for instructions.)

## Changing Classifications

The fee to change classifications during the license period is \$25. There is no fee to change license classifications at the time of renewal.

Before a license with the updated license classification code can be issued, documentation must first be filed proving that the qualifications to operate the new vehicle class have been met.

## Course Exemptions

The course and map test requirements are waived if:

- Applicant has successfully completed all required courses (including passing the map test, if applicable) within 3 years prior to the date of application for the classification being applied for or
- At any time within the 2 year period prior to the date of application the applicant held the same class public passenger vehicle driver license issued by the City of Milwaukee. (If a different classification is being applied for, additional courses may be needed.)

## Issuance of License

Licenses may be issued upon completion of all application requirements and course requirements. If the Milwaukee Police Department objects to the issuance of the license based on its findings then the applicant will be scheduled for a hearing before the Public Works Committee. The Committee will make a recommendation to the Common Council on whether or not to grant the license.

## City of Milwaukee Ordinance Regulations

- MCO 100-54
- Available online at <http://www.milwaukee.gov/ordinances>

<i>Trainer</i>	<i>Company Affiliation</i>	<i>Contact No.</i>	<i>Expires</i>
Angel Acevedo	Bell Therapy	(414) 445-9180	6/30/2016
Blaine Hampton	Transit Express	(414) 651-5598	5/16/2015
George Melville	Citywide Transportation	(414) 409-7766	5/11/2014
Jeanetta Parker-Perry	(no affiliation)	(414) 294-8617	5/16/2015
Jim Morgan	DCS	(414) 469-2226	5/16/2015
Ken Woodall	UW - Milwaukee	(414) 227-3332	5/12/2015
Larry Currie	UW - Milwaukee	(414) 788-0929	5/12/2015
Linn Nelson	Transit Express	(414) 708-7569	5/16/2015
Mazen Rezk	Citywide Transportation and UW - Milwaukee	(414) 409-7766	5/11/2014
Michael Gray	Community Care	(414) 406-8812	6/30/2016
Shane Stoffel	Transtar	(414) 550-3033	5/11/2014
Steve Tipton	Able Access	(414) 536-5800	5/11/2014
Connie Patrick	Transit First	(414) 215-1000	10/1/2014



## PUBLIC PASSENGER VEHICLE DRIVER LICENSE SUPPLEMENTAL APPLICATION

Office of the City Clerk License Division

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(414) 286-2238 e-mail address: [license@milwaukee.gov](mailto:license@milwaukee.gov) [www.milwaukee.gov/license](http://www.milwaukee.gov/license)

**Print Name:**

### Vehicle Classification

If adding a classification, check (✓) the box below and provide documentation with your application

**Y = Required; N = Not Required.**

**Pass PPV "Map"  
Test**

**Complete  
Defensive  
Driving Course**

**Complete  
Passenger  
Assistance  
Techniques  
Training**

**Hold Class "M"  
Endorsement  
on WI Driver's  
License**

<input type="checkbox"/> Class "H"	Handicap-Elderly Liveries	N	Y	Y	N
<input type="checkbox"/> Class "L"	Limousines or Shuttle Vehicles	N	Y	N	N
<input type="checkbox"/> Class "M"	Motorcycles used for Tours	N	Y	N	Y
<input type="checkbox"/> Class "P"	Pedicabs or Horse & Surrey Liveries	N	N	N	N
<input type="checkbox"/> Class "T"	Taxicabs, Zone or Meter Fare	Y	Y	N	N

**Have you previously held a PPV Driver License in the City of Milwaukee?**

☐ No ☐ Yes

**Has your Wisconsin State Driver's License been suspended or revoked in the last 5 years?**

☐ No ☐ Yes

**For which company will you be driving (if known)?**

Name of Company:

Phone Number:

Address (include city, state, zip):

**SUBMIT THIS FORM ALONG WITH THE "INDIVIDUAL LICENSE APPLICATION"**

**Office Use Only:** Initials: \_\_\_\_\_ Filed \_\_\_\_\_ DRN# \_\_\_\_\_ Granted \_\_\_\_\_ Issued \_\_\_\_\_