



SIMPLE DEPOSIT REQUEST

REGISTRATION ON THE IDDN DIRECTORY

You are about to deposit a work with the APP.

This documentation has been put together to assist you with this. We invite you to read it before starting to fill out the form it contains.

We should remind you that you must be **a member of the APP** to be able to make a deposit. You can download the membership form on app.asso.fr

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SIMPLE DEPOSIT REQUEST REGISTRATION ON THE IDDN DIRECTORY

● TYPE OF REQUEST

- ONLY ONE CHOICE POSSIBLE
- Initial deposit
- Update (state the previous IDDN number)

→ IDDN . XX . 000 . 000000 . 000 . X . X . 0000 . 000 . 0000

● APP MEMBER

Member No. SIREN

Identity

Address REGISTERED OFFICE REQUIRED FOR LEGAL ENTITIES

Postcode Town/City Country

● DESCRIPTION OF THE WORK

Name of the work

Subtitle Version Date of the version

Type of work SEE APPENDIX 2 / IDDN CODING

- ONLY ONE CHOICE POSSIBLE
- First work
- Composite work
- Derivative work

The work is...

- Software (Source code)
- Software (Object code)
- Database
- Other, please specify:

Product class SEE APPENDIX 2 / IDDN CODING Nationality of the work (ISO code) SEE APPENDIX 2 / IDDN CODING

● RIGHTS HOLDER

I hereby certify that the aforementioned APP member is:

- ONLY ONE CHOICE POSSIBLE
- The sole rights holder of this work, or, the rights holder under the name of which the collective work was published.
- One of the co-rights holders of this work and has been authorised by all the co-rights holders to make the deposit.

→ IN THIS CASE, APPENDIX 1 OF THIS FORM MUST BE COMPLETED.

● DESCRIPTION OF THE DEPOSIT

Programming language(s)

Development tool(s)

Logical key / encryption method: Yes No

Type of media provided

Number of copies 2 IDENTICAL COPIES OR 3 IN CASE OF A DEPOSIT OF A WORK UNDER ACCESS CLAUSE

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ACCESS CLAUSE MANAGED BY THE APP PLEASE REFER TO THE ATTACHED MANUAL FOR FURTHER INFORMATION.

Is the work, object of this deposit, covered by an **agreement between the member and its clients or partners**, which provides that these ("the Beneficiaries"), **may have access to the Deposited Elements deposited with the APP**, under conditions defined in the agreement and that the Beneficiaries shall make **their access request directly to the APP**?

ONLY ONE CHOICE POSSIBLE

NO → In such case, only the member, or its authorised representative, is authorised to ask the APP for access to the Elements of the Deposit. The member is, of course, free to then pass on the said Elements to the Beneficiaries of its choice.

YES **1** → Please state the estimated number of beneficiaries of the access clause and the validity period

2

For this work, I am already a member or I have signed an **escrow agreement** with the APP.
If you have already signed an escrow agreement with the APP, you do not need to become a member.
Off-form specific offer

I subscribe for this work to the offer of **management by the APP of an access clause** and choose the formula:

Annual membership fee STANDARD €225.00 excl. VAT (€270.00 incl. VAT) a year

Annual membership fee PREMIUM €450.00 excl. VAT (€540.00 incl. VAT) a year

MANAGEMENT OF THE FILE

If the member's address or invoicing address has changed since your last dealings with our Departments, please fill out the form "Update of the member's administrative information".

Administrative contact Department or job title

Email address Telephone

Address

Postcode Town/City Country

Invoicing contact Address

Email

In case of difficulty with a copy request, the APP needs to have a technical contact to provide it with information:

Technical contact Address

Email

TRUSTEE / A power of attorney must be attached to the deposit request.

Trustee identity

Company

Address

Postcode Town/City Country

Email address Mobile

Telephone Fax

DELIVERY ADDRESS

ONLY ONE CHOICE POSSIBLE

member administrative contact trustee

SIMPLE DEPOSIT REQUEST REGISTRATION ON THE IDDN DIRECTORY



I, the undersigned, Mr Mrs

Surname First name

Job Title , hereby certify that the information provided in this form is correct.

In case of deposit by correspondence, I hereby authorise the APP to sign the deposits register.

Done at:

On:

Signature(s) and stamp(s)★:

★ The signature of all co-rights holders is required in case of co-ownership. Failing joint signature of this form by the co-rights holders or their representatives preceded by the full names and capacity, please attach the authorisation(s) of the co-rights holders authorising the member to register the work with the APP.

The payment or proof of this letter must be attached to this request.
Possibility, for Legal Entities only, to attach a Purchase Order. Payment in cash upon receipt of invoice.

SIMPLE DEPOSIT WITHOUT ACCESS CLAUSE:

Initial deposit of a work: €190.00 excl. VAT (€228.00 incl. VAT)

Update deposit of a work: €110.00 excl. VAT (€132.00 incl. VAT)

SIMPLE DEPOSIT WITH ACCESS CLAUSE:

Deposit of a work (initial or update): €190.00 excl. VAT (€228.00 incl. VAT)

MANAGEMENT OF THE ACCESS CLAUSE BY THE APP:

(Per work, regardless of the number of deposits or Beneficiaries of the access clause.
If there are more than 50 Beneficiaries, please contact us).

Annual membership fee STANDARD (per work under access clause): €225.00 excl. VAT (€270.00 incl. VAT)

Annual membership fee PREMIUM (per work under access clause): €450.00 excl. VAT (€540.00 incl. VAT)

BOX RESERVED FOR THE APP

Information on the deposit

Request No. ·

Date of deposit / /

IDDN No. of the deposited work:

Deposit made by

Signature: _____

Pre-dispatch check

Logibox No. Invoicing address

Date of check / /

IDDN No. Delivery address

Name of checker

IDDN certificate Postal tracking no.

Signature: _____

The full names and addresses of members and their contacts are notified to our internal departments and to the organisations contractually bound to the APP, unless an objection is raised. In such case, the notification shall be limited to the departments of the APP. Pursuant to Article 39 et seq of the French Law No 78-17 of 6 January 1978, as amended in 2004, on data processing, data files and individual liberties, any member may obtain notification and, as appropriate, rectification or removal of information concerning them, by contacting the APP at the following address: app@app.asso.fr

SIMPLE DEPOSIT REQUEST REGISTRATION ON THE IDDN DIRECTORY

APPENDIX 1 / CO-RIGHTS HOLDERS

 LEGAL ENTITY

 Company Name SIREN

 Address REGISTERED OFFICE REQUIRED

 Postcode Town/City Country

 Company Name SIREN

 Address REGISTERED OFFICE REQUIRED

 Postcode Town/City Country

 Company Name SIREN

 Address REGISTERED OFFICE REQUIRED

 Postcode Town/City Country

 Company Name SIREN

 Address REGISTERED OFFICE REQUIRED

 Postcode Town/City Country
 NATURAL PERSON

 Identity Mr Mrs National ID card / passport no.

 Surname First name

 Address

 Postcode Town/City Country

 Identity Mr Mrs National ID card / passport no.

 Surname First name

 Address

 Postcode Town/City Country

 Identity Mr Mrs National ID card / passport no.

 Surname First name

 Address

 Postcode Town/City Country

 Identity Mr Mrs National ID card / passport no.

 Surname First name

 Address

 Postcode Town/City Country

Please attach a copy of each national ID card / passport of the natural person co-rights holders and/or the certificates of incorporation of the legal entity co-rights holders. Failing joint signature of this form by the co-rights holders or their representatives preceded by the full names and capacity, please attach the authorisation(s) of the co-rights holders authorising the member to register the work with the APP.

SIMPLE DEPOSIT REQUEST REGISTRATION ON THE IDDN DIRECTORY

APPENDIX 2 / IDDN CODING

IDDN.FR.001.000000.000.R.P.2014.000.00000

(1) (2) (3) (4) (5) (6) (7) (8) (9) (10)

(1) IDDN

Inter Deposit Digital Number

(2) Nationality of the work

| In line with the alpha-2 ISO coding | |
|-------------------------------------|----------------------------|
| DE - Germany | MG - Madagascar |
| AT - Austria | MA - Morocco |
| BE - Belgium | MQ - Martinique |
| CA - Canada | MC - Monaco |
| DK - Denmark | NO - Norway |
| ES - Spain | NL - Netherlands |
| US - United States | PT - Portugal |
| FI - Finland | CZ - Czech Republic |
| FR - France | RE - Réunion Island |
| GR - Greece | RU - Russia |
| GP - Guadeloupe | GB - United Kingdom |
| HU - Hungary | SK - Slovakia |
| IE - Ireland | SE - Sweden |
| IT - Italy | CH - Switzerland |
| JP - Japan | TN - Tunisia |
| LU - Luxembourg | |

(3) Registration body

001 - APP France
002 - APP Switzerland
010 - IDDN

(4) Order number

Chronological order assigned by the registration body

(10) Product Class

| | | | |
|---|---|---|--|
| 10000 SOFTWARE - SYSTEM | 21100 CAL | 30710 Gas | 31230 Medicine and health |
| 10100 Operating systems | 30000 SPECIALISED APPLICATION | 30715 Water supply | 31235 Education and scientific research |
| 10200 Data transmission | 30100 Agriculture | 30800 Transport / communication | 31300 Public services |
| 10300 Databases (DBMS) | 30200 Water and Forests | 30805 Transport | 31400 Leisure and family life |
| 10400 Programming language | 30300 Fishing | 30810 Communication | 31500 Others |
| 10500 End user adapted language | 30400 Mining | 30900 Sales / Restaurants and outlets | 40000 MULTIMEDIA / DATABASES |
| 10600 Development assistance | 30500 Construction | 30905 Wholesale | 40100 2D digital reproduction of work |
| 10700 System operation management | 30600 Production | 30910 Retail | 40200 3D digital reproduction of work |
| 10800 Functional use | 30605 Food | 30915 Restaurants and beverage outlets | 40300 Digital reproduction of an animated image |
| 20000 UNIVERSAL APPLICATION | 30610 Textile and clothing | 31000 Financial and insurance activities | 40400 Digital reproduction of a sound |
| 20100 Planning / Management | 30615 Wood, paste and paper | 31005 Banking and fiduciary activities | 41000 DIGITAL CREATION |
| 20200 Accountancy | 30620 Publication and printing | 31010 Financial brokerage | 41100 2D digital creation |
| 20300 Personnel / salaries | 30625 Chemistry and derivative industries | 31015 Insurance | 41200 3D digital creation |
| 20400 Sales / Stock | 30630 Stone, clay and glass products | 31100 Property | 41300 Creation of an animated image |
| 20500 Production | 30635 Metal products | 31200 Services | 41400 Digital creation of a sound |
| 20600 Design / Study / Project | 30640 Machines and Equipment | 31205 Rental | 41500 Creation of a digital photo |
| 20700 Forecast / Statistics / Analysis | 30645 Electric machines | 31210 Hotels and hostels | 42000 WEBSITE |
| 20800 Office automation | 30650 Transport equipment | 31215 Radio diffusion and advertising | |
| 20900 Information engineering | 30700 Electricity/gas/heating/water supply | 31220 Information services | |
| 21000 Image processing | 30705 Electricity | 31225 Miscellaneous services | |

(5) Version number

(000 for the initial registration)

(6) Type of registration

R: Referencing

Upon referencing, the only copy of the work is placed in a sealed envelope (Logibox) after being registered by the APP. The copy of the work placed in the Logibox is then returned to the rights holder by the APP.

D: Distribution deposit

For a distribution deposit, two copies of the work, as circulated to the public, are placed in two sealed envelopes (Logibox), one of which is kept by the APP and the other returned to the rights holder. In the case of a work under access clause, one more copy is registered, sealed and kept by the APP.

S: Source deposit

For a source deposit, two copies of the work, in its version not designed to be circulated to the public, are placed in two sealed envelopes (Logibox), one of which is kept by the APP and the other returned to the rights holder. In the case of a work under access clause, one more copy is registered, sealed and kept by the APP.

C: Controlled deposit

For a controlled deposit, three copies of the work are placed in three sealed envelopes (Logibox) after being verified by the APP. Two Logiboxes are kept by the APP and the third is returned to the rights holder.

(7) Type of work

P: First work

This is a work which you have developed in full.

C: Composite work

This is a work which incorporates all or part of a pre-existing work. If the incorporated elements belong to a third party, you must ensure that you have the right to incorporate them in your work.

A: Derivative work

This is an adaptation of a pre-existing work (for example, a version of a programme developed for a specific client, the transport of software from one environment to another). If the pre-existing work belongs to a third party, you must ensure that you have the right to adapt it.

(8) Year of first registration

(9) Integrity check

Reserved space

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MANUAL

You are about to deposit a work with the APP.

The purpose of the deposit is to be able to use it later. It is therefore essential that you comply strictly with the deposit procedure.

What is a simple deposit?

A simple deposit allows you in particular to have the work registered in the international IDDN register, to give it a certain date and for at least one copy of it to be deposited with the APP which shall keep it. A deposit allows you to establish proof and anticipate conclusive problems in case of counterfeiting of your work or challenging of your rights. Two copies of the work's medium are placed in sealed envelopes (LogiBox) with a copy of their IDDN certificate* certifying the deposit. You will be given one of the LogiBoxes and the other will be kept by the APP. In case of dispute, the APP will be able to provide the stored copy. Storing a work at the APP protects your deposited media from risks of loss or destruction.

With this method of deposit, only you and your authorised representative are authorised to request access to the Deposited Elements. Of course, you are free to then pass on the said Elements to the Beneficiaries of your choice.

What is a deposit under access clause, managed by the APP?

A work may be the subject of an agreement between you and your clients or partners, which provides that these ("the Beneficiaries") may have access to the Deposited Elements at the APP according to conditions defined in the agreement (e.g. default of the Depositor, cease of upgradable maintenance of the work, etc.) and that the Beneficiaries will make their access request directly to the APP**.

For a work under access clause managed by the APP, the initial deposits and updates of the work are invoiced at the same price. For each deposit, three copies of the work's medium are placed in sealed envelopes (LogiBox) by the APP, with a copy of their IDDN certificate* certifying the deposit under access clause. You will be given one of the LogiBoxes and the other two will be kept by the APP.

These works and the deposits of their successive updates are specially monitored by the APP (specific management of the archiving, commitment to process third party access requests in accordance with the procedure provided in the General Regulations), for the entire validity period of the clause and regardless of the number of deposits made or the number of Beneficiaries.

The APP invoices you an annual fee for the management of the access clause, per work, with two options, depending on the level of information provided by the APP to the Beneficiaries:

- **Standard:** you will receive an annual statement of your deposits, on request, and you will be responsible for providing information to your Beneficiaries.
- **Premium:** you will automatically receive an annual statement of your deposits, and notices on each deposit. The APP shall process the information requests made by the Beneficiaries, duly identified, on the history of the deposits made. Such information may be provided, on request, independently of the instigation of a procedure to implement the access clause.

The APP asks you to inform your Beneficiaries that the instigation of a procedure to implement an access clause (please refer to the General Regulations) and the duplication of the Deposited Elements, after opening the Logibox, in case of duly authorised access, shall be invoiced by the APP to the applicant Beneficiaries, at the price in force on the date of the access request. The prices currently in force are €450.00 excl. VAT (€540.00 incl. VAT) for the management of the procedure, per access request, and, on quote, from €450 excl. VAT (VAT on top) per deposit, depending on the medium to be duplicated, for the technical operations of opening the Logibox and duplicating the Deposited Elements. The price includes the drawing up of a report.

The agreement providing for an access clause for the Deposited Elements may be the object of an escrow agreement, in which the APP is the signatory of the agreement. This agreement (template on request) authorises more personalised services, with a limited number of Beneficiaries. This service is the object of a specific offer. Contact us legal@app.asso.fr

How do you prepare your deposit? (Reminder: 1 work = 1 IDDN No. = 1 form)

We recommend you place the work to be registered on a commonly used medium (for example a CD, DVD, USB stick or even an external hard drive).

The media and their cases must not be placed in stamped envelopes. If they are, the envelopes will be opened.

We recommend you clearly identify the elements of the deposit on the digital media. In the event of several elements, such as for example the sources of a programme, its documentation and its development and/or compilation tools, you may distinguish these elements using directories.

For example:

 Sources of the work XXX,  Development and compilation tools of the work XXX,  Documentation on the work XXX,

In case of compression or separation of the deposited elements, we advise you to clearly identify and remember the software you have used for such procedures. You will need them should you wish to reuse the deposited elements later.

We would be grateful if you would ensure that the name of the deposited work is the same everywhere you indicate it (form, digital medium, case, etc.).

* IDDN Certificate (InterDeposit Digital Number): For each registration with the APP, the digital creation is listed on the IDDN international register which assigns a unique ID to it. It is indicated on the "IDDN" certificate issued to the member and certifying to the registration. For the registration of the initial deposit, then of successive updates, or of a referencing, each registration operation is assigned a new IDDN ID, with filtering between the IDs, if these are different versions of the same creation.

** Please note that you are fully responsible for the validity of the clause or of the agreement concerned.

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MANUAL

What principles have to be respected?

You have to be an APP member on the membership payment date to be able to make a deposit.

The member shall **keep an “accessible” copy of the work** as the medium returned to the Member shall have been placed in a sealed LogiBox. This LogiBox shall not in any event be opened by the member for reasons of integrity of the sealed box. Any opening shall be made by an authorised person (sworn officer, judicial expert, judicial officer).

In case of request for duplication of the sealed box kept by the member and if the type of the medium so permits, the **APP shall make an identical copy of all of the elements contained on the medium.**

In case of delivery and/or invoicing address different from the address given on the deposit form, please fill out the update form of the member’s administrative information.

The deposit may be made on site **on appointment only** or by **letter sent** to the following address:
 AGENCE POUR LA PROTECTION DES PROGRAMMES - 54, rue de Paradis - FR 75010 PARIS

Information on the fields of the deposit form

DESCRIPTION OF THE WORK

An initial work is a work which you have developed in full.

A composite work is a work which incorporates all or part of a pre-existing work. If the incorporated elements belong to a third party, you must ensure that you have the right to incorporate them in your work.

A derivative work is an adaptation of a pre-existing work (for example, a version of a programme developed for a specific client, the transport of software from one environment to another). If the pre-existing work belongs to a third party, you must ensure that you have the right to adapt it.

RIGHTS HOLDER

The collective work: pursuant to Article L.113-2 of the French Intellectual Property Code, “Collective Work shall mean a work created at the initiative of a natural or legal person who edits it, publishes it and discloses it under his direction and name and in which the personal contributions of the various authors who participated in its production are merged in the overall work for which they were conceived, without it being possible to attribute to each author a separate right in the work as created”.

Work of collaboration: pursuant to Article L.113-2 of the French Intellectual Property Code, “Work of Collaboration shall mean a work in the creation of which more than one natural person has participated”.

The names of the co-rights holders of the work of a collaboration must be indicated on the deposit request.

To this end, please fill out **Appendix 1 of the deposit form**. **Failing joint signature** of the form by the co-rights holders, **please attach the authorisation of the co-rights holders** authorising the member to exercise their rights.

DESCRIPTION OF THE DEPOSIT

Examples of medium provided for the deposit: CD-Rom, DVD-Rom, USB stick, external hard drive, etc.

TRUSTEE

This is anyone not in the member company and duly authorised by this latter for example an advisor on industrial property, a notary, a lawyer, a subsidiary, etc.

Please contact us for further information
 by email to app@app.asso.fr or by telephone on **+33 (0)1 40 35 03 03**