

HAWAII ELECTRICIANS TRAINING FUND

1935 Hau Street, Room 301 • Honolulu, Hawaii 96819-5003 • Phone: (808)847-0629 • Fax (808) 843-8818

WIREPERSON DAILY PROGRESS REPORT

(Due in the JATC Office by the 10th of the Following Month)

APPRENTICE NAME: _____ SOCIAL SECURITY NO. _____

COMPANY EMPLOYED: _____ MONTH: _____ YEAR: _____

	WORK PROCESS NUMBER	DATE																														TOTAL HOURS						
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		31					
RESIDENTIAL	1A																																					
	1B																																					
	1C																																					
	1D																																					
		SUBTOTAL																																				
COMMERCIAL	2A																																					
	2B																																					
	2C																																					
	2D																																					
	2E																																					
	2F																																					
	2G																																					
	2H																																					
	2I																																					
	2J																																					
	2K																																					
		SUBTOTAL																																				
INDUSTRIAL	3A																																					
	3B																																					
	3C																																					
	3D																																					
	3E																																					
	3F																																					
		SUBTOTAL																																				
SPECIALIZED WORK	4A																																					
	4B																																					
	4C																																					
	4D																																					
	4E																																					
		SUBTOTAL																																				
GENERAL	5A																																					
	5B																																					
	5C																																					
	5D																																					
	5E																																					
		SUBTOTAL																																				
	DAILY HOURS																																				TOTAL	

APPRENTICE SIGNATURE: _____ HOURS VERIFIED BY EMPLOYER REPRESENTATIVE SIGNATURE: _____

WHITE (Training Office)
YELLOW (Company)
PINK (Apprentice)

WORK PROCESS LISTED ON BACK PAGE

BREAKDOWN OF WORK PROCESS NUMBERS AND HOURS

Indicate the number of work hours you spent in each phase of work process for the month.

1. RESIDENTIAL [2050 Hours]

- 1A — Service, Meter (underground, overhead), Panel Installation [300 Hours]
- 1B — Branch Distribution, Rough-in (Drilling, Cutting, Boxing, Wiring), Splicing, Terminating [1200 Hours]
- 1C — Devices, Fixtures, Appliances, Equipment, and Troubleshooting [450 Hours]
- 1D — Other Work covering Residential Electrical Work [100 Hours] _____

2. COMMERCIAL [5450 Hours]

- 2A— Conduit Installation (in Ceiling or Concrete) [1000 Hours]
- 2B — Conduit installation Underground (on job site) [700 Hours]
- 2C — Exposed Piping, Wiremold [200 Hours]
- 2D — Rough-in (Concrete Wall, Masonry Block Wall) [400 Hours]
- 2E — Rough-in (Drywall) [900 Hours]
- 2F — Cable Trays, Floorduct [100 Hours]
- 2G — Pull Wire, Splice, Termination [600 Hours]
- 2H — Devices, Fixtures, Appliances, Small Equipment [800 Hours]
- 2I — Temporary Power, Pick-up work, Troubleshooting [100 Hours]
- 2J — Planning, Blueprint Reading, Layout [400 Hours]
- 2K — Other Work Covering Commercial Electrical Work [250 Hours] _____

3. INDUSTRIAL [1300 Hours]

- 3A— Motor Control, Programmable Logic Controllers [100 Hours]
- 3B — Motors, Generators, Large Equipment, (Installation, Termination, Troubleshooting, Testing) [100 Hours]
- 3C — Switchboard, Panelboards, Meters, Transformers, Busducts, Capacitor Banks, UPS System, ATS System [400 Hours]
- 3D — Rigid Metal Conduit, Intermediate Metal Conduit [300 Hours] 3E — Energy Management System, Lighting Control System [100 Hours] 3F — Installation of Underground Duct Line (For Utilities, Roadside Projects), Road Repair [300 Hours]

4. SPECIALIZED WORK [450 Hours]

- 4A— Fiber Optic Cable Installation (Pulling Cable, Devices, Termination, Troubleshooting, Testing) [100 Hours] 4B — Telecommunication, Sound System (Pulling Wire, Devices, Termination, Troubleshooting, Testing) [100 Hours] 4C — Fire Alarm, Security System (Pull Wire, Devices, Terminate, Troubleshooting, Testing) [150 Hours] 4D — Motor, Generator, and Appliance Repair [60 Hours] 4E — Maintenance for Electrical systems [40 Hours]

5. GENERAL [750 Hours]

- 5A— Fire Proofing [100 Hours]
- 5B — Fabrication, Pre-Fabrication (Conduit, Boxes, etc.) [300 Hours]
- 5C — Concrete, Drywall, Patching Holes [100 Hours]
- 5D — Chipping, Coring, Clean-up, Material Handling [210 Hours]
- 5E — Welding and Brazing [40 Hours]

Note: Falsification of information on the Daily Progress Report or any other records or reports pertaining to the apprenticeship program may be cause for Cancellation from the program.