

Auction Donation Contract - 2015

"Growing Hearts and Minds" Gala

Saturday, February 21 at the Pinnacle Hotel at the Pier in North Vancouver

Please return this COMPLETED form with the donated item.
420 Seymour River Place, North Vancouver - Phone: (604) 985-5224

Email: gala@kgms.ca

Charitable Registration Number 11925-4555-RR0001

*** Please Print Clearly ***

Name: _____

Address: _____ City: _____ Postal: _____

Phone: _____ Email: _____

Website: _____

Description of Donation: (as you wish it to appear in the catalogue) – 1 item per form please.

Donor Name: (as you wish it to appear in the catalogue) _____

Value of Donation: _____

Restrictions: (Please note any restrictions pertaining to this donation. Unless otherwise noted, all donations are valid until one year from auction date.)

KGMS Rep: _____ **Phone:** _____

Sales Receipt Attached

Income Tax Receipt Required - **See tax receipt qualifications below** Not required

Please indicate name for receipt _____

Donation to be picked up? – Specify location _____

Donation delivered to KGMS? Received by KGMS rep: _____

Tax Receipt Criteria

1. The value of the donation is \$20 or more.
2. A sales receipt is attached with the donation or gift certificate. The sales receipt must indicate the original vendor.
3. Tax receipts for gift certificates may only be issued where the donor is not the issuer of the gift certificate and a copy of the original sales receipt is provided.
4. Artwork and other collectibles under \$1,000; if the item is over \$1,000 than an independent appraisal will be required to accompany the donation.
5. The following items do not qualify as charitable donations:
 - Donations of professional services;
 - Donations by a company of its principal product or services;
 - Donations of used goods or homemade items.

Please note that any donations made by a business, which do not qualify as eligible for a donation receipt, may be considered a promotional expense, however this should be confirmed by their accountant.