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January - March 2004

www.msada-md.org

28TH ANNUAL CONFERENCE APRIL 29- MAY 2

Join Us!

- Come join your fellow Athletic Administrators in Ocean City, Maryland
- Play in the annual Golf Outing at Eagle's Landing
- Enjoy the Seafood Feast at Phillip's Crab House
- Something new, a Silent Auction
- Meet old friends and go over the old times together
- Discuss how to survive in these new times
- Our annual Awards for District and State Athletic Director of the Year
- Induction of new members to the MSADA Hall of Fame
- Our annual Distinguished Service award to members of our community
- Conference workshops covering many topics crucial to athletics
- Meet over 40 vendors and see what they have to offer
- Take LTC Courses 501, 502, 516, and 520 for job enrichment
- We will once again offer the CAA exam through the NIAAA
- Find out about our new Summer 2004 Institute for LTC classes
- Our tentative list of guest speakers include Dee Kantner, the first female NBA official and Ken Mease, a Washington, DC TV personality
- Workshop topics as of now include: Concussion Management, Turf grass vs. Artificial grass, the new 'Get Psyched' approach to coaching and the team experience, and the Junior College experience with transition to the 4-year institution, plus more to be named later
- What is the latest with the Maryland State Coaches Association pg 6
- ♦ Complete the Conference Registration form on page 9 and 10
- Signup to be an LTC Instructor-see page 7
- ÷ Vendors, see your registration form on page 11
- Hotel Information is listed below

DEADLINE for CONFERENCE REGISTRATION APRIL 10

Hotel reservations must be made directly with the Princess Royale at 1-800-476-9253. Rates for an ocean view room are \$110.00 per night plus taxes and fees. See pages 9 & 10, this newsletter.

President's Message

Hopefully, you had a very relaxing break and are now ready to tackle the demands of the winter season. There is also a great deal to report upon since our fall newsletter.

Tackling our Budget Deficit

While we wish that our budget deficit no longer existed, unfortunately it still does. The Officers and the Executive Council are working very hard at reducing it and to set a course of action so this will not become a recurring problem.

Why does our budget deficit exist? That's not a simple question to answer. Over the last three years, the cost of hosting our annual conference in Ocean City has increased roughly \$5,000 per year. Also during this time, all member state associations were asked to send their LTC Coordinator to two national meetings. Next, the NIAAA suggested that states should add a second LTC Coordinator. With the flights and lodging, these LTC meetings mean increased expenditures that we simply haven't had in the past. ...And these are only two examples.



Dave Hoch, CMAA President MSADA

In simple terms, our costs have escalated and our income has remained static. Therefore, we have engaged in a cost-cutting process in which we look at every expense and ways we might be able to reduce or eliminate them. We also have entered into some new sponsorship deals and creative fund raising attempts in order to move our balance from the red to the black

However, we still need your help! That's right, we really need contributions from each and every one of you. If everyone would contribute in a small way, we can overcome this hurdle.

- Please consider having your booster club, school or other professional organization sign up as a Professional Sponsor. This program operates very much like that of patron ads for a high school play program. Currently, we have 7 schools and 2 professional organizations and one business on board.
- Bring along your checkbook to our annual conference (obviously, you first have to register and attend the conference)! Gene Rotberg will be conducting a silent auction in order to help us raise some additional revenue.
- Find and send the name of an advertiser for our newsletter to Karl Heimbach. It could be as simple as a business card ad, but every advertisement will help.
- Locate and send the name of a potential hole sponsor for our golf tourney to Vince Parnell! Remember, these sponsors do not have to be one of our conference vendors. Any business or organization willing to step forward would be appreciated and of help.

National Conference News

While Indianapolis didn't represent a warm-weather destination, the 2003 edition was an excellent conference. As a matter of fact, I had a conversation with two first-time attendees and they underscored the vitality and importance of the national conference. One was extremely impressed with the total professionalism demonstrated and the commitment to our young people. The other novice attendee couldn't get over the helpfulness of other professionals from around the country, the information available and the overall impact that the 3 days could have on your own local situation. That's pretty high praise and your fellow Marylanders had a lot to do with the success of the conference.

The MSADA was well represented and had contributions by:

- Jill Masterman and Marcia Nissel who served as moderators at a workshop session
- Ron Belinko who presented the workshop session Program Assessment and also served as one
 of the instructors for the LTC 507 Course.

Continued from page 2

- Mike Lafferty who was named to the National Faculty for LTC 516 and helped to teach the course for the first-time at the national conference
- Kim Chorosiewski who played a major role in the rewriting of LTC 516
- Dave Hoch who was appointed to the NIAAA Awards Committee and was also elected as the Section II At-Large candidate for the NIAAA Board of Directors
- Gene Rotberg who co-presented the Technology Tools for New Athletic Directors Workshop session.

MSADA Conference

While April seems a long time away, please mark your calendar and plan on attending. We will kick off the conference on Thursday evening, April 29th with two LTC Courses, host our annual Awards Banquet and conclude with our breakfast meeting on Sunday, May 2nd. In between, we will have workshop sessions, more LTC Courses, a social, a golf outing and much more.

Please take advantage of this exciting professional development opportunity! We hope to see you in Ocean City!



Congratulations

Ron Belinko, Supervisor of Athletics for Baltimore County Schools. Ron has received the CMAA designation through the NIAAA.

MSADA Officers & Representatives Meeting Notices

All meetings held at Best Western in Laurel starting at 6:00pm

►Monday, Feb. 9

Officers

➤ Monday, March 8

Executive Council



George "Corky" Connolly

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We regret to announce the passing of:

Ann Merritt - Coach and teacher in Baltimore County, Athletic Director at Dundalk High School. Ms Merritt was killed in a tragic car accident on the Baltimore Beltway.

Art Milburn-Teacher and coach in Baltimore City, Athletic Director at Edmondson High School, Carver Vo-Tech High School, and Northwestern High School in Baltimore city. He lost a long battle with leukemia.

The MSADA extends our condolences to the family and friends of Ms Merritt and Mr. Milburn.

MSADA Professional Sponsorships

Take a moment and consider all that the MSADA offers in terms of professional growth for the athletic directors of the state which in turn benefits our programs, athletes and schools. Through the MSADA, athletic directors can:

- Complete LTC Courses which enhance their professional competency
- Participate in workshop sessions which provide practical solutions for the various challenges they
 must meet in their positions
- Network with other athletic administrators
- Take advantage of mentoring opportunities from experienced athletic directors
 ... And many more

Please consider having your school become a professional sponsor of the MSADA or encourage your booster club to make a contribution. In order to continue its valuable efforts, the MSADA could use your school's support.

We already have a commitment from a few schools to be a professional sponsor. Will you be the next? Please help the MSADA's efforts to promote quality athletic programs in the state of Maryland!

MSADA Professional Sponsorship Pledge

Name of school / Booster Club:		
Address:		

Please make your check out for \$100 to: **MSADA**And mail it c/o: Ms. Carol Satterwhite, CAA

5467 Gloucester Road, Columbia, MD 21044

2003

MSADA Professional Sponsors

2004

Archbishop Spalding Magruder High School Century High School Long & Foster / Bob Graves
Francis Scott Key High School
South Carroll High School

Maryland State Coaches Association Northwest High School Loch Raven High School

Baltimore County Public Schools Office of Athletics

NIAAA Sponsorship Program

Recently, the NIAAA entered into two new sponsorship agreements in which the sponsoring companies will return a percentage of the profits back to the participating state athletic directors associations. We are pleased to report that we, the MSADA, have signed on to be part of each program.

The two sponsorship programs are:

- 1. ClearDefense maker of a glass retention system for basketball backboards. For more information: **www.cleardefense.com**
- 2. CoachesLocker.com an online uniform and athletic apparel design and production company. For more information: **www.coacheslocker.com**

What does this mean for us in Maryland? Quite simply, whenever any member school purchases from either company, we will get a royalty. Obviously, we would encourage you to seriously consider purchasing the products from both companies.

This is not to say that you have to abandon, long-time relationships with local vendors. Rather, be open to the idea or possibility of using these programs if you are looking for uniforms, apparel and backboard protection. It is a win-win opportunity for you, the MSADA, the NIAAA and these two sponsors.

SIMPLE WAYS TO PROMOTE ACADEMIC SUCCESS BY YOUR ATHLETES

Karl Heimbach, CAA — Athletic Director at Magruder High School

It is probably not surprising to those involved in athletics that athletes also tend to be some of the most successful students in the classroom. Our two varsity soccer teams have both been recognized by the NSCAA for the past four years for the "High School Academic Team Award" (team G.P.A. of 3.25 or better) and many of our athletes have earned academic scholarships to various universities and colleges. In an effort to promote academics at Magruder High School, we have instituted these awards and programs to showcase academic excellence and help student-athletes who might be struggling.



Academic Awards:

- 1. We award a special pin for the varsity letter when the athlete earns a varsity letter in two different sports and maintains a 3.5 G.P.A for the first three quarters of each academic year.
- 2. We award the certificate from the M.P.S.S.A.A. "Minds in Motion Program" to junior varsity and varsity athletes who maintain a 3.25 G.P.A. during the season.
- 3. We started a competition between the three gender based athletic programs at Magruder High School for the program who has the highest overall G.P.A. after the first three quarters. Both the junior varsity and varsity teams for that particular program is calculated and a certificate is given to each member of the winning program and the teams name is placed on a plaque in the trophy showcase.

Male Sports-soccer, football, wrestling, baseball, tennis, volleyball, lacrosse, and basketball. Female Sports- basketball, field hockey, lacrosse, volleyball, soccer, tennis, poms and softball. Coed Sports-golf, cheerleading, cross country, swimming, indoor track, outdoor track, and coed volleyball.

Academic Support for Student Athletes:

- 1. An "Athletic Academic Advisor" who passes out grade sheets every three weeks and records the grade sheets in a sports log notebook after the parent has signed the grade sheet and the coach has reviewed the athletes grades for that three week period of time. Coaches can request that the grade sheets continue after the season is over if academic problems persist.
- 2. The "Athletic Academic Advisor" notifies the coach of all failing grades of each athlete and recommends either during/ after school help for the athletes in danger.
- 3. The "Athletic Academic Advisor" often calls home or arranges additional support by having students enrolled in the ASSIT program that is offered at our school.
- 4. The "Athletic Academic Advisor" allows for individual help during the school day in her room and seeks feedback from teachers on how various athletes are doing and if improvement is being witnessed.
- 5. Besides the role of the "Athletic Academic Advisor", our school offers tutoring from the National Honor Society, homework help from the Homework Club, and additional help in the After School Tutoring Center.

We have seen great improvement in reducing the number of student-athletes who become ineligible at the end of each grading period by using the "Athletic Academic Advisor." Our goal at Magruder High School is to promote the academic success of our student-athletes and offer additional support to those who might need the extra help.

LTC Professional Growth Opportunities

Here is a list of LTC classes being taught in Section 2 NIAAA

■Pennsylvania-consult their web page at www.psada.org or call 215-493-8547 for registration information March 17 at Hershey Lodge and Convention Center: LTC 501, 502, 505, 506, 508

■Virginia-consult their web page at www.viaaa.org for registration information

March 10 Richmond LTC 504, 506, 590 June 27 & 28 Williamsburg LTC 500, 503, 505, 508, 511, 515, 520

 April 22-24
 Fairfax
 LTC 500, 506
 July 6
 Hampton
 LTC 508, 520

 May 7
 Marion
 LTC 514
 July 28 & 29
 Charlottesville
 LTC 502

October 14 Charlottesville LTC 501, 516, 590

■New Jersey-Contact Ken Mason at kmason@ltps.org for additional information or call 609-530-8373

March 22 Atlantic City LC 500, 520

■Maryland -

April 29 Ocean City LC 501, 520 April 30 Ocean City LTC 502, 516

July 26 Magruder HS LTC 501, 504, 507, 516



The Maryland State Coaches Association *Update*

With new membership forms arriving constantly, the Maryland State Coaches Association is now up to 376 members which is a little ahead of last year's pace. It is, however, still surprising how many coaches remark, "Gee, I never knew anything about this organization and I wish that I

had!" ... And that's were you, athletic directors throughout the state, come into play.

Please inform, motivate and encourage your coaches to join! As we've said in the past, membership in the MSCA is important, not only to the coaches, but to you as well. The better prepared, better informed and more professional your coaches are, the fewer problems you will have and the better your program will be. Don't your athletes and programs deserve this?

June 5th will mark the 3rd annual Maryland State Coaches Association Coaching Clinic. This is another opportunity for professional development for your coaches.

While it is still in the planning stages, the MSCA will try to host and teach the NFHS Coaching Principles Course at the clinic. For more information concerning the clinic, the coaching course and registration form, please feel free to contact Todd Wade at *twade@bcps.org*. Together – the MSADA and the MSCA – can make a real difference in the quality of athletic programs in Maryland. Please join us to make this happen!

MEMBERSHIP APPLICATION

For the same fee (\$16), coaches can have dual membership in the NFHS Coaches Association and the Maryland State Coaches Association. The NFHS Coaches Association provides the following benefits:

- \$1 million of liability insurance protection, including classroom liability, summer camps and clinics, summer coaching, and catastrophic and accident medical coverage.
- Subscription to the NFHS Coaches' Quarterly Magazine.
- National and state awards programs to honor high school coaches.
- One NFHS Coaches Association member serves on each NFHS rules committee. No other organization provides this opportunity. And More!

Return your application form with a check made payable to the Maryland State Coaches Association.

6	M	ISCA MEMBERSH	HIP A PPLICAT	TON	
Dual NFCA/MSCA	\$16	New Member		Renewal	
Circle: Dr. Mr. Mrs. Ms	Last Name	First Na	me	MI	Suffix (Jr. III, etc.)
Designation (PhD, CAA Address (which is prefer					
Home					
Street	(City 		Zip	
Street	(City		Zip	
Home Phone	School P	hone	E-Mail Ac	ldress	
School	Cou	unty			Or. David Hoch
Sport	2nd	l Sport			Coaches Association State Director
SSN	(needed	for liability insurance)		c/o Loc	ch Raven High School

(needed for liability insurance)

Birthday __

1212 Cowpens Avenue

Baltimore, MD 21286

Maryland State Athletic Director Association State Leadership Training Faculty

The MSADA Executive Committee realizes the need for more local faculty members to assist in the delivery of the Leadership Training Program course offerings. To be a trainer, the person must complete LTC 501, 590 and the course or courses they will instruct. As more LTC courses are developed, the need for local education becomes more important to the success of the program. The training of state faculty members is the key to the continued growth of the leadership program.

If you have any aspirations to become an instructor, please e-mail Ron Belinko at *rbelinko@bcps.org* for an application or fill out the application below.

Personal Data Form

Please print/type all entries				
Dr. Mr. Mrs. Ms.	NIAAA Membershi	ip#(If Applicable)		
Name:				
Last Name	First Name	M	iddle	
Present Position:				
School:				
Business Address:				
Stre	et Address	City	State	Zip
Stre	et Address	City	State	Zip
Business Phone: ()		Home Pho	one: ()	
Fax Phone: ()		E-Mail Ad	ldress:	
	Basic El	ligibility		
1. Bachelor's Degree, or hig	gher, from an accredited instituti	on.		
2. State teaching or administ	trative certification, or eligibility	to qualify.		
3. Complete NIAAA Lead	ership Training Courses LTC –	501 and LTC - 590.		

Continued on page 8

Section I – Education

(Please provide a copy of certification or degree)

A. College Degrees	Institution	City/State	Date Completed
Bachelors (BA, BS, etc.)			
Masters			
(MA, MS, etc.)			
Educational Specialist/ Administrative Credential			
Doctorate (Ph.D., Ed.D., etc.)			
Type of Teaching or			
Administrative Certification Se	ction II – NIAAA L	eadership Trai	ining
Administrative Certification Se (You ma		eadership Trai	ining pon request)
Administrative Certification Se (You may A. Completion of LTC-501 (Location	y be asked to provide a certification. Interscholastic Athletics: Ph	eadership Trainicate of completion up	ining pon request) on, and Programs)
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Ronald J. Belinko
Coordinator of Athletics, Baltimore County Public Schools
6901 Charles Street
Towson, MD 21204

Phone: 410-887-2328 Email: rbelinko@bcps.org

28th M.S.A.D.A. Conference Registration

April 30-May 2, 2004

Princess Royale Hotel and Conference Center Ocean City, Maryland

Last Name		First Name		
School	School Phone			
School Address				
City		State	ZIP	
Home Address City		State	Zip	
Sity		0.0.0	2-ιρ	
Are you a member of: MSADA	NIAAA	AYears as	Athletic Director	
Conference Registration	Shirt Size	S M L XL (please circle size)	2X 3X 4X	
\$95.00 per MSADA member (\$110.00 at cor	nference) \$			
\$115.00 per non-member (\$130.00 at confer	rence) \$			
Registration includes one Saturday Banque	et ticket and Sun	day Breakfast ticket		
Registration fees are Non-Refund	lable			
Guest Registration				
Name of Guest				
Will guest be attending the Saturday Guest Br	reakfast?	Yes No		
\$30.00 per extra banquet ticket How \$10.00 per extra breakfast ticket How	many? many?	\$ \$		
Seafood Buffet on Friday, April 30 at Phillips Crab House 2004 Philadelphia Avenue 5:30 pm – 7:00 pm				
\$30.00 per ticket	How many?_	\$		
Buffet includes crab legs, mussels, shrimp,	beef, chicken, h	am, salads, vegetable	s, pastas, bread, and desserts	
Golf Registration on Friday, April 30,	at Eagles Landir	ng Golf Course		
\$85.00 per person				
Name of Golfer				
1		\$		
2.		\$		
3		\$		
4		\$		

LEADERSHIP TRAINING COURSES - \$ 90.00 if postmarked by March 28 \$110.00 if postmarked from March 29 – April 2 \$125.00 after April 2 (you will not receive your class materials until May)

Thursday, April 29th 6:00pm - 10:00pm

LTC 501 – Athletic Administration: Philosophy, Leadership Organizations and Professional Programs

This flagship course of Leadership Training serves as an overview for the Certified Athletic Administrator Examination. Topics discussed include: NFHS, NIAAA, Legal Issues, Communication, Budgets, Technology and Leadership Styles. The course also previews the NIAAA Certification Program and the Leadership Training Program. It is a prerequisite for all levels of certification. A student manual is included.

LTC 520 - Athletic Administration: Character in Coaching

For your school's athletic program to be truly character-based, it is essential that the school's stakeholders (athletic director, principal, superintendent, school board and parents) act on the established core virtues in the mission statement of the athletic department. When professional stakeholders walk the talk, their actions speak volumes to the student-athletes and the community at-large. This course provides administrators with a "full stakeholder" approach to make the athletic department mission come alive on the athletic field. The course is interactive, full of useful activities and provides administrators with a template ready to use back in their home school. The course is based on the book "Character and Coaching - Building Virtue in Your Athletic Program" by John Yeager. This text is included as a course resource.

\$

Friday, April 30th 8:00am - 12:00pm

LTC 502 - Athletic Administration Principles, Strategies and Methods

This course will take a basic approach to the fundamentals and methods of athletic administration and will alert and educate athletic administrators regarding potential problems and possible solutions in areas such as budgets, transportation, scheduling and parent/student/coach conflicts. The course will also touch upon sample athletic/activity program philosophies, department organizational charts, activity procedures/checklists, public relations, coaching applications/ assessments and emergency plans. Course materials, as well as the manual "Athletic Administration: A Comprehensive Guide" are included.

LTC 516 - Athletic Administration: Administration of Physical Plant Assets

This course will complement LTC 515, which focuses on outdoor assets and athletic turf enhancement. As such, LTC 516 will consider spectator facilities, special use gymnasia, natatoriums, laundry rooms and locker rooms along with various systems that support these facilities. Mechanical system checklists for use in regular inspections and maintenance programming will be provided. In addition, considerations and issues related to construction and remodeling programs will be discussed.

If you have not	paid you	r 200 3/04	state dues	– add \$	25.00
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\$

Total Amount Enclosed \$_____

Please send registration form and check payable to MSADA to:

Carol M. Satterwhite, CAA MSADA 5467 Gloucester Road Columbia, Maryland 21044

DEADLINE for CONFERENCE REGISTRATION APRIL 10

Hotel reservations must be made directly with the Princess Royale 1-800-476-9253. Rates for an ocean view room are \$110.00 per night plus taxes and fees.

MSADA Vendor Registration Form 2004 Name of rep attending:

Company Name:	Na	nme of rep attending:_		
Address:	City:		State: Z	lip:
Office phone number: ()_ Website:	- Fa	ax phone number: (-mail:) -	
Electricity required at your table Will you offer a door prize or git Note: This should be a nice gift of American Express gift certificate polease complete the door prize line.	ft certificate for the Saturd r gift certificate (please, no presented in your company	lay drawing? YES NO hats, squeeze bottles, et) c.,) We can arrange t	to have an
\$ Number of exhib	oit spaces () @ \$3	25 each		
\$ Literature distrib packet, please se	ution (Indicate \$50) If you nd 300 copies to the addre	want us to stuff your flyess below by Monday, A	ers in the conference pril 12 th .	registration
\$ Door prize gift (I prize drawing. Yo	Indicate \$25 or \$50) We w our company's name will b	vill have the gift certificat be announced as the don	te prepared for the Solor.	aturday door
Note: Registration fees are n Send thi	is completed form and o	check to: (Due by Ma imbach, Athletic Direct	arch 26, 2004) tor	5
Check here if you want any of	the following information	on faxed to you:		
Golf Tournament, FRI Mo	orning; Seafood B	Buffet, FRI Evening;	Convention Bar	nquet, SAT Night
	uestions, please contact K hool) (301) 349-5873			
		ention Vendo	ors	
Company	Phone Number	of 1/26/04) Representa	atíve \	Web Site
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At Large Central MD Mr. Jim Horn, CAA 410.751.3575 jbhorn@k12.carr.org

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2003/2005

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District 4- Cal, Char, St. Mary's
Mr. Cliff Nagle
301.934.1100
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District 5A - AA Caroll Co. Mr. Wayne Mook 410.544.7462 spsports@toad.net

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M.D.A. Cometion Information April 29-May 2 May 2 May 2 May 2 May 2 May 2 May 2 May, MD Ocean City, MD

LOOK INSIDE FOR.....
LOOK INSIDE FOR.....
28th M.S.A.D.A. Conference Registration

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