



## New User Information Sheet

Date: \_\_\_\_\_

Instrument: \_\_\_\_\_

First and Last Name \_\_\_\_\_ **ID #:** \_\_\_\_\_

Department: \_\_\_\_\_

Phone Extension: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mail Stop: \_\_\_\_\_

Fund/Org. to charge for instrument use: \_\_\_\_\_

Advisor: \_\_\_\_\_

If you have already been trained, who trained you? \_\_\_\_\_

RETURN FORM TO MERI DIX IN BRC-218 OR INTEROFFICE MAIL, MS680, OR  
SCAN AND EMAIL TO [meri.c.dix@rice.edu](mailto:meri.c.dix@rice.edu).