

TEOFILO KISANJI UNIVERSITY

TABORA CENTRE



“Training for Better Life”

APPLICATION FORM

**FOR ADMISSION INTO
CERTIFICATE AND DIPLOMA
COURSES FOR THE ACADEMIC
YEAR**

2014/2015

TEOFILO KISANJI UNIVERSITY

TABORA CENTRE



“Training for Better Life”

TEL. +255 (0) 732988883

Email: info@teku.ac.tz

Web: www.teku.ac.tz

P.O. BOX 404,
TABORA, TANZANIA.

Affix photo
taken within the
Last six months

Carefully read the admission requirements before filling form. Application without stated qualifications will not be processed. **Non-refundable application fee 30,000/= for Tanzanians and 30\$ for foreigners to be paid through Account Number CRDB- 0150383024200, NBC-025103004100 TEOFILO KISANJI UNIVERSITY – TABORA CENTRE.** This form must be filled and returned to the **Admissions Office Teofilo Kisanji University Tabora.**

(USE BLOCK LETTERS)

1. APPLICANT'S PERSONAL RECORD

Surname (Mr./Mrs./Miss)

Other Names:

Postal Address:

Tel:

Email:

Birth and Nationality:

Date _____ Nationality: _____

Marital Status: _____

2. PROPOSED PROGRAMME/COURSE

Academic Year:

(2)

3. ACADEMIC QUALIFICATIONS ATTAINED

- (i) Certificate of Secondary Education (C.S.E.E)/National Form IV/ OR Equivalent.

From: _____ to _____

Centre: _____ Year _____

Index Number: _____

Specify Subjects Passed (Attach copy of Certificate)

SUBJECT	GRADE	DIVISION

- (ii) Advanced Certificate of Secondary Education (A.C.S.E)/ National Form VI or Equivalent Name of School:

Name of School _____

From: _____ to _____

Centre: _____ Year: _____

Index Number: _____

Specify Subjects Passed (Attach copy of certificate)

SUBJECT	GRADE	DIVISION

4. OTHER COURSES

INSTITUTION	COURSE OF STUDY	YEAR OF STUDY	AWARD

(3)

5. EMPLOYMENT RECORD

JOB HELD	NAME OF EMPLOYEE	FROM	TO

6. DIPLOMA AND CERTIFICATE PROGRAMMES

(Choose three programmes by numbering from the first up to the third choice)

S/N	PROGRAMME	PREFERENCE
1	PRE- ENTRY COURSE	
	CERTIFICATE COURSES	
1	Certificate in Accounting and Finance	
2	Certificate in Procurement, Logistics and Management	
3	Certificate in Community Development and Social Work	
4	Certificate in Law	
5	Certificate in Information Technology	
	DIPLOMA COURSES PROGRAMMES:	
1	Diploma in Accounting and Finance	
2	Diploma in Procurement , Logistics and Management	
3	Diploma in Community Development and Social Work	
4	Diploma in Law	
5	Diploma in Information Technology	
6	Diploma in Education	

7. Do you have any physical or communication disabilities? (Tick whichever is applicable)
- (a) Vision /Mobility/ Hearing/Others
 - (b) If any of the above give details of disability

(4)

8. DECLARATION

I declare that all information given on this form is true and correct to the best of Knowledge.

SIGNATURE OF APPLICANT: _____

Date: _____

9. EMPLOYER'S RECOMMENDATIONS: (if any)

10. Name and address of Employer

(OFFICIAL STAMP) Signature: _____
(DATE)

11. SPONSOR'S DECLARATION

(To be completed by Private Sponsors)

I hereby accept the responsibility of paying the fee and other charges for the applicant.

Full Name and Address of Sponsor:

Signature: _____
Date: _____

NB: important Attachments

- i. Certified copies of relevant academic certificates.
- ii. NECTA equivalence translations(for those with foreign Secondary certificates)
- iii. Certified copy of Birth certificate
- iv. Original Bank Pay –in-slip of application fee.
- v. Affixed colored recent photo

Please return the complete application forms to:

The Admission Office
Teofilo Kisanji University
P.O. BOX 404
TABORA.
TANZANIA.

TEL. +255 (0) 732988883
Email: tabora@teku.ac.tz
Web: <http://tabora.teku.ac.tz>

(5)