

### Petron Corporation Direct Credit Program Enrollment Form

Please fill-out all blanks, type or print legibly. This form should

Please fill<sub>T</sub>out all blanks, type or print legibly. This form should be originally signed and submitted to SMC Stock Transfer Service Corp. together with photocopies of your two (2) valid IDs which may include any of the following: ATM card, passbook or check which bears your account name and number.

Name of Stockholder (Surname, First Name, Middle Name)

Stockholder Number

Birthdate

Office Address

Nationality

Contact Details (please indicate area codes for landline or access codes for mobile numbers)

Residence No.

Business No.

Mobile No.

Fax No.

E-mail address

Bank Details

Name of Bank/Branch

Address of Bank

Bank Account Type

Bank Account No.

The BANK and PETRON shall not be liable for any losses suffered by me/us due to a misposting of a credit to another account or an erroneous credit to an account, or for erroneous implementation of the instructions of PETRON. I/we agree to indemnify the BANK and PETRON against and keep it free and harmless from any liabilities, suits, damages, losses that maybe incurred in connection with this Direct Deposit Program. I/we hereby give the BANK the authority to correct any errors in crediting my/our, including the authority to automatically debit my/our account for any erroneous credit without need of my/our consent and I/we shall reimburse the BANK and/or PETRON for amounts already drawn against erroneously credited amounts. Likewise, I/we acknowledge that by enrolling herein, the status of whether my enrolled deposit account is active or dormant maybe viewed or known by PETRON.

Signature of Stockholder (2 specimen signatures)

Date Signed

#### For more information or queries, please contact:

SMC Stock Transfer Service Corporation 2<sup>nd</sup> Floor SMC Head Office Complex 40 San Miguel Avenue, Mandaluyong City

Tel. No.: (02) 632-3450 to 52 Fax No.: (02) 632-3535

E-mail address: smc\_stsc@smg.sanmiguel.com.ph

## Petron Corporation Cash Dividend Direct Credit Program

## 1. What is the Petron Corporation Cash. Dividend Direct Credit Program (CDDCP)?

The Petron CDDCP is an alternative mode of payment for cash dividends. Stockholders may receive their cash dividends via direct deposit to their bank account once they enroll in the program.

## 2. What are the benefits of the CDDCP to stockholders?

The CDDCP ensures immediate availment of cash dividend since your bank account will be credited on the payment date. You also enjoy the convenience of receiving cash dividends without going to the bank to deposit your check. You also avoid the possibility of losing cash dividend checks.

**3.** How do I enroll in the CDDCP? Fill out the Petron CDDCP Enrollment Form (refer to other side) and submit the originally signed Form to:

SMC Stock Transfer Service Corporation 2<sup>nd</sup> Floor SMC Head Office Complex 40 San Miguel Avenue, Mandaluyong City

together with photocopies of at least two (2) of your valid Identification Documents (IDs).

Corporate accounts must submit a Corporate Secretary's Certificate designating the corporation's authorized signatories.

## 4. What are valid Identification Documents (IDs)?

IDs are considered valid if these are issued by government agencies or corporations/ organizations wherein the stockholder is an employee/member. Valid IDs must contain the stockholder's signature and/or picture (e.g. Passport, Driver's License, Employee ID, Club Membership card. etc.)

Stockholders may submit photocopies of as many IDs as they have available.

#### 5. Who are the participating banks?

- Banco de Oro (BDO) all branches
- Bank of the Philippine Islands (BPI) all branches
- Development Bank of the Philippines (DBP) all branches
- Landbank of the Philippines all on-line branches
- Metropolitan Bank and Trust Co. (Metrobank) all branches
- Philippine National Bank (PNB) all Metro Manila branches

#### 6. Is there a deadline for enrollment?

The CDDCP is a continuing program. Stockholders can enroll anytime; after which, their succeeding cash dividends shall be credited to their bank accounts.

## 7. How will I know that the cash dividends have already been credited to my bank account?

SMC STSC will be sending you a Notice of Cash Dividend through mail.

## 8. What are the security features of the CDDCP?

All information submitted in the CDDCP forms will be treated as confidential.

Furthermore, SMC STSC and the participating banks shall verify and authenticate the stockholders' signatures.

## 9. Am I required to enroll in this program? What if my bank is not included in the list of participating banks?

Stockholders who do not enroll in the program will continue to receive their cash dividends in check form.

## 10. I closed my bank account that is currently enrolled in the Petron CDDCP. Can I enroll another bank account?

Yes. If your new account is with the same bank, you may inform us in writing (originally signed) addressed to SMC STSC. Please indicate your old and new bank account numbers, branch and stockholder number.

If you are enrolling an account with another participating bank, please fill out new CDDCP enrollment forms and return these to us (originally signed) together with photocopies of your valid IDs.

### 11. Can my cash dividends be credited to a bank account under another name?

Cash dividends can only be credited directly to bank accounts that are registered under the stockholder's name.

# 12. My Petron shareholdings are under my maiden name but my bank account is under my married name. Can I enroll in the CDDCP?

You may enroll in the CDDCP but you will have to register your Petron shares under your married name. To do this, you will have to submit to SMC STSC your original Petron stock certificates, a copy of your marriage contract and payment for transfer fees.

# 13. I have several Petron stockholder accounts under one name but only one bank account. Can I enroll all these using only one bank account?

You may enroll several accounts owned by a single stockholder in the CDDCP using only one bank account. However, stockholders may consolidate multiple accounts by simply submitting to SMC STSC the original stock certificates of the accounts they wish to consolidate and payment for transfer fees.