



www.bassettcreekwmo.org

Obtain City staff signature and send application, check for fee, and submittals to:

Bassett Creek Watershed Management Commission
c/o Barr Engineering Co.
Attn: Jim Herbert, P.E.
4300 MarketPointe Drive, Suite 200, Minneapolis, MN 55435-5422

A.F. # _____

Application Form for Development Proposals

Direct questions about this application to Laura Jester, BCWMC Administrator, at 952-270-1990 or laura.jester@keystonewaters.com.

Complete by City Staff

This application is being submitted to the Bassett Creek Watershed Management Commission for review purposes by the City of _____, by _____

City Staff Signature

Date

The contents of the application are solely the responsibility of the applicant.

Complete by Applicant

General Information:

(Name of development or description of project)

(City/¼ Section)

(Location of work—reference major streets and highways, and attach map)

Name of Applicant (owner): _____

Telephone _____ E-mail _____

Address _____

City, State, Zip _____

Name of Agent (project contact): _____

Telephone _____ E-mail _____

Address _____

City, State, Zip _____

Submittals

Requirements for each submittal are provided in the document *Requirements for Improvements and Development Proposals*. The required fee is shown on the Commission’s Fee Schedule attached to this application.

Enclosed is the following required information for review:

- Project review fee (see fee schedule)
- Project plans
- Runoff water quality plan and computations
- Erosion control plan
- MIDS calculator file, P8 model, WINSLAMM model, or BCWMC approved equal; or documentation of approved city review of MIDS performance goal requirements
- Applicant has completed checklist of BMPs attached to this application
- An electronic copy of the final approved submittal
- Other: _____
- Variance request

Project Information:

Nature of work: _____

Plat/parcel area: _____ Area to be disturbed (graded): _____

Existing impervious area: _____ New or fully reconstructed impervious area: _____

Land use proposed: _____

(Industrial, commercial, multiple residential, single residential, utility, public)

Number and type of units: _____

Authorized Signature (Applicant)

Date

**Proposed Best Management Practices (BMPs)
to be Implemented on Project for Water Quality Protection**

Description of BMP	Was BMP Used?	Location Used or Basis for No Use
STORMWATER INFILTRATION/VOLUME REDUCTION BMPs		
1. Reduce area of impervious surface (pavement, roofs, etc.)		
2. Infiltration basin		
3. Underground infiltration		
4. Infiltration trench		
5. Permeable pavement		
6. Stormwater reuse		
STORMWATER FILTRATION BMPs		
7. Bioretention basin (Rain Garden)		
8. Sand filter		
9. Iron enhanced sand filter (Minnesota Filter)		
10. Green roof		
11. Stormwater pond		
12. Stormwater wetland		
13. Tree trench system		
FLOATABLE/OIL REMOVAL BMPs		
13. Floatable skimmer		
14. Parking lot oil/grease separators		
SEDIMENT CONTROL BMPs		
15. Riprap or other storm drain outlet protection		
16. Storm drain inlet protection		
17. Slope stabilization and erosion control measures		
18. Vegetated swale/Bioswale		
NONSTRUCTURAL BMPs		
19. Street sweeping		
20. Fertilizer manager		
21. Other (describe):		

Fee Schedule (Effective September 17, 2015)

Bassett Creek Watershed Management Commission Project Reviews

Project Review Fees (check appropriate boxes)		
Base Fees¹		
	Single Family Lot	\$300
Single Family Residential Development (density less than 3 units per acre)		
	Total parcel size <15 acres	\$1,500
	Total parcel size 15–30 acres	\$1,800
	Total parcel size >30 acres	\$2,500
All Other Development²		
	Total parcel size <5 acres	\$1,700
	Total parcel size 5–20 acres	\$2,200
	Total parcel size >20 acres	\$3,000
	Street/highway/trails/utility/municipal projects	\$1,100
Add-On Fees³		
	Work within or below the 100-year floodplain (Table 2-9, Watershed Management Plan)	\$300
	Work involving creek crossings (bridges, culverts, etc.)	\$300
	Projects involving review of alternative BMPs ⁴	\$300
Other Fees		
	Variance escrow	\$2,000
Wetland Fees⁵		
	Wetland delineation review	Varies
	Wetland replacement plan review	Varies
	Monitoring and reporting	Varies
	Wetland replacement escrow	Varies
Total Project Review Fees⁶		\$ _____
<ol style="list-style-type: none"> 1 Project-review fee based on total parcel size (not disturbed area) including wetlands, buffer, right-of-way, and other nondeveloped area. 2 State agencies are exempt from review fees. 3 Required in addition to base fee. 4 BMPs not included in <i>Minnesota Stormwater Manual</i>. 5 Wetland fees will be billed at actual cost for projects where BCWMC acts as the LGU for the Wetland Conservation Act or when a member city requests assistance from the BCWMC for wetland-related review tasks (BCWMC is the LGU for the cities of Medicine Lake, Robbinsdale and St. Louis Park). 6 Include check for total project review fees or other fees with application form. Check should be payable to Bassett Creek Watershed Management Commission. 		