

Subn	nission Checklist:	Completed
1.	1003 Loan Application (Signature Required)*	
2.	Borrower Signature Authorization Form (<i>Wet</i> Signature Required)*	
3.	Declaration of Non-Owner Occupancy (Signature Required)*	
4.	Borrower Letter of Experience & Explanation (Signature Required)* a. Please provide a portfolio/resume with examples of past work	
5.	3 months complete bank/financial statements – all pages, even if blank	
6.	Photocopy of valid ID	
7.	If title will be held in Corporation/LLC, please provide a. Articles of Incorporation/Organization b. Bylaws/Operating Agreement c. Corporate Resolution, authorizing transaction and signatory	
8.	For purchase transactions – provide fully executed purchase contract (not expire	red)
9.	For refinance transactions – provide mortgage statement	
10	. Contact info for individual that can provide interior access to subject property	red)
11	. If the property will require rehab, provide construction bid/plans	
12	 If property is currently leased, provide a. Executed lease agreement(s) b. Year to Date Expense Report c. Rent Roll (If multi-unit) 	
13	. Escrow/Title/Closing Company contact information	
14	. Insurance declaration page – quote for coverage (Mortgagee Insurance Clause F	Below)
	Civic Financial Services Mortgagee Insurance Clause: Civic Financial Services, Inc. C/O BSI Financial Services ISAOA/ATIMA PO BOX 692440 San Antonio, TX 78269 Loan # TRD	

*Please note that we require the following on all of our loans:

- ACH (Automatic Payments). ACH enables you to electronically make payments directly from your checking or savings account.
- Impound account for Taxes and Insurance

All items listed above must be provided in order for the loan process to be initiated. Please contact your Account Executive directly if you have any questions. Our goal is to get your loan closed fast. We have the ability to close most transactions within 4-10 business days.

Uniform Residential Loan Application

This application is designed to be completed by the applicant(s) with the Lender's assistance. Applicants should complete this form as "Borrower" or "Co-Borrower," as applicable. Co-Borrower information must also be provided (and the appropriate box checked) when the income or assets of a person other than the Borrower (including the Borrower's spouse) will be used as a basis for loan qualification or the income or assets of the Borrower's spouse or other person who has community property rights pursuant to state law will not be used as a basis for loan qualification, but his or her liabilities must be considered because the spouse or other person has community property rights pursuant to applicable law and Borrower resides in a community property state, the security property is located in a community property state, or the Borrower is relying on other property located in a community property state as a basis for repayment of the loan. If this is an application for joint credit, Borrower and Co-Borrower each agree that we intend to apply for joint credit (sign below): Co-Borrower I. TYPE OF MORTGAGE AND TERMS OF LOAN ___ V.A. Agency Case Number Conventional Lender Case Number Mortgage Applied for: USDA/Rural ☐ FHA sing Servic Amortization Fixed Rate Other (explain): **GPM** ARM (type): II. PROPERTY INFORMATION AND PURPOSE OF LOAN Legal Description of Subject Property (attach description if necessary) Other (Explain) Purchase Construction Primary Residen Secondary Residence Investment Refinance Construction-Permanent Complete this line if construction or construction-permanent loan. Original Cost (a) Present Value of Lot (b) Cost of Improvements Total (a+b) \$ \$ Complete this line if this is a refinance loan. Amount Existing Liens Purpose of Refinance Describe Improvements made to be made Cost: \$ l Fee Simple Leasehold (show expiration date) III. BORROWER INFORMATION Borrower Name (including Jr. or Sr Co-Borrower's Name (including Jr. or Sr. if applicable) Home Phone (incl. area code) DOB (MM/DD/YYYY) Yrs. School Social Security Number Yrs. School Dependents (not listed by Co-Borrower) Dependents (not listed by Borrower) Married Separated no no. Unmarried (includes single, divorced, widowed) Present Address (street, city, state, ZIP) Own No. Yrs. Mailing Address, if different from Present Address Mailing Address, if different from Present Address If residing at present address for less than two years, complete the following Rent Former Address (street, city, state, ZIP) Own Former Address (street, city, state, ZIP) Own IV. EMPLOYMENT INFORMATION Co-Borrower Borrower Yrs. employed in this line of work/profession Position/Title/Type of Business ss Phone (incl. area code) If employed in current position for less than two years or if currently employed in more than one position, complete the following: Self Employed Self Employed Dates (from - to) Dates (from - to) Monthly Income Position/Title/Type of Business Business Phone (incl. area code) Position/Title/Type of Business Business Phone (incl. area code) Name & Address of Employer Name & Address of Employer Dates (from - to) Dates (from - to) Monthly Income Monthly Income \$ \$ Position/Title/Type of Business osition/Title/Type of Business Borrower

Co-Borrower

		V. MONTHLY INCOM	ME AND COMBINED HOUS	SING EXPENSE INFORMATI	ON		
Gross Monthly Income	Borrower	Co-Borrower	Total	Combined Monthly Housing Expenses	Present	Pr	roposed
	\$	\$	\$		\$		
Overtime				First Mortgage (P&I)		\$	
Bonuses				Other Financing (P&I)			
Commissions				Hazard Insurance			
Dividends/Interest				Real Estate Taxes			
Net Rental Income				Mortgage Insurance			
Other (before completing, see the notice in "describe				Homeowner Assn. Dues			
other income," below)				Other:			
Total	\$	\$	\$	Total	\$	\$	
Self Employed Borrower(s)) may be required to pr	rovide additional documentation s	such as tax returns and financia	Il statements.			
Descri	ibe Other Income N	Notice: Alimony, child support, or	separate maintenance income	need not be revealed if the Borrow	rer (B)	_	
B/C		or Co-Borrower (C) does	not choose to have it considered	d for repaying this loan.		Month	nly Amount
						\$	
			VI. ASSETS AND LIAB	BILITIES			
his Statement and any appl	licable supporting sch	edules may be completed jointly l	by both married and unmarried	Co-Borrowers if their assets and lia	abilities are sufficiently j	oined so that the Stat	tement can be
		completed about that spouse or o		ed. II the Co-Borrower section was	Completed about a non-	Jointly	Not Jointly
			Transaction (B)		<u> </u>		
ASS	ETS	Cash or Market Value	automobile loans, revolving	sets. List the creditor's name, add charge accounts, real estate loans	, alimony, child support	, stock pledges, etc.	Use continuation
Description Cash deposit toward purchase	ese held by:	6	sheet, if necessary. Indicate of the subject property.	e by (*) those liabilities, which will b	e satisfied upon sale of	real estate owned or	upon refinancin
rasıı ueposit toward purchas	ac neid by.	\$		BILITIES	Monthly Paymen		npaid
			Name and address of Compa		Months Left to P \$ Payment/Months	Pay Bal	lance
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ist checking and savir	ngs account below	V	1		1		
Name and address of Bank,	S&L, or Credit Union						
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Name and address of Bank,	S&L, or Credit Union		7				
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			Acct. No.				
		_	Name and address of Compa	any	\$ Payment/Months	\$	
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Stocks & Bonds (Company n	name/number &	\$	1				
lescription		ľ					
			Acct. No.		1	1	
			Name and address of Compa	any	\$ Payment/Months	\$	
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Subtotal Liquid Ass	<u>'</u>	\$	ļ			1	
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ested interest in retirement	t fund	\$	Name and address of Compa	any	\$ Payment/Months	\$	
let worth of business(es) ov	wned	\$]				
attach financial statement)							
utomobiles owned (make a	and year)	\$	1				
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			Acct. No.		1		
				ate Maintenance Payments Owed	\$		
		\$	to:				
Other Assets (itemize)		۳	Job Related Expense (child ca	are, union dues etc.)	\$		
Other Assets (itemize)				•	Ī		
Other Assets (itemize)							
Other Assets (itemize)					Ī		
Other Assets (itemize)					+_	_	
Other Assets (itemize)			Total Monthly Payme		\$		
Other Assets (itemize)	Total Assets a.	\$		ents \$	\$ Total Liabilities	; b. \$	

Monthly and product of the control o							LIABILITIES (cont.))					
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Post amount (services in sport)													
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X. INFORMATION FOR GOVERNMENT MONITORING PURPOSES The following information is requested by the Federal Government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing and home portugage disclosure laws. You are not required to furnish this information, or on whether ou choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish ethnicity, race, or sex, under Federal gualations, this lender is required to note the information on beasi of visual observation and sumament fy our hands this application in person. If you do not wish to furnish the information on the basis of visual observation and sumament fy our hands this application in person. If you do not wish to furnish the information on the basis of visual observation and sumament fy our hands this information on the basis of visual observation and sumament for our made this application in person. If you do not wish to furnish the information, please check the ox below. (Lender must review the above material to assure that the disclosures satisfy all requirements to which the lender is subject under applicable state law for the particular type of loan applied for.) I do not wish to furnish this information CO-BORROWER I do not wish to furnish this information thinicity: Hispanic or Latino Not Hispanic or Latino Not Hispanic or Latino Not Hispanic or Latino Not Hispanic or Latino African American African American African American African American African American Native Hawaiian or Asian Black or Alaska Native Alaska Native Alaska Native Alaska Native Alaska Native African American Not Personal Not Persona	use; (4) all statements to the Lender, its service surers, servicers, succo- plication if any of the nervicers, successors or porting agencies; (9) or surers, servicers, succo- this application as an " ansmission of this appli gnature.	made in this application are material successors or assigns may ressors, and assigns may continuity and a sasigns may continuity and a sasigns may in addition to any ownership of the Loan and/or adnessors or assigns has made any electronic record" containing my cation containing a facsimile of recorded and the same	de for to retain to retain to retain to retain to retain to retain the retainment of the retainment of representation of representation of representation of representation of representation of retainment of retai	the purpose of of the original and, rely on the infor erein should charghts and remed the purpose of the Loar sentation or war tronic signature nature, shall be hereby acknow	obtaining a for an electronament of color and prior of the color and prior of the color and prior and the color an	a residential monotronic record of natained in the ap to closing of the may have relationable terms are definitely expenses or implied, the terms are definitely expenses of the control of the terms are definitely expenses of the control of the terms are definitely expenses of the terms are definitely expen	rtgage loan; (5) the projection, whether opplication, and I am oblibe Loan; (8) in the eventing to such delinquency red with such notice as to me regarding the project of in applicable federa and valid as if a paper with Loan, its servicers,	perty will be er or not the gated to an that my pay , report my may be requested and/or state and/or state ersion of the successors	e occupied a Loan is apmend and/o yments on the name and youred by late condition the laws (exist) applications and assigned as and assigned and is application to the laws (exist) application and assigned assigned and assigned	as indicated in proved; (7) the r supplement the Loan becc account inform w; (10) neithe or value of the cluding audio on were delivers, may verify	n this ne Ler the in ome d matior er Len e prop and v ered o	application; adeministry and its agent formation provide elinquent, the Ler n to one or more of der nor its agents perty; and (11) myrideo recordings), containing my orig verify any informatical formation.	is, brokers, ad in this nder, its consumer , brokers, t transmission or my facsimile ginal written ttion contained in this
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addia Man Farm CE 7/05 (ray, 6/00). Farmia Man Farm 1003 7/05 (ray, 6/00). Days 3 of 4											_		

e space to complete the Residential n Application. Mark B for Borrower or r Co-Borrower. Co-Borrower:	Lender Case Number:
Co-Borrower: Co-Borrower:	Lender Case Number:

I/We fully understand that it is a Federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code, Section 1001, et seq.

Borrower's Signature	Date Date	Co-Borrower's Signature	Date
X		x	

Borrower Signature Authorization

Privacy Act Notice: This information is to be used by the agency collecting it or its assignees in determining whether you qualify as a prospective mortgagor under its program. It will not be disclosed outside the agency except as required and permitted by law. You do not have to provide this information, but if you do not, your application for approval as a prospective mortgagor or borrower may be delayed or rejected. The information requested in this form is authorized by Title 38, USC, Chapter 37 (if VA); by 12 USC, Section 1701 et. Seq. (if HUD/FHA); by 42 USC, Section 1452b (if HUD/CPD); and Title 42 USC, 1471 et. Seq., or 7 USC, 1921 et. seq. (if USDA/FmHA).

Part I - General Informa	Part I – General Information							
1. Borrower(s)		CIVIC FII 2015 MA	nd address of Lender/Broker NANCIAL SERVICES, INC NHATTAN BEACH BLVD STE 106 DO BEACH, CA 90278					
3. Date	4. Loan Number	1						
J. Date	4. Loan Number							
Part II - Borrower Autho	orization							
holdings, and any other Lender/Broker to order a	asset balances that are neede	ed to process m fy other credit in	aployment earnings records, bank accounts, stock y mortgage loan application. I further authorize the formation, including past and present mortgage and as authorization.					
The information the Lende	er/Broker obtains is only to be us	ed in the proces	sing of my application for a mortgage loan.					
Borrower			Date					
Borrower			Date					



Declaration of Non-Owner Occupancy

I ("Borrower") certify and represent to Lender ("Originator") as	follows:
I have applied to Originator for a trust deed loan secured by the	real property located at
(the	e "Property") for investment
purposes.	repercy year announced
I hereby declare that I have no intention of making the Prope Additionally, I declare that I have no intention of utilizing the Property or any surviving spouse or family member shall live in the Proplem is a business purpose loan.	pperty as a second home and
Borrower understands and represents they understand the difference of the loan for personal purposes and a commercial loan for bust represents that this loan is not a consumer loan and therefore relating to consumer loans under any state or federal laws.	siness purposes. Borrower
I realize the lender, broker, assignees and successors rely upon under penalty of perjury the foregoing is true and correct.	n this information. I declare
Borrower Name:	
Co-Borrower Name:	
Entity Name (If Applicable):	
Borrower Signature:	Date:
Co-Rorrower Signature	Date:



Borrower Letter of Experience & Explanation

1. what type of loan are you	u requesting?	
Purchase	Rate & Term	Cash-Out/Refinance
2. How many investment re	ehab projects have you partic	ipated in?
3. How many investment p	roperties have you acquired i	n the last 12 months?
4. What is your plan for this	s property?	
*If Fix and Flip, what	do you anticipate your hold ti	ime to be?months
*If rental property - n	nonthly rental income is/will	be \$
5. What is your exit strateg	y and how do you intend to re	epay this loan?
Sell Property	Refinance	Other (please explain below)
6. If Cash-Out/Refinance, he for the following of the fol	ow do you intend to use the fu	nnds?
a. If YES, what do you es	stimate your construction/rehal	b costs will be? Please explain plans.
•	ler, broker, assignees and suc erjury the foregoing is true an	ccessors rely upon this information d correct.
Borrower:	Co-Borrower:	
Entity Name (If Applicable):		
Borrower Signature:		Date:
Co-Borrower Signature:		Date: