

# **ROME TOWNSHIP BOARD**

## **Meeting Minutes**

**March 8, 2006**

Members Present: Al Boggs, Harvey Warrick, Renee Previch, Rick VanAkin, and Dana Harrison.

Others Present: Mr. Yeider, Mr. Griffith, Mr. Branch, and other members of the community.

A. Boggs called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Following the pledge there was a moment of silence in honor of Mr. Charles Schultz, township Assessor, who passed away March 4, 2006.

### **PUBLIC COMMENT:**

Public Comment began at 7:04 and ended at 7:05.

### **ADDITIONS TO THE AGENDA:**

1. Building Inspector
2. Assessor - Land Divisions
3. Approval of March 1, 2006 minutes
4. Budget Resolution

A motion to approve the agenda with additions was made by R. Previch and seconded by R. VanAkin; motion carried 5-0.

### **APPROVAL OF MINUTES:**

It was noted that the Board needs to adopt a resolution rather than move monies from ZBA education fund to ZBA wages (FICA and Medicaid). No other corrections or changes were suggested; therefore, minutes from the February 8, 2006 and Public Hearing regarding budget March 1, 2006 meetings stood approved as presented.

### **ZONING ADMINISTRATOR REPORT:**

Mr. Yeider made one call regarding a new barn. He noted that phone calls have increased.

### **TREASURER'S REPORT:**

R. Previch presented the Treasurer's Report February 1, 2006 through February 28, 2006. A motion to accept the Treasurer's report was made by R. VanAkin, seconded by H. Warrick; motion carried 5-0. She noted that due to increase in interest rates on CD's she will be moving the Building Fund in the amount of \$67,187.55 to Key Bank for six months.

### **CLERK'S REPORT:**

1. Attended QVF training March 2, 2006.

2. ZBA meeting March 20, 2006, 7:00 p.m. regarding Jan Mehan and variance regarding road frontage for five acres.
3. Reminder - Board of Review next week.
4. Lenawee Legislative Dinner, March 30<sup>th</sup>, Tecumseh Community Center.
5. Received newsletter from River Raisin Watershed Council.

**ASSESSORS REPORT:**

A. Boggs reported that the Organizational meeting was held on March 7<sup>th</sup>. He has arranged for a representative from Lenawee County Equalization to assist with Board of Review March 13<sup>th</sup> and 14<sup>th</sup>.

**SUPERVISOR REPORT:**

1. Attending Cemetery seminar in Lansing.
2. Will be attending MTA Capitol Conference on April 26th.
3. Township website is operational; Will Kea would like feedback from those that have an opportunity to view it.
4. The next MTA monthly meeting will be held on March 20 at 7:30 p.m. in the Human Services building.

**ACCOUNTS PAYABLE:**

Invoices Received:

TDS - Clerk phone	\$22.36
ATT - Clerk phone long distance	\$23.52
Frontier Communications	\$32.90
Mr. Bovee 6 inspections 150, 69 miles 26.22	\$176.22
staples clerk	\$85.05
Mr. Richardson, 3 inspections 75, base 50, plan review 80, 26 miles 9.88	\$214.88
Mr. Schultz land division and postage .97	\$75.97
Harrison Handyman Service - deposit painting	\$700.00
Mr. Richard Yeider 5 calls, 32 miles, 100 base,	\$212.16
A. Boggs reimbursement Bd. Review registration	\$300.00
Postmaster - stamps treasurer	\$39.00
Daily Telegram bd rev 53.40, public hearing 32, truth in taxation 105	\$192.40
amy deline - reimbursement copies planning commission	\$20.33
Staples - clerk, supervisor, treasurer	\$212.18
Treasurer - reimbursement/mileage	\$364.96
Mr. Schaedler attorney fees February	\$476.00
<b>Total</b>	<b>\$3,147.93</b>

A motion to approve accounts payable was made by R. Previch, seconded by R. VanAkin; motion carried 5-0.

**COUNTY COMMISSIONER UPDATE:**

Mr. Branch reported that in the month of February there were 352 jail admissions and 18 early releases.

**ORDER OF BUSINESS:**

1. Special Use Application - Don and Renee Bayes, Clear Choice Kuntry Kabins, 9500 Forrister Rd., Adrian, MI 49221 are requesting a special use permit for the purpose of selling sheds gazebos, and log furniture.

The Planning Commission recommended granting the special use permit with the following additional requirements:

1. The driveway is not to be blocked.
2. The hours of operation are to be from “dawn to dusk”.
3. The number of units on display is not to exceed eleven at any given time.
4. Furniture must stay in the sheds, except for porch swings and furniture, which may be displayed on the porches of the sheds or cabins.
5. Lights may be used for security purposes.
6. The non-permanent display buildings must be set back not less than fifteen feet from the edge of the road.
7. Use of a sign would require another special use permit.
8. This special use permit is unique to Mr. and Mrs. Bayes.

After discussion, A. Boggs made a motion that the special use permit be granted with the following changes/amendments:

3. The number of units is not to exceed 15 at any given time.
8. This special use permit is unique to Mr. and Mrs. Bays and if property is sold the special use permit is terminated.

H. Warrick seconded the motion; motion carried 5-0.

2. Planning Commission Member Appointments - Ann Lauderdale has requested not to be reappointed to the Planning Commission; therefore, there are two appointments to be made. A. Boggs made a motion to reappoint Mike Griffith to the Planning Commission for another three-year term, R. Previch seconded. Roll call vote: R. VanAkin - Yea, H. Warrick - Yea, R. Previch - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay; motion carried.

A. Boggs made a motion to reappoint Mike Griffith to the Zoning Board of Appeals to coincide with his Planning Commission term, R. Previch seconded. Roll call vote: R. VanAkin - Yea, R. Previch - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay; motion carried.

A. Boggs made a motion to appoint Mr. Zellen to Planning Commission. Since Mr. Zellen was not able to attend the Board meeting this evening it was recommended that he be requested to attend the Planning Commission meeting on March 28<sup>th</sup> and the Rome Township Board meeting on April 12<sup>th</sup>. This appointment tabled until April 12<sup>th</sup>.

3. Cemetery Sexton - A. Boggs made a motion that Mr. Hunt be hired as Cemetery Sexton at a rate of \$100 per month base rate and \$20 per visit, H Warrick seconded; motion carried 5-0. One of Mr. Hunt’s responsibilities will be to assist in the development of Cemetery Ordinances.

4. Budget -

Resolutions to Establish Township Officers Salaries:

- A. Boggs made a motion that we adopt a resolution that as of April 1, 2006, the salary for the Clerk shall be \$10,000, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution that as of April 1, 2006, the salary for the Deputy Clerk shall be \$400, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution that as of April 1, 2006, the salary for the Treasurer shall be \$10,000, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution that as of April 1, 2006, the salary for the Deputy Treasurer shall be \$400, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution that as of April 1, 2006, the salary for the Trustee shall be \$1,800, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Nay, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 1 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution that as of April 1, 2006, the salary for the Supervisor shall be \$8,670, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution adopting the 2006-2007 General Fund budget with projected revenues \$491,367.00 and projected expenses \$391,843.00, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
- A. Boggs made a motion that we adopt a resolution to approve the General Appropriations Act, seconded by R. VanAkin. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.

**ADDITIONS TO THE AGENDA:**

1. Building Inspections: R. Richard requested that his mileage reimbursement be eliminated and that he be paid \$30 per inspection (currently at \$25.00). A. Boggs made a motion that his request be granted, R. VanAkin seconded. Roll call vote: R. VanAkin - Yea, R. Preovich - Yea, H. Warrick - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay. Resolution adopted.
2. Assessor - Land Divisions: D. Harrison made a motion that A. Boggs be appointed for Land Divisions in the interim as we look for a new Assessor, R. VanAkin seconded; motion carried 5-0.
3. Correction to Budget: It was noted that monies should not have been authorized to be

moved from ZBA Education for wages, Social Security, and Medicare. With that in mind, A. Boggs made a motion that the following amendment be made with monies to come from budget stabilization fund:

Authorization to move \$25.00 to ZBA wage (101-392-702), \$15.00 to ZBA Social Security (101-392-705-04), \$10.00 to ZBA Medicare (392-705-05), R. VanAkin seconded; Roll call vote: R. VanAkin - Yea, H. Warrick - Yea, R. Preovich - Yea, A. Boggs - Yea, D. Harrison - Yea; 5 - Yea, 0 - Nay.

**PUBLIC COMMENT:**

Public Comment opened at 8:55 p.m. and closed at 9:05 p.m.

R. VanAkin motioned that the meeting be adjourned, R. Preovich seconded; motion carried 5-0.

Respectfully submitted,

Dana Harrison

Minutes approval date: \_\_\_\_\_

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Alfred Boggs, Supervisor

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Dana Harrison, Clerk