

NOTICE OF COMPLETION OF GROUNDWATER DEVELOPMENT

Use this form for completed groundwater developments where the water has been put to use for the purposes identified with a maximum use of 35 GPM not to exceed 10 AC-FT per year.

Incomplete forms will be returned.

Filing Fee \$125.00

FOR DEPARTMENT USE ONLY

Notice No. _____ Basin _____
 Priority Date _____ Time _____ AM - PM
 Rec'd By _____
 Fee Rec'd \$ _____ Check No. _____
 Deposit Receipt # _____
 Payor (if different from name(s) listed in item 1 below) _____

 Refund \$ _____ Date _____
 Deficiency Letter Sent _____

- ⇒ Your priority is determined by the date of filing. If it is determined this form was improperly filed, your priority date may be changed.
- ⇒ If your development is within a Controlled Ground Water Area, the regional office will contact you to explain the correct filing requirements.

1. NAME _____
MAILING ADDRESS _____
CITY _____ **STATE** _____ **ZIP** _____
WORK PHONE _____ **HOME PHONE** _____ **CELL PHONE** _____

2. DIVERSION USED TO OBTAIN GROUNDWATER
 Well – Attach well log, if available Water Well Contractor Name: _____
 Developed Spring (Excavation performed at the spring location.)
 Pit/Pond – Surface Area _____ Acres _____ Depth _____

3. FLOW RATE USED _____ GPM

4. COMBINATION OR SHARED DEVELOPMENT
 a. Will this development be used in combination with another well or spring? Yes No
 b. Will this development be shared by other users? Yes No
 If yes for either question, list the water right numbers and explain how the development is used. _____

5. PURPOSE AND PERIOD OF USE

Domestic	Number of homes supplied _____ Year round use? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, from _____ to _____, inclusive of each year.
Lawn & Garden	Total Size of lawn and/or garden - length x width _____ April 1 – October 31 <input type="checkbox"/> Yes <input type="checkbox"/> No If no, from _____ to _____, inclusive of each year.
Irrigation	Type of crop _____ Total Crop Acres Irrigated _____ April 1 – October 31 <input type="checkbox"/> Yes <input type="checkbox"/> No If no, from _____ to _____, inclusive of each year.
Stock (Example: 100 Cows & 1 Horse)	Number and type _____ Year round use? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, from _____ to _____, inclusive of each year.
Other	Describe the purpose of the use _____ Amount of water used _____ gallons per day Number of days used _____ Year round use? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, from _____ to _____, inclusive of each year.

6. POINT OF DIVERSION – Location of Ground water Development
 _____ 1/4 _____ 1/4 _____ 1/4 Section _____ Twp _____ N / S Rge _____ E / W County _____
 Lot _____ Block _____ Tract No. _____ Subdivision Name _____
 Government Lot No. _____ COS No. _____
 Street or Road Address, including City, State & Zip Code of the Development _____

7. PLACE OF USE - Enter the 17 digit geocode applicable to the place of use legal land description. _____ If there are multiple places of use, attach additional sheets and list the geocode for each legal land description. The geocodes can be found in county records.
 Is the place where water is used the same as the point of diversion? Yes No
 If no, enter the place of use land description below. Attach additional sheets if necessary.
 Domestic Stock Irrigation Other
 _____ 1/4 _____ 1/4 _____ 1/4 Section _____ Twp _____ N / S Rge _____ E / W County _____
 Lot _____ Block _____ Tract No. _____ Subdivision Name _____
 Government Lot No. _____ COS No. _____
 Street or Road Address, including City, State & Zip Code of the Place of Use _____

8. AFFIDAVIT OF OWNERSHIP OR WRITTEN CONSENT
 I have possessory interest in the property where the water has been put to beneficial use and I have the exclusive property rights in the ground water development works **OR** I have attached written consent of the person owning the ground water development works and/or written notification to the land owner pursuant to MCA 85-2-306(1).

The statements appearing here are to the best of my knowledge true and correct.

Appropriator's Signature _____ Date: _____
 _____ Date: _____



**FORM 602, NOTICE OF COMPLETION OF GROUNDWATER DEVELOPMENT
EXCEPTIONS FOR A SMALL GROUND WATER DEVELOPMENT
INSTRUCTIONS**

To use this form, the following must apply to your water use.

- ✘ The ground water must have been put to use for the purpose(s) identified.
- ✘ The development is not located within the boundaries of a Controlled Ground Water Area.
- ✘ The source is ground water, meaning any water located beneath the ground surface. The water is typically diverted from the ground via a well, developed spring, or a collection of water in a ground water pit or pond.
- ✘ The flow rate used is 35 gallons per minute or less. This is the rate you are taking water from the source.
- ✘ The total volume used from the development does not exceed 10 acre-feet per year. If you share a well with others, the total volume used by all of the users cannot exceed 10 acre-feet per year. When the water use exceeds that amount, then you must file an Application for Beneficial Water Use Permit.

If a map is included with your filing, it must include the following information - North Arrow, Section, Township, Range and mark an X where the development is located. If the required information is included on the map, DNRC will confirm the written land description matches the map. If it does not, DNRC will change the written description to match the map.

Complete items 1 through 8 ONLY if you have determined this is the correct form to file.

All of the required information must be entered for your application to be considered correct and complete as required under 85-2-306, MCA.

Item 1. Enter the complete name of the person to be listed as the water right owner(s), their mailing address, and phone numbers.

Item 2. Check the type of ground water development used to obtain the ground water. If the source is a well, provide the well driller's name. If the source is a ground water pit or pond, provide the surface area and depth of the pond. This information will be used to determine the evaporation that will occur from the pond.

Item 3. Enter the flow rate used. To determine the actual flow rate you are pumping, turn the water on until the pump comes on and stays on. Time how many seconds it takes to fill a 5-gallon bucket. Use the following formula to calculate the flow rate. $300/\# \text{ of seconds} = \text{flow rate in GPM}$. You can also turn on the bathtub faucet and time (in minutes) how long it takes to fill a 1 or 5 gallon bucket.

Item 4. Check yes if the development is connected with another well or spring. Check yes if the development is shared by other users. For example, two homes on well. If you answer yes to either question, provide the water right number and document how the development is used. If a shared well agreement exists, provide a copy of that agreement.

Item 5. Check the purposes for which the water is used. If the water is used during the months specified, check 'yes'. If not, check 'no' and enter the month and day water is used each year.

Item 6. Enter the land description for the location of the development. Describe the location to the nearest 10 acres if possible. Legal land descriptions, subdivisions, geocodes, and certificate of survey information may be obtained from the well log; the county records; or from the Montana Cadastral system at: <http://gis.mt.gov/>.

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|--------------------------|--|
| Subdivisions – | In addition to the above description, enter the lot and block or tract number, subdivision name. |
| Government Lots – | In addition to the land description, enter the government lot number. |
| Certificate of Survey - | In addition to the land description, enter the survey number. |
| Street or Road Address – | Enter the physical address of the development including city, state, and zip code. |

Item 7. Enter the land description for where the water is used. Describe the location to the nearest 10 acres if possible. Legal land descriptions, subdivisions, geocodes, and certificate of survey information may be obtained from the well log; the county records; or from the Montana Cadastral system at: <http://gis.mt.gov/>.

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| Subdivisions – | In addition to the above description, enter the lot and block or tract number, subdivision name. |
| Geocode(s) - | Enter the geocode(s) for the land description entered. |
| Government Lots – | In addition to the land description, enter the government lot number. |
| Certificate of Survey - | In addition to the land description, enter the survey number. |
| Street or Road Address – | Enter the physical address of the development including city, state, and zip code. |

Item 8. If the statements are correct, sign the form.

Send the form to your local Water Resources Regional Office.

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