

School Bus Seating Chart Provided by Harleysville's Loss Control Department

Provided by Harleysville's Loss Control Department 800-523-6344 ext 8100 www.harleysvillegroup.com/losscontrol

Company Name:	MOTOR VEHICLE ACCIDENT REPORT					
		F ACCIDEN				
DRIVER'S NAME	DATE OF BIRTH			ER'S LICENSE NUMBER		
DRIVER'S HOME ADDRESS	DDIVED	S HOME T	TELEPHNONE #			
DRIVER'S HOME ADDRESS		DRIVER	3 HOME I	ELEFTINONE #		
DEPARTMENT/TERMINAL		WORK T	ELEPHON	E NUMBER		
VIN NUMBER	IR COST	YR. OF V	EHICLE MAK	CLE MAKE		
MODEL	# OF PASSI	ENGERS	SEAT BE	LTS USED Y	ES NO	
DESCRIBE VEHICLE DAMAGE:	<u>.</u>	,				
	SECTION II -	OTHER V	VEHICLE			
DRIVER'S NAME				LICENSE #		
DRIVER'S WORK ADDRESS				WORK TELPHONE NUMBER		
DRIVER'S HOME ADDRESS				HOME TELEPHONE NUMBER		
DESCRIBE VEHICLE DAMAGE				ESTIMATED REPAIR COST		
YEAR OF VEHICLE	MAKE OF VEHIC	CLE MO	ODEL	TAG NUMBER AND STATE		
VIN#				die over		
DRIVER'S INSURANCE COMPA	NY AND ADDRE	SS		POLICY #		
		TELEPHONE NUMBER			NUMBER	
				OWNERS NA	ME	
VEHICLE IS ☐ CO OWNED ☐ RENTAL ☐ LEASED ☐ PRIVATEL	Y OWNED					
	SECTION I	II – KILL		NAME AND ADDRESS OF THE PARTY O	Lawre	
NAME				AGE	SEX	
ADDRESS						
MARK IN TWO APPROPRIATE B	BOX(ES)		I	OCATION IN	FIRST AID GIVEN BY	
☐ KILLED ☐ DRIVER ☐ PA	ASSENGER EDESTRIAN			VEHICLE		
TRANSPORTED BY				TRANSPORTED TO		

PEDESTRIAN	NAME OF STREET OR HIGHWAY DIRECTION OF PEDESTIRAN						
	DESCRIBE WHAT PEDESTRIAN WAS DOING AT TIME OF ACCIDENT (Crossing intersection with signal, against signal, diagonally, in roadway, playing, walking)						
	SECTION IV – ACCIDENT TO	ATE AND LOCATION					

	SECTION IV - ACCIDENT TIME AND LOCATION
DATE OF	PLACE OF accident (street address, city, state, zip; nearest landmark, distance nearest intersection. Kind of
CCIDENT	locality (industrial, residential, rural, etc. Road description.
TIME OF ACCIDENT	
ACCIDENT	
☐ AM	
☐ PM	
	THIS DIAGRAM HOW THE ACCIDENT HAPPENED.
Use one of	
these outlines to sketch the	
scene. Write	
in street or	
highway	
names or	
numbers.	
Vehicle 1 is	
your	
company's vehicle.	
Show	
NORTH with	100 100 100 100 100 100 100 100 100 100
arrow.	
DESCRIBE W	HAT HAPPENED. (Refer to vehicles as 1, 2, and 3 with 1 being your company's vehicle. Please include
	posted speed limit, approximate speed of the vehicles, road conditions, weather conditions, driver visibility,
	cident vehicles, traffic controls (warning light, stop signals, etc.) condition of light and drive actions (making U-
turn, passing, s	topped in traffic, etc.)

SECTION V - WITNESS/PASSENGER								
	NAME			WORK ELEPHONE HOME TELEPHONE				
	BUSINESS ADDRESS			HOME ADDRESS				
	BUSINESS ADDRESS			HOME ADDRESS				
		SECTION VI	- PROP	ERTY	DAMAGE			
NAME OF	OWNER				PHONE		IE TELEPHONE	
BUSINESS	S ADDRESS		HOME	ADDR	RESS			
NAME OF	FINSURANCE COME	PANY	TELEF NUMB			POLI	ICY NUMBER	
ITEM DAI	MAGED	LOCATION OF DAM ITEM	AGED	ESTI	MATED C	OST		
		SECTION VII -	POLIC	E INFO	ORMATIO	N		
NAME OF	POLICE OFFICER	BADGE#		TELEPHONE		ONE N	IUMBER	
DEPARTN	MENT	PERSON CHARGE ACCIDENT	D WITH	O WITH VIOLATIONS		ONS		
		SECTION IX - ACCI	DENT I	NVEST	TIGATION	DAT	A	
DID THE INVESTIGATION DISCLOSE CONFLICTING INFORMATION YES NO IF YES, EXPLAIN BELOW.								
		PERSON	NS INTE	RVIEV	WED			
NAME		DATE	NAME				DATE	
NAME		DATE	NAME	NAME			DATE	

NAME	DATE	NAME	DATE
NAME	DATE	NAME	DATE
	SECTION	ON XII - ATTACHME	NTS
LIST ALL ATTACHMENTS	BELOW:		
	SECTION X	III – COMMENTS/AP	PROVAL
ACCIDENT INVES	TIGATOR	ACCII	DENT REVIEWING OFFICIAL
THE STOCK STATE OF ST	IIGATOR		
SIGNATURE AND DATE		SIGNATURE AND I	DATE
NAME – PRINTED		NAME - PRINTED	
TITLE		TITLE	
OFFICE		OFFICE	
OFFICE TELEHONE NUM	BER	OFFICE TELEPHO	NE NUMBER

ATTACH PHOTOS AS NECESSARY

SCHOOL BUS SEATING CHART

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