## http://amsterdam.usconsulate.gov

## Tips for completing the DS-82 form:

The form may be completed by typing the required information — sections 1 through 20 — onto the electronic form. It should then be printed on A4 or letter-size paper, with each page on a separate sheet of paper: we <u>CANNOT</u> process double sided applications!

The instructions on this form are written for individuals applying for a passport within the United States. As applications are processed differently outside the United States, you should **ignore** instruction pages one and two of the DS-82 form.

Complete items 1 through 20. If choosing to complete the application form using a pen, please print (write in block letters) your answers in black ink only.

**Item 5** — **Social Security number (SSN)**. You must complete this item. If you have never had a SSN you must get started on applying for one (A-Z index  $\rightarrow$  Social Security). For now write zeros in the boxes. If you have a number, you must provide it. If you do not remember your number, please contact the Social Security Office - (www.ssa.gov).

**Item 6** — **Mail my passport to**: Complete this item with a Dutch address, either your home address or the address where you are staying. Please note that you may choose to have your new passport sent to a different address when you complete your self-addressed envelope.

**Item 18** — **Permanent address or residence**: Complete this item with any address you consider to be your permanent address. This need not be in The Netherlands or the U.S.

**Item 20** — this may not be relevant if you do not have travel plans.

**Oath and signature**: You must read the **"Acts or Conditions"** on page four of this form before you sign. If any mentioned acts or conditions have been performed by or apply to the applicant, cross out only the applicable portion(s) and submit an explanatory signed statement with the application.