

ARMY COMMUNITY SERVICE (ACS) VOLUNTEER SERVICE RECORD

For use of this form, see AR 608-1; the proponent agency is OACSIM

PRIVACY ACT STATEMENT

AUTHORITY: 5 USC Section 301, Departmental Regulations; 10 USC Section 3013, Secretary of the Army; Army Regulation 608-1, Army Community Service Center.

PRINCIPAL PURPOSE: To maintain records of hours volunteered and awards received. To record essential background information on volunteers.

ROUTINE USES: None.

DISCLOSURE: Voluntary. However, failure to provide the requested information will prevent keeping a record of individual volunteer qualifications and services; may prevent volunteers from receiving awards.

INSTRUCTIONS: Upon resignation, retirement, or transfer, a duplicate of this record will be furnished for the personal file of the volunteer. In case of transfer, original record will be furnished the gaining organization.

1. NAME OF VOLUNTEER (<i>Last, First, MI</i>)		2a. SPONSOR'S NAME	
2b. SPONSOR IS <input type="checkbox"/> OFFICER <input type="checkbox"/> ENLISTED <input type="checkbox"/> ACTIVE DUTY <input type="checkbox"/> RETIRED <input type="checkbox"/> DECEASED		2c. SPONSOR'S UNIT OF ASSIGNMENT	
3. ADDRESS (<i>Street, City, State and ZIP Code</i>) AND E-MAIL ADDRESS		4. PHONE NO. AND FAX NO.	
5. SEX <input type="radio"/> MALE <input type="radio"/> FEMALE	6. AGE	7. DRIVE A CAR <input type="radio"/> YES <input type="radio"/> NO	8. CHILDREN AT HOME <input type="checkbox"/> NONE <input type="checkbox"/> PRESCHOOL <input type="checkbox"/> IN SCHOOL
9. INITIAL COMMITMENT <input type="radio"/> 3 MONTHS <input type="radio"/> 6 MONTHS <input type="radio"/> OTHER (<i>Specify</i>)		10a. EDUCATION	
10c. DEGREES		10b. COLLEGE	
10e. LANGUAGES		10d. SPECIAL COURSES	
11. WORK EXPERIENCE		12. VOLUNTEER EXPERIENCE	
13. INTERESTS, SKILLS, HOBBIES			

14. AWARDS AND SPECIAL RECOGNITION			15. TRAINING		
DATE (YYYYMMDD)	TYPE	PRESENTED AT	DATE (YYYYMMDD)	TYPE	HOURS COMPLETED

16. VOLUNTEER ANNUAL HOUR RECORD												
YEAR												
HOURS												
17a. SIGNATURE							17b. DATE (YYYYMMDD)					