

2011 W-2 Reconciliation Template

This template will help most employees reconcile their Form W-2 to their pay stub. *However, it \neq not contain all possible adjustments .*

Steps to Use Template

1) Get the values from your last paycheck dated 2011

- If accessing your paycheck online, select the last pay check of the year.

2) Each section in the template below equates to the section in your paycheck where you will find the value, if it exists.

3) Enter you values into the Template and the cells in yellow and green will calculate your values.

2010 W2 Reconciliation		Comments
Earnings Section		
Total Earnings		
Minus Non Taxable Income - (Sum up all non taxable reimbursements for tuition, Concur, Adoption benefits, etc. this section)		
Gross earnings		

Minus Pre Tax Deductions

Before-Tax Deduction Section		
Dental		
Health		
Life Ins		
AD&D		
LTD		
RSP Cont. (Retirement Savings)		W'2's already have the RSP reduced from federal taxable gross
TSA (403B or 401K)		
HC FSA		
DC FSA		
Total Pre Tax Deductions		

Add Group Term Life

Employer Paid Benefits Section		
Life Ins*		Box 12c of W2
Life Ins* - taxable cost of group-term life insurance over \$50,000		

Federal Taxable Earnings		Equals W-2 Box 1 (Federal Taxable Gross)
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Social Security and Medicare Taxable equals Federal Taxable plus TSA deduction