

This is an example of the proper receipt method for a place that does not give an *itemized* receipt from a register.

1. The business name is given.
2. The business address is given.
3. Everything is *itemized* on a separate sheet of paper and signed by the clerk.
4. The date is indicated.
5. The cashier's name is given.
6. Payment receipt was submitted.

Villa Spirit Shoppe
591 Middle Turnpike
Storrs, CT 06268
(860)429-6421

Mosaica Red Table Wine	5.99
Duval	7.99
Dogajolo Dry Red Table Wine	11.99
Baja Luna Tequila	17.99
Falasco	10.99
Sauza Tequila	20.39
3 Vodka	21.99
Jurtschitsch Sonnhof	14.99
Abarbanel	16.99
Gatao	5.99
Adelberg	8.99
Rex Goliath Merlot	14.99
Samuel Smith	9.49
Samuel Smith	9.49
Deposit	.45

PAID
DEC 17 2003

Sub total	178.41
Tax	10.70
Total	189.41

1. 12-05-03
04 *5.99
04 *8.99
03*21.99
05*20.59
04*16.99
04*10.99
04*11.99
05 *7.99
1 PAID
04*14.99
04 DEC 17 2003
03*17.99
04 *5.99
11 *20
11 *20
05 *9.49
05 *9.49
178.71 ST
I 10.70 TX
189.41 CA
Q 17
8860 1 CLK
17-49

2. VILLA SPIRIT SHOPPE
591 MIDDLE TPKE
STORRS, CT 06268
(860) 429-6421

BATCH: 314
S-A-L-E-S D-R-A-F-T
85443342
000006324447

TYPE: PURCHASE
DEC 05 03 15:37:11
PAID

TAL DEC 17 2003 \$189.41

ALL: EXP: **/**
AF: 383592
NAM: BRUCE M STEIN

CAR MEMBER ACKNOWLEDGES RECEIPT OF GOODS AND/OR SERVICES IN THE AMOUNT OF THE TOTAL SHOWN HEREON AND AGREES TO PERFORM THE OBLIGATIONS SET FORTH BY THE CAR MEMBER'S AGREEMENT WITH THE ISSUER

Paid in full
Bruce M Stein

NOTE:

- Receipt number 1 is the original unitemized receipt.
- Receipt number 2 is the credit card receipt.
- Receipt number 3 is a sheet of paper with itemized expenditures.

Reimburse
Sandy Ward

These are good examples of *itemized* receipts.

COPY

CHECK # 46989 DATE 10/17/03
TABLE # 13 TIME 1:38PM
***** DUPLICATE CHECK *****

-- DINING : SHEILA --

ITEMS ORDERED	AMOUNT
1 L-PESTO CLUB	8.25
1 EXPRESS BUFFET	8.95
2 L-TORTELLINI	18.50
1 SPINACH SALAD	7.00

tip 2.00

Reimburse
Sandy Ward

SUBTOTAL 42.70
TAX 2.58

TOTAL DUE 45.28

OF GUESTS 5

ROOM/FRS CHARGES ONLY
NOT SIGN HERE FOR CREDIT CARD CHARGE
Nathan Hale Inn Tip: _____
855 Bolton Road
Storrs, CT 06268 Total: _____

or FRS # _____
INT NAME _____
nature _____

08981906500 1 @ 8.99* 8.99
 MERIDIAN SAUV. BLANC 750ML
 08072000001 1 @ 6.99* 6.99
 GLEN ELLEN CHARD 750ML

SUBTOTAL 15.98
 SALES TAX 0.96
 TOTAL 16.94
 CRED CARD 16.94
 CHANGE 0.00

10/16/03 18:14
 NO 142978 -1

* SALE ITEM
HAVE A GREAT DAY

*** BOMBADIL'S SPIRIT SHOP ***
Beer - Wine - Spirits

SHAW'S WILLIMANTIC 423-6348
STORE MANAGER STAN WOJTONICZ

Thursday October 23, 2003 07:38PM
Lane 5 Transaction ID 6546

Welcome Rewards Card Customer
Acct no. [REDACTED]

PRODUCE
(4)14 CT MANGO F 3.16
4 @ .79 ea
PRODUCE Subtotal 3.16
BAKERY
PUMPKIN 10 INCH F 5.39
VP RASPB STRD BT F 4.95
BAKERY Subtotal 10.38
HOUSE HOLD ITEMS
HEFTY PLATES T 1.89
SH HVY DUTY CUTL T 3.49
HOUSE HOLD ITEMS Subtotal 5.38
SUBTOTAL 18.92
SALES TAX 5.38 @ 6.000% .32
TOTAL ~~19.24~~
DEBIT 19.24

----- DEBIT -----
AUTHORIZATION: NO
REFERENCE: [REDACTED]
EMPLOYEE: 205
CARD #: [REDACTED]
DEBIT PURCHASE: 19.24
TOTAL DEBIT SALE: 19.24

USE YOUR SHAW'S REWARDS CARD
EVERY TIME YOU SHOP AND SEE
HOW MUCH YOU SAVE!
WWW.SHAW'S.COM

PRILOSEC NOW AVAILABLE
IN THE HBC DEPARTMENT!!
THANK YOU FOR SHOPPING AT SHAW'S
102303 19:38 205 5 06546

1. This is a good
itemized receipt.

01145204554 1@ 10.99* 10.99
LA MARCA PINOT 1.5
SUBTOTAL 10.99
SALES TAX 0.66
TOTAL ~~11.65~~
CRED CARD 11.65
CHANGE 0.00

* SALE ITEM
HAVE A GREAT DAY

**** BOMBADIL'S SPIRIT SHOP ****
Beer - Wine - Spirits
423-9661

BOMBADILLS SPIRIT SH
135 I STORRS RD.
MANSFIELD, CT 06250
860-423-9661

BATCH: 191
S-A-L-E-S O-R-A-F-T
75612013
94100024360

REF: 0006
CD TYPE: [REDACTED]
TR TYPE: PURCHASE
DATE: OCT 22, 03 13:41:31

TOTAL \$11.65
ACCT: [REDACTED] EXP: **/**
AP: 022120
NAME: CVNT [REDACTED]

CARDHOLDER ACKNOWLEDGES RECEIPT OF GOODS
AND/OR SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN HEREON AND AGREES TO PERFORM
THE OBLIGATIONS SET FORTH BY THE
CARDHOLDER'S AGREEMENT WITH THE ISSUER

THANK YOU

X -----
CUSTOMER COPY

3. This is the
accompanying
itemized receipt.

2. This is a
credit card
receipt.

Note:
*Credit card
receipts are
NEVER
acceptable
without an
itemized
receipt.*

These are good examples of *itemized* receipts.



Cynthia

Purchase \$21.98

Debit Card # [REDACTED]
Auth # [REDACTED] Payment from Checking
Lane # 08 Checker # 301
10/16/03 18:47 Ref # 0000759337

141B STORRS ROAD
MANSFIELD, CT 06250
JOANNE HANKS - STORE MANAGER
(860) 456-8051

BAKERY
CAPPUCCINO CHEESECAK \$10.99 F
7" MARGARITA CHEESECK \$10.99 F

TOTAL W/EXPRESS SAVINGS \$21.98

ADDITIONAL BIG Y SAVINGS TODAY



BALANCE DUE \$21.98
DEBIT CARD \$21.98

EXP. DATE: [REDACTED]
Auth Code = [REDACTED]
CHANGE \$0.00

Total number of items purchased = 2

EXPRESS CARD NUMBER [REDACTED]

Hi, my name is: Daniella E.
Cashier 4301 OCT 16, 2003 at 18:47:49
Store 00034 Register 008 Tran 9945

BUY GROCERIES
SAVE FOR COLLEGE
Visit us at www.upromise.com

Cynthia

WALMART

ALWAYS LOW PRICES.

Always

WE SELL FOR LESS
MANAGER ROGER NOLL
(860) 456 - 4399

ST# 2022 OP# 00003069 TE# 07 TR# 04948
POLND SPRING 007572000065 F 1.12 D
RED GRAPES 000000004499KF
WAS 1.76/lb YOU SAVED 0.24
2.21 lb @ 1 lb /1.52 3.36 H
TRAD HUMMUS 003784200198 F 2.98 H
PITA 007312400705 F 1.12 H
LAY S 002840002843 F 2.00 D
COKE 004900000639 F 1.18 J
CT DEPOSIT 007874235359 F 0.05 H
COKE 004900000663 F 1.18 J
CT DEPOSIT 007874235359 F 0.05 H
3 VEG TRAY 071752488801 F 11.98 H
SUBTOTAL 25.02
TAX 1 6.00 % 0.14
TOTAL 25.16
CASH TEND 30.16
CHANGE DUE 5.00

ITEMS SOLD 10

TC# 8802 4386 0340 1902 7054



RENT DVDS AT WALMART.COM
10/15/03 16:02:38

These are good examples of *itemized* receipts.

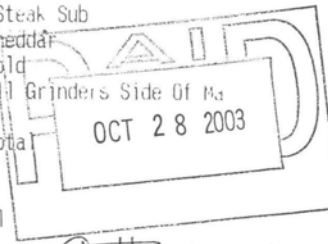
Date: 10/15/03
 Rock Cafe

Time: 6:00 pm
 860 429-1366

Cup

Order #53

Customer Name: ██████████ Grad Students
 Red \$11.45
 Pepperoni \$9.95
 Red \$9.25
 Veggie \$33.95
 Boneless
 Original
 Honey B.B.Q.
 Veggie Sub \$7.49
 Cheese
 Toasted Peppers
 Pickles
 Green Peppers
 Olives
 Mushrooms
 Cold
 All Grinders Side Of Mayo
 Cut Into 4 Pieces Possible
 Turkey Sub \$7.95
 Cold
 Steak Sub \$8.95
 Cheddar
 Cold
 All Grinders Side Of Mayo
 total \$68.99
 Tax \$9.43
 Tip \$4.77
 Total \$84.33



~~Contact~~

Thank you. Come back again. *New*

Date: 11/12/03
 Red Rock Cafe

Time: 4:00 pm
 860 429-1366

Pickup

Order #47

Customer Name: ██████████
 Sm Veggie \$9.25
 Lg Red \$11.45
 Pepperoni
 Lg Red \$9.95
 Lg. Turkey Sub \$7.95
 Toasted
 Lg. Veggie Sub \$7.49
 Toasted
 Lg. Steak \$6.95
 NO Prov.
 Cheddar
 Cold
 50 Boneless .95
 Original
 Honey B.B.Q.
 Cut Grinders Into 4
 Subtotal \$88.99
 Employee Discount \$9.40
 Tax \$4.78
 Tip \$13.34
 Total \$97.71

Thank you. Come back again.

This is a good example of an *itemized* receipt.

JERRICK'S
LOWER EAST SIDE
LIKE NO OTHER STORE ON THE PLANET

1545 ROUTE 52
 FISHKILL, NY 12524
 Phone (845) 897-5440
 Fax (845) 897-5180



WHERE BARGAINS ARE BORN!

ORDER TO:

~~PURCHASE ORDER~~ # 4941

Date 10/03

SHIP VIA	TERMS	FREIGHT	CANCEL DATE	SALESMAN
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ITEM #	ITEM DESCRIPTION	SELL	COST	EXTENSION
	BANNER DECORATIONS	3@.99	2.97	
	SPIDER WEBS	5@.99	4.95	
	"EERIE EYES" LIGHTS	7.97	7.97	
	LIGHT UP PUMPKIN	1.77	1.77	
	CEILING SPIDER	.99	.99	
	BAT WREATH	7.99	7.99	
	HOLOGRAPHIC STREAMERS	9@.99	8.91	
	CAT CANDLES	2@.99	1.98	
	DRAKULA CANDLES	.69	.69	
	COOKIE TRAYS	4@.99	3.96	
	HONEYCUB PUMPKINS	3@.99	2.97	
	SKELETON	7.97	7.97	
	CANDLE HOLDERS	3.00	3.00	
	TEA LIGHT CANDLES	2@.99	1.98	
	TAPER CANDLES	2@.99	1.98	
	LIGHT UP PUMPKIN SET /KIT	9.99	9.99	
	COOKIE BUCKETS	2@.99	1.98	
		SUBTOTAL	72.05	
		TAX (NY)	5.95	
		= TOTAL	78.00	

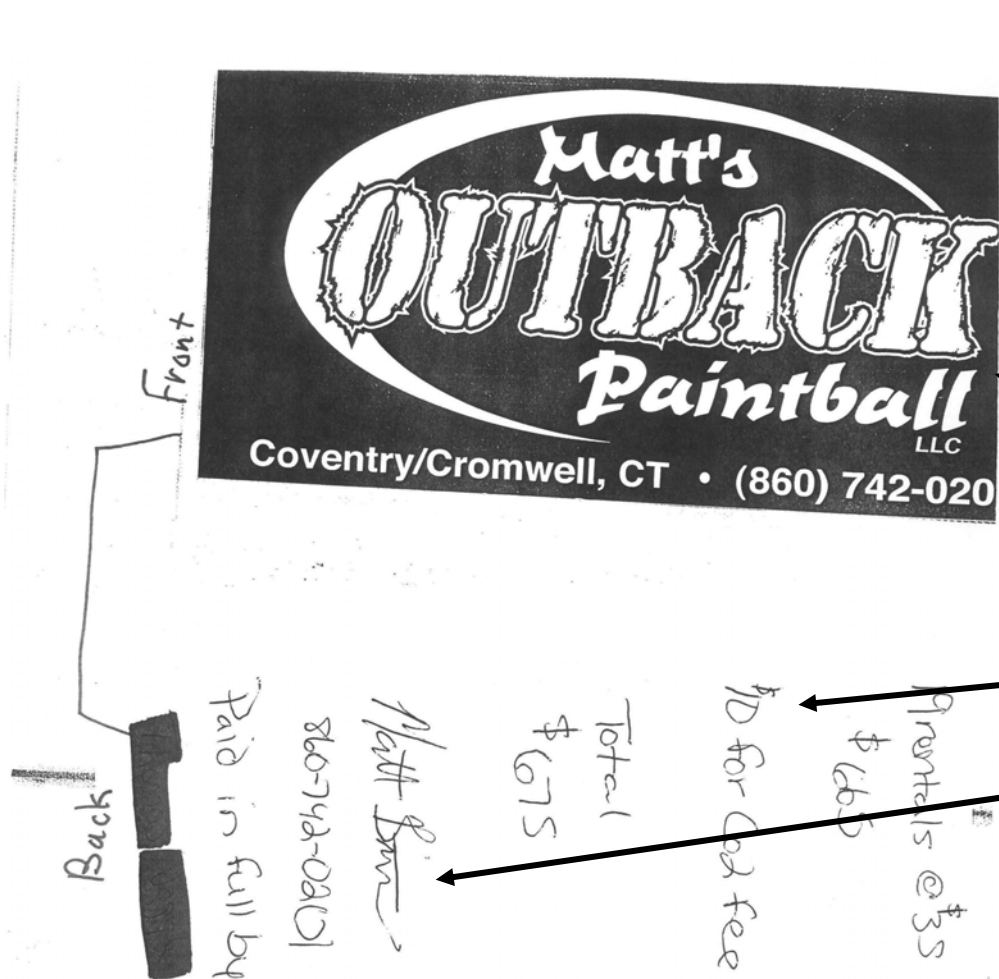
GUEST CHECK

DATE	SERVER	TABLE NO.	NO. PERSONS	CHECK NO.
4/8/70		1688		110086

For 30 People
Party by people.
veg. ~~tom~~ @ 4.770
Party by 6x6as @ 4.770
veg. ~~lone~~
CIGAR'S CANTINA
Party by 6x6as @ 4.770
124 S. DUNDIS RD., STORRS, CT 06268
Discount 2/54
REC'D BY: Susan DATE: 10/7/05
TAX
THANK YOU!
tip 20.00 - 153.56

This is a good example of an *itemized* receipt that you may get from a restaurant.

1. Everything is *itemized*.
2. The restaurant name is given.
3. The restaurant address is given.
4. The server's name is given.
5. The date is indicated.



This is an example of the proper receipt method for a place that does not give a receipt from a register.

1. The business name is given.
2. The business contact information is given.
3. Everything is **itemized**.
4. The cashier's name is given. Also, the date should also be indicated.
5. Payment receipt was submitted.

Track Your Expenses

DO NOT USE FOR REORDERING

TAX DEDUCTIBLE ITEM

11/16/13

Matt's Outback Paintball

Six hundred seventy five and 00/100

THIS PAYMENT 675.00

BALANCE 2.00

OTHER

BALANCE

NOT NEGOTIABLE

Tambourine Catering
 51 Edwin Road, Unit 5
 South Windsor, CT 06074

Invoice

Date	Invoice #
10/8/2003	2060

Bill To
Yonn Center for Judaic Studies

P.O. No.	Terms	Project
Proposal	On Delivery	

Qty	Description	Rate	Amount
20	Lunch Drop-off	10.00	200.00T
1	Delivery	30.00	30.00T
	Sales Tax	6.00%	13.80

This is an example of the proper receipt method for an event such as catering.

1. The business name is given.
2. The business contact information is given.
3. Everything is *itemized*.
4. A menu is included on back to show the items served.
5. The date is indicated.
6. Service charges are separated.

Total \$243.80

UCONN Center for Judaic Studies
Catered Lunch
Wednesday, October 8, 2003

This is the reverse side of the receipt for catered events. This gives the itemized menu. It is preferred that the menu contain costs per item.

Menu

Egg Salad

Tuna Salad

Rye Bread

Vegetable Salad

Pasta/Salmon Salad

Cold Beverages (Soda cans)

\$230 plus tax

includes preparation of food for 20 people, platter setup, and delivery
Other services and products can be provided at additional cost.

Food and preparation approved by the Hartford Kashrut Commission.

To accept terms, please sign this proposal and fax to
Tambourine Catering, 860 289-7090.

Tambourine Catering
51 Edwin Road, Unit 5
South Windsor, CT 06074

Phone 860 289-7090
Fax 860 289-7829