

## Helpful Tips

### What should I know before I file these documents?

The Self-Help Center provides forms and instructions as a courtesy only. Clark County, the Eighth Judicial District Court, the Clark County Family Law Self-Help Center, and their employees **will not be liable** for errors contained within or for direct, indirect, special, or consequential damages in connection with providing this material. Many family law matters involve complex and valuable legal rights. The Self-Help Center's forms and instructions are basic, general forms and **DO NOT** fit all situations.

### Why it is important to speak with an attorney?

It is always important to speak with an attorney before attempting to use self-help. It is even more important if your case involves special or complicated issues. Most family law issues affect very important legal rights, which may not be protected without the help of an attorney.

### What if I do not have an attorney?

When you do not have an attorney and are representing yourself, you are responsible for understanding the law and for filing the correct legal documents. There are many exceptions in the law. If your case involves special circumstances these exceptions may apply to you. The Self-Help Center's forms do not include information about these exceptions. You can read the State of Nevada's rules and laws online, on the Nevada Legislature's website at <http://www.leg.state.nv.us/> or in person at the Self-Help Center.

### What else should I know?

By signing a document and filing it with the court, you agree to the following:

- You have carefully read the document;
- You understand the document;
- You agree with everything in the document;
- You are aware of all of the consequences that may occur because of filing; and
- You promise that everything in the document is true and correct to the best of your knowledge.



### Helpful Tips for the Motion to Modify Custody, Visitation, and/or Child Support:

- If you are filing this motion after a final Decree or Order has been filed, there is a filing fee of \$25.
- A motion tells the court the facts of your case, what law applies, and what you want the court to do.
- **IMPORTANT:** If your child has not lived in Nevada for the past 6 months, the court may no longer be able to make rulings in your case. You should consult an attorney for advice on how to proceed.
- You **MUST** include a filed copy of the Decree or Order you want to modify. Copies are available from Records, located on the first floor of Family Court.
- You **CAN** use this packet if:
  - The court has already issued an order about custody, visitation, and child support
  - You want to change the current court order
- **NOTE:** You **cannot** use this motion if you do not already have a Nevada case.
- After you file your motion, you must serve it to the other parent or the parent's attorney if represented.
- After your hearing, you or the other party is asked to prepare an Order from the hearing. The judge's orders are not enforceable until they are put in writing, signed by the judge, and filed.

# How to File a Motion to Modify Custody, Visitation, and/or Child Support

## ① Can I file a Motion to Modify?

Has the court already issued an order for custody, visitation, and/or child support that you want to change?


☐ Yes

☐ No

Do you and the other parent agree on **ALL** the changes you want to make?

☐ Yes

☐ No

 A motion to modify may not be right for you.

Has the child lived in Nevada for the past 6 months?

☐ No

☐ Yes

## ③ Fill out the following three forms:

Do not leave any lines blank on the forms. If something does not apply write "N/A". All Self-Help Center forms are in a fill-in-the-blank format. Use only black ink.

- ☐ Family Court Motion/Opposition Fee Information Sheet
- ☐ Financial Disclosure Form
- ☐ Motion to Modify
- ☐ UCCJEA Declaration (if using)
- ☐ Worksheet A **OR** Worksheet B (if asking to change child support)

## ② Do I have all of the forms I need?

- ☐ One (1) filed copy of the Decree or Order you want to change
- ☐ Certificate of Mailing
- ☐ Motion/Opposition Fee Information Sheet
- ☐ Financial Disclosure Form
- ☐ Motion to Modify
- ☐ UCCJEA Declaration (if child has lived in any state other than Nevada during the past five years)
- ☐ Worksheet A & Worksheet B

## ④ Notarize.

- ☐ The Motion to Modify must be signed in front of a notary.

## ⑤ File the forms you filled out in ③

## ⑥ Make your Copies.

- ☐ Make **three copies** of the filed forms. One copy is for you, one is for your spouse and one copy should be placed in your judge's mailbox located on the 3<sup>rd</sup> floor of the Family Court.

## ⑧ : Now what do I do?

- A. When you file your motion, the clerk's office will assign a hearing date and time.
- B. The other party has 10 days to respond with an opposition and countermotion. Note: the countermotion is optional for the other party.
- C. If the other party files a countermotion, you may file a reply to the countermotion within 10 days.

## ⑦ : Serve the other party.

- ☐ Serve the other party by mailing a copy of the filed forms in ⑤ via the U.S. Postal Service to the other parent.
- ☐ Next, the person who mailed these documents to the other parent must fill out the Certificate of Mailing.
- ☐ File the Certificate of Mailing and make two copies of the filed form. One copy is for your records and one copy should be placed in your judge's mailbox located on the 3<sup>rd</sup> floor of Family Court.

1 NOTC

2 (Your Name) \_\_\_\_\_

3 (Address) \_\_\_\_\_

4 \_\_\_\_\_  
5 (Telephone) \_\_\_\_\_

6 (Email Address) \_\_\_\_\_

7 In Proper Person

8 **DISTRICT COURT**  
9 **CLARK COUNTY, NEVADA**

10 \_\_\_\_\_  
11 Plaintiff,  
12 vs.  
13 \_\_\_\_\_  
14 Defendant.

CASE NO.: \_\_\_\_\_  
DEPT NO.: \_\_\_\_\_

DATE OF HEARING: \_\_\_\_\_  
TIME OF HEARING: \_\_\_\_\_

Oral Argument Requested:  
Yes ☐ No ☐

16 **NOTICE OF MOTION**

17 TO: Name of Opposing Party and Party's Attorney, if one, \_\_\_\_\_

18 This is a motion for: (☒ check all that apply)

19 ☐ Child Support ☐ Property Issues ☐ Contempt ☐ Other (specify) \_\_\_\_\_  
20 ☐ Child Custody ☐ Spousal Support ☐ Visitation

21 **PLEASE TAKE NOTICE** that a hearing on this motion for relief will be held before the  
22 Eight Judicial District Court - Family Division located at: (☒ check one)

23 ☐ The Family Courts and Services Center, 601 N. Pecos Road Las Vegas, Nevada 89101

24 ☐ The tenth floor of the Regional Justice Center, 200 Lewis Avenue Las Vegas, Nevada 89101

25 **Notice:** You are required to file a written response to this motion with the Clerk  
26 of the Court within ten (10) days of receipt and to serve a copy of the filed  
27 response on the other party. Failure to do so may result in the requested relief  
28 being granted by the Court without hearing prior to the scheduled hearing.

Submitted By: ► \_\_\_\_\_

(☒ check one) ☐ Plaintiff / ☐ Defendant In Proper Person

1 MOT  
2 (Your Name) \_\_\_\_\_  
3 (Address) \_\_\_\_\_  
4 \_\_\_\_\_  
5 (Telephone) \_\_\_\_\_  
6 (Email Address) \_\_\_\_\_  
7 In Proper Person

8 **DISTRICT COURT**  
9 **CLARK COUNTY, NEVADA**

10 11 12 13 14 15	Plaintiff,  vs.  Defendant.	CASE NO.: _____ DEPT NO.: _____ DATE OF HEARING: _____ TIME OF HEARING: _____ Oral Argument Requested: Yes <input type="checkbox"/> No <input type="checkbox"/>
----------------------------------	---	--

16 **MOTION TO MODIFY CUSTODY, VISITATION, AND/OR CHILD SUPPORT**

17 COMES NOW (☒ check one) ☐ Plaintiff/☐ Defendant (*your name*) \_\_\_\_\_  
18 \_\_\_\_\_, in Proper Person, and moves this Honorable Court for an  
19 Order granting a modification of the existing custody, visitation, and/or child support order. This  
20 motion is brought in good faith pursuant to NRS 125, NRS 125B, and NRS 125C and is based  
21 upon the attached Points and Authorities, Affidavit of Movant, the papers and pleadings on file  
22 herein, and such further evidence and argument that may be requested at the hearing.  
23

24 DATED this (*day*) \_\_\_\_\_ day of (*month*) \_\_\_\_\_, (*year*) \_\_\_\_\_.

25  
26  
27  
28  
► \_\_\_\_\_  
(*Your Signature*)

1 **POINTS AND AUTHORITIES**

2 **I. LEGAL ARGUMENT**

3 Pursuant to NRS chapters 125 and 125B, an order for custody, visitation and/or child  
4 support of the parties' minor child(ren) may be modified by the court.

5 NRS 125.510 states in pertinent part:

6 1. In determining the custody of a minor child in an action brought pursuant to  
7 this chapter, the court may, except as otherwise provided in this section and chapter 130  
8 of NRS:

9 (a) During the pendency of the action, at the final hearing or at any  
10 time thereafter during the minority of any of the children of the marriage, make such an  
11 order for the custody, care, education, maintenance and support of the minor children as  
12 appears in their best interest.

13 (b) At any time modify or vacate its order, even if the divorce was  
14 obtained by default without an appearance in the action by one of the parties.

15 ...  
16 2. Any order for joint custody may be modified or terminated by the court upon  
17 the petition of one or both parents or on the court's own motion if it is shown that the best  
18 interest of the child requires modification or termination.

19 3. Any order for custody of a minor child of a marriage entered by a court of  
20 another state may, subject to the jurisdiction requirements in chapter 125A of NRS, be  
21 modified at any time to an order of joint custody.

22 4. A party may proceed pursuant to this section without counsel.

23 5. Any order awarding a party a limited right of custody to a child must define  
24 that right with sufficient particularity to ensure that the rights of the parties can be  
25 properly enforced and that the best interest of the child is achieved. The order must  
26 include all specific times and other terms of the limited right of custody. As used in this  
27 subsection, "sufficient particularity" means a statement of the rights in absolute terms and  
28 not by the use of the term "reasonable" or other similar term which is susceptible to  
different interpretations by the parties.

Additionally, NRS 125.480 states in pertinent part:

1. In determining custody of a minor child in an action brought under this  
chapter, the sole consideration of the court is the best interest of the child. If it appears to  
the court that joint custody would be in the best interest of the child, the court may grant  
custody to the parties jointly.

2. Preference must not be given to either parent for the sole reason that the  
parent is the mother or the father of the child.

3. The court shall award custody in the following order of preference unless in a  
particular case the best interest of the child requires otherwise:

(a) To both parents jointly pursuant to NRS 125.490 or to either parent... When  
awarding custody to either parent, the court shall consider, among other factors, which

parent is more likely to allow the child to have frequent associations and a continuing relationship with the noncustodial parent.

(b) To a person or persons in whose home the child has been living and where the child has had a wholesome and stable environment.

...  
4. In determining the best interest of the child, the court shall consider, among other things:

(a) The wishes of the child if the child is of sufficient age and capacity to form an intelligent preference as to his custody;

(b) Any nomination by a parent or a guardian for the child; and

(c) Whether either parent or any other person seeking custody has engaged in an act of domestic violence against the child, a parent of the child or any other person residing with the child.

...  
Regarding child support for the parties minor child(ren), NRS 125B.140 provides that:

1. Except as otherwise provided in chapter 130 of NRS and NRS 125.012:

...  
(b) Payments for the support of a child pursuant to an order of a court which have not accrued at the time either party gives notice that he has filed a motion for modification or adjustment may be modified or adjusted by the court upon a showing of changed circumstances, whether or not the court has expressly retained jurisdiction of the modification or adjustment.

Furthermore, NRS 125B.145 states, in pertinent part:

1. An order for the support of a child must, upon the filing of a request for review by:

...  
(b) A parent or legal guardian of the child, be reviewed by the court at least every 3 years pursuant to this section to determine whether the order should be modified or adjusted...

...  
2. If the court:

...  
(b) Has jurisdiction to modify the order and, taking into account the best interests of the child, determines that modification or adjustment of the order is appropriate, the court shall enter an order modifying or adjusting the previous order for support in accordance with the requirements of NRS 125B.070 and 125B.080.

...  
3. The court shall ensure that:

(a) Each person who is subject to an order for the support of a child is notified, not less than once every 3 years, that he may request a review of the order pursuant to this section;

...

1           4. An order for the support of a child may be reviewed at any time on the basis of  
2 changed circumstances. For the purposes of this subsection, a change of 20 percent or  
3 more in the gross monthly income of a person who is subject to an order for the support  
4 of a child shall be deemed to constitute changed circumstances requiring a review for  
5 modification of the order for the support of a child.

6           5. As used in this section:

7           (a) “Gross monthly income” has the meaning ascribed to it in NRS 125B.070.

8           (b) “Order for the support of a child” means such an order that was issued or is  
9 being enforced by a court of this state.

10       Lastly, NRS 125C.010 states, in pertinent part:

11           1. Any order awarding a party a right of visitation of a minor child must:

12           (a) Define that right with sufficient particularity to ensure that the rights of the  
13 parties can be properly enforced and that the best interest of the child is achieved; and

14           (b) Specify that the State of Nevada or the state where the child resides within the  
15 United States of America is the habitual residence of the child.

16       The order must include all specific times and other terms of the right of visitation.

17           2. As used in this section, “sufficient particularity” means a statement of the  
18 rights in absolute terms and not by the use of the term “reasonable” or other similar term  
19 which is susceptible to different interpretations by the parties.

20       The statutory guidelines for child support are set forth in NRS 125B.070 and NRS  
21 125B.080. Child support should be set at the following levels of the non-custodial  
22 parent’s gross monthly income: 1) For one minor child – 18%; 2) For two minor children  
23 – 25%; 3) For three minor children – 29%; 4) For four minor children – 31%; and 5) For  
24 each additional minor child – an additional 2%. The non-custodial parent is obligated to  
25 pay a minimum of \$100.00 per month per child. The maximum amount per month per  
26 child varies according to that parent’s gross monthly income. However, the court can  
27 deviate from these sums based upon the factors listed in NRS 125B.080.

28       The Nevada Supreme Court has held that a joint physical custody arrangement may be  
modified upon a showing that the modification is in the best interests of the child. *Truax v.*  
*Truax*, 110 Nev. 473, 874 P.2d (1994). In *Rivero v. Rivero*, 216 P.3d 213 (2009), the Nevada  
Supreme Court held that when considering whether to modify a physical custody arrangement,  
the district court must first determine what type of physical custody arrangement exists. The  
*Rivero* Court held that the parties have a joint physical custody arrangement when each parent  
has physical custody of the minor child at least 40 percent of the time (146 days), calculated over  
one calendar year. A modification of a joint physical custody arrangement is appropriate if it is  
in the child’s best interest. *Id.* In *Ellis v. Carucci*, 123 Nev. 145 at 147 (2007), the Nevada  
Supreme Court concluded “that a modification of primary physical custody is warranted only

when (1) there has been a substantial change in circumstances affecting the welfare of the child, and (2) the modification serves the best interest of the child.”

The *Rivero Court* also held that “although a party need not show changed circumstances for the district court to review a support order after three years, *changed circumstances are still required for the district court to modify the order.*” (Emphasis Added). *Id.* at 229. In *Fernandez v. Fernandez*, 222 P.3d 1030 (2010), the Nevada Supreme Court again held that a parent is required to show a change in circumstances if he or she is seeking a modification of child support. The Court further held that parents cannot enter into agreements that limit or prohibit child support modification because it violates public policy.

## II. FACTS AND ARGUMENT

### A. Information About the Current Order for Custody, Visitation, and Child Support

1. I am the (☒ *check one*) ☐ Mom / ☐ Dad of the minor child(ren).
2. Pursuant to an Order or Decree filed on (date) \_\_\_\_\_, a copy of which is attached as Exhibit 1, (☒ *check one*) ☐ Mom / ☐ Dad is ordered to pay (amount) \$\_\_\_\_\_ dollars per month for the support of the parties’ (number of children) \_\_\_\_\_ minor child(ren).
3. Under the current order: (*fill out one section for each minor child*)
  - a. I have (☒ *check one*) ☐ joint physical custody / ☐ primary physical custody / ☐ visitation only of (child’s name) \_\_\_\_\_ who is \_\_\_\_\_ years old. I also have (☒ *check one*) ☐ sole/ ☐ joint legal custody of this child.
  - b. I have (☒ *check one*) ☐ joint physical custody / ☐ primary physical custody / ☐ visitation of (child’s name) \_\_\_\_\_ who is \_\_\_\_\_ years old. I also have (☒ *check one*) ☐ sole/ ☐ joint legal custody of this child.



- 1 c. I have (☒ *check one*) ☐ joint physical custody / ☐ primary physical custody  
2 / ☐ visitation of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
3 years old. I also have (☒ *check one*) ☐ sole/ ☐ joint legal custody of this child.  
4  
5 d. I have (☒ *check one*) ☐ joint physical custody / ☐ primary physical custody  
6 / ☐ visitation of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
7 years old. I also have (☒ *check one*) ☐ sole/ ☐ joint legal custody of this child.  
8  
9 e. I have (☒ *check one*) ☐ joint physical custody / ☐ primary physical custody  
10 / ☐ visitation of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
11 years old. I also have (☒ *check one*) ☐ sole/ ☐ joint legal custody of this child.  
12  
13

14 **B. Requested Modification(s) of the Current Order for Custody, Visitation and Child**  
15 **Support**

16 1. **Legal Custody:** The current order regarding legal custody (☒ *check one*)

17 ☐ should/ ☐ should not be changed.  
18

19 a. If you **ARE** requesting a change of the current order for legal custody, complete this  
20 statement: The current order for legal custody should be changed as follows: (*fill out*  
21 *one section for each minor child*)

22 i. ☐ Mom/ ☐ Dad should be awarded (☒ *check one*) ☐ sole/ ☐ joint legal  
23 custody of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
24 years old.

25 ii. ☐ Mom/ ☐ Dad should be awarded (☒ *check one*) ☐ sole/ ☐ joint legal  
26 custody of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
27 years old.  
28

1                   iii. ☐ Mom/ ☐ Dad should be awarded (☒ *check one*) ☐ sole/ ☐ joint legal  
2                   custody of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
3                   years old.

4  
5                   iv. ☐ Mom/ ☐ Dad should be awarded (☒ *check one*) ☐ sole/ ☐ joint legal  
6                   custody of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
7                   years old.

8  
9                   v. ☐ Mom/ ☐ Dad should be awarded (☒ *check one*) ☐ sole/ ☐ joint legal  
10                  custody of (*child's name*) \_\_\_\_\_ who is \_\_\_\_\_  
11                  years old.

12  
13               vi. A change of the current order for legal custody is in the best interest of the  
14               child(ren) because (*Explain*) \_\_\_\_\_

15 \_\_\_\_\_  
16 \_\_\_\_\_  
17 \_\_\_\_\_  
18 \_\_\_\_\_  
19 \_\_\_\_\_  
20 \_\_\_\_\_  
21               vii. The following change in circumstances has occurred since the order for legal  
22               custody was entered. (*Explain*) \_\_\_\_\_

2. **Physical Custody:** The current order regarding physical custody (☒ check one)

☐ should/ ☐ should not be changed.

a. If you **ARE** requesting a change of the current order for physical custody, complete this statement: The current physical custody arrangement should be changed as follows: *(fill out one section for each minor child)*

i. ☐ Mom/ ☐ Dad should be awarded (☒ check one) ☐ primary / ☐ joint physical custody of *(child's name)* \_\_\_\_\_ who is \_\_\_\_\_ years old.

ii. ☐ Mom/ ☐ Dad should be awarded (☒ check one) ☐ primary / ☐ joint physical custody of *(child's name)* \_\_\_\_\_ who is \_\_\_\_\_ years old.

iii. ☐ Mom/ ☐ Dad should be awarded (☒ check one) ☐ primary / ☐ joint physical custody of *(child's name)* \_\_\_\_\_ who is \_\_\_\_\_ years old.

iv. ☐ Mom/ ☐ Dad should be awarded (☒ check one) ☐ primary / ☐ joint physical custody of *(child's name)* \_\_\_\_\_ who is \_\_\_\_\_ years old.

v. ☐ Mom/ ☐ Dad should be awarded (☒ check one) ☐ primary / ☐ joint physical custody of *(child's name)* \_\_\_\_\_ who is \_\_\_\_\_ years old.

b. A change of the physical custody arrangement is in the best interest of the child(ren)

because: *(Explain)* \_\_\_\_\_

- 1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_  
4 \_\_\_\_\_  
5 \_\_\_\_\_  
6  
7 c. The following change in circumstances affecting the welfare of the child has occurred  
8 since the entry of the last custody order: *(Explain)* \_\_\_\_\_  
9 \_\_\_\_\_  
10 \_\_\_\_\_  
11 \_\_\_\_\_  
12 \_\_\_\_\_  
13 \_\_\_\_\_  
14 \_\_\_\_\_

15  
16 **3. Visitation:**

- 17 a. The regular visitation schedule (☒ *check one*) ☐ should/ ☐ should not be changed. If  
18 a change of the regular visitation schedule is being requested, a copy of the proposed  
19 visitation schedule is attached.  
20 b. The holiday visitation schedule (☒ *check one*) ☐ should/ ☐ should not be changed. If  
21 a change of the holiday visitation schedule is being requested, a copy of the proposed  
22 visitation schedule is attached.

23 **4. Child Support:** The current order for child support (☒ *check one*) ☐ should/ ☐ should not  
24 be changed.

- 25 a. **If you ARE requesting a change of the current order for child support, complete  
26 this statement: The order for child support should be changed because: (☒ Check  
27 all that apply)**

- 28 ☐ The gross monthly income of (☒ *check one*) ☐ Mom/ ☐ Dad has changed  
by at least 20% since the last child support order was entered.

☐ The current order for child support should be changed as a result of my request to change the physical custody arrangement.

☐ The following change in circumstance has occurred since the last order was issued, which justifies a modification of the previous order: *(Explain)*

---

---

---

---

---

---

---

---

**b. Parties' Income:**

1. Mom's gross monthly income is *(amount)* \$\_\_\_\_\_.

2. Dad's gross monthly income is *(amount)* \$\_\_\_\_\_.

**c. Amount of Child Support Requested:**

1. Based upon the (☒ *check one*) ☐ primary physical custody arrangement/ ☐ joint physical custody arrangement I am requesting, (☒ *check one*) ☐ Mom/☐ Dad should be ordered to pay \$\_\_\_\_\_ dollars per month for the support of the parties' *(number)* \_\_\_\_\_ minor children.

2. This amount was calculated based on the following: (☒ *check one*)

☐ The statutory minimum of \$100 per month, per child;

☐ The calculation for a primary physical custody arrangement as shown on the attached Worksheet A ;

☐ The calculation for a joint physical custody arrangement as shown on the attached Worksheet B; or

☐ Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### III. CONCLUSION

Based on the law set forth and the pleadings on file herein, this party should be granted a modification in custody, visitation, and/or child support.

WHEREFORE, Movant respectfully requests that this Court grant this motion and for such other relief as the Court deems appropriate.

DATED this \_\_\_\_\_ day of *(month)* \_\_\_\_\_, *(year)* \_\_\_\_\_.

Submitted By:

*(Print your name)* \_\_\_\_\_

*(Your signature)* ▶ \_\_\_\_\_

//

//

//

//

//

//

**AFFIDAVIT IN SUPPPORT OF MOTION FOR MODIFICATION OF CUSTODY,**  
**VISITATION AND/OR CHILD SUPPORT**

STATE OF NEVADA       )  
  ) ss:  
COUNTY OF CLARK       )

COMES NOW, (*your name*) \_\_\_\_\_, being first duly sworn  
under oath and deposes and says:

1. That Affiant has personal knowledge of the facts contained in the attached Motion and in this Affidavit and is competent to testify to same.
2. That the statements in this Motion and Affidavit are true and correct to the best of Affiant's knowledge.
3. Additional facts to support my requests include: \_\_\_\_\_

4. That Affiant has attached the following exhibits to the motion which support the requests made therein: (*Describe exhibits or write N/A on any blank lines.*)

- a. Current Custody Order or Decree filed on (*date*) \_\_\_\_\_
- b. \_\_\_\_\_

FURTHER YOUR AFFIANT SAYETH NOT.

► \_\_\_\_\_

(*Your Signature*)

SUBSCRIBED AND SWORN

Before me this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**USE only if you are requesting a modification of the holiday visitation schedule**  
 (If you check Odd or Even you **cannot** use the Every Year column. You also **cannot** check both Mom and Dad in the same column)

The following is the new proposed holiday visitation schedule.

Holiday:	Time (circle a.m. or p.m.):	Every Year	Even Years	Odd Years
New Year's Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Martin Luther King Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
President's Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Memorial Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
4 <sup>th</sup> of July	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Labor Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Nevada Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Halloween	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Veteran's Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Thanksgiving Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Christmas Eve	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Christmas	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
New Year's Eve	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Father's Birthday	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Mother's Birthday	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Child's Birthday	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Mother's Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
Father's Day	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad
	From: _____ a.m./p.m. To: _____ a.m./p.m.	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad	<input type="checkbox"/> Mom <input type="checkbox"/> Dad



**USE only if you are requesting a modification of the regular visitation schedule**  
The following is the new proposed visitation schedule.

Week	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
<i>Sample</i>	Mom Pick up at 11 a.m.	Mom	Dad Pick up after school at 3 p.m.	Dad	Dad	Mom Pick up after school at 3 p.m.	Mom
<b><i>Week #1</i></b>							
<b><i>Week #2</i></b>							
<b><i>Week #3</i></b>							
<b><i>Week #4</i></b>							
<b><i>Week #5 (Jan. and July)</i></b>							

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

**EXHIBIT 1 –  
Current Custody Order or Decree**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

**EXHIBIT 2**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

**EXHIBIT 2**

# Worksheet A -Primary Physical Custody Child Support Calculation Worksheet

You must fill out this worksheet and attach it to your motion if you are requesting a change in child support and a primary physical custody arrangement. Primary physical custody exists when one parent has physical custody of the child more than 60% (219 days) of the time calculated over a one year period.

① : What is the **GMI**/gross monthly income (*amount before taxes*) of the parent who does NOT have primary physical custody?

○ GMI = \$ \_\_\_\_\_ dollars per month.

② : Use the Child Support Chart to determine the percentage of the non-primary parent's GMI that will be used in ③.

○ Percentage = \_\_\_\_\_ %

## Child Support Chart

One Child = 18% of gross monthly income

Two Children = 25% of gross monthly income

Three Children = 31% of gross monthly income

There is a 2% increase for each additional child

③ : Multiply the non-primary parent's GMI by the percentage in ②.

○ GMI = \$ \_\_\_\_\_ x \_\_\_\_\_ Percent = \$ \_\_\_\_\_ dollars per month

○ Under Nevada law, this is the amount of child support that the non-primary parent should pay unless the amount is greater than the presumptive maximum in ④.

④ : Apply the presumptive maximum if necessary.

This amount changes every year on July 1. *Make sure you are using the most current chart.*

Income Range	Presumptive Maximum/child	
At Least	Less than	Max.
\$0	\$4,235	\$605
\$4,235	\$6,351	\$665
\$6,351	\$8,467	\$727
\$8,467	\$10,585	\$786
\$10,585	\$12,701	\$847
\$12,701	\$14,816	\$907
\$14,816	No Limit	\$969

⑤ : If you ARE requesting an amount of child support that is lower or higher than the amount in ③ or ④, if applicable, your reason(s) for requesting a different amount must be based upon one of the following factors: (*check all that apply and complete the explanation portion at the bottom of the page*)

<input type="checkbox"/> The cost of health insurance	<input type="checkbox"/> The cost of childcare	<input type="checkbox"/> The relative income of both parents
<input type="checkbox"/> Special educational needs of the child	<input type="checkbox"/> The amount of time the child spends with each parent	<input type="checkbox"/> Any other necessary expenses for the benefit of the child
<input type="checkbox"/> The age of the child	<input type="checkbox"/> Legal responsibility of the parent for the support of others	<input type="checkbox"/> The value of services contributed by either parent
<input type="checkbox"/> Any expenses reasonably related to the mother's pregnancy and confinement	<input type="checkbox"/> The cost of transportation of the child to and from visitation if the custodial parent moved with the child from the jurisdiction that ordered the support and the non-custodial parent remained	<input type="checkbox"/> Any public assistance paid to support the child

✎ Explain why the judge should consider these factors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Worksheet B - Joint Physical Custody Child Support Calculation Worksheet

You must fill out this worksheet and attach it to your motion if you are requesting a change in child support and a joint physical custody arrangement. A joint physical custody arrangement exists when each parent has physical custody of the child at least 40% (146 days) of the time calculated over a one year period.

①: Calculate the amount of each parent's **GMI**/gross monthly income (*amount before taxes*).

- Mom's GMI = \$ \_\_\_\_\_ dollars per month.
- Dad's GMI = \$ \_\_\_\_\_ dollars per month.

②: Use the Child Support Chart to determine the percentage of each parent's GMI that will be used in ③.

- Percentage of Mom's GMI = \_\_\_\_\_ %
- Percentage of Dad's GMI = \_\_\_\_\_ %

### Child Support Chart

One Child = 18% of gross monthly income  
Two Children = 25% of gross monthly income  
Three Children = 31% of gross monthly income  
There is a 2% increase for each additional child

③: Multiply each parent's GMI by the percentages in ②.

- Mom's GMI = \$ \_\_\_\_\_ x \_\_\_\_\_ Percent = \$ \_\_\_\_\_ dollars per month (Mom's amount)
- Dad's GMI = \$ \_\_\_\_\_ x \_\_\_\_\_ Percent = \$ \_\_\_\_\_ dollars per month (Dad's amount)

④: Calculate the difference between the two amounts in ③.

- **If Mom earns more money use this calculation:**
  - Mom's amount - Dad's amount = \$ \_\_\_\_\_ and Mom should pay Dad this amount unless the amount is greater than the presumptive maximum in ⑤.
- **If Dad earns more money use this calculation:**
  - Dad's amount - Mom's amount = \$ \_\_\_\_\_ and Dad should pay Mom this amount unless the amount is greater than the presumptive maximum in ⑤.

⑤: Apply the presumptive maximum if necessary.

This amount changes every year on July 1.

*Make sure you are using the most current chart.*

Income Range	Presumptive Maximum/ child	
At Least	Less than	Max.
\$0	\$4,235	\$605
\$4,235	\$6,351	\$665
\$6,351	\$8,467	\$727
\$8,467	\$10,585	\$786
\$10,585	\$12,701	\$847
\$12,701	\$14,816	\$907
\$14,816	No Limit	\$969

⑥: If you ARE requesting an amount of child support that is lower or higher than the amount in ④ or ⑤, if applicable, your reason for requesting a different amount must be based upon one of the following factors: (*check all that apply and complete the explanation portion at the bottom of the page*)

<input type="checkbox"/> The cost of health insurance	<input type="checkbox"/> The cost of childcare	<input type="checkbox"/> The relative income of both parents
<input type="checkbox"/> Special educational needs of the child	<input type="checkbox"/> The amount of time the child spends with each parent	<input type="checkbox"/> Any other necessary expenses for the benefit of the child
<input type="checkbox"/> The age of the child	<input type="checkbox"/> Legal responsibility of the parent for the support of others	<input type="checkbox"/> The value of services contributed by either parent
<input type="checkbox"/> Any expenses reasonably related to the mother's pregnancy and confinement	<input type="checkbox"/> The cost of transportation of the child to and from visitation if the custodial parent moved with the child from the jurisdiction that ordered the support and the non-custodial parent remained	<input type="checkbox"/> Any public assistance paid to support the child

◆ Explain why the judge should consider these factors: \_\_\_\_\_

1 CERT

2 (Your Name) \_\_\_\_\_

3 (Address) \_\_\_\_\_

4 \_\_\_\_\_  
5 (Telephone) \_\_\_\_\_

6 (Email Address) \_\_\_\_\_

7 In Proper Person

8 **DISTRICT COURT**  
9 **CLARK COUNTY, NEVADA**

10 \_\_\_\_\_  
11 Plaintiff,

12 vs.

13 \_\_\_\_\_  
14 Defendant.

CASE NO.: \_\_\_\_\_

DEPT NO.: \_\_\_\_\_

15 **CERTIFICATE OF MAILING**

16 I, *(name of person who mailed document)* \_\_\_\_\_, DO HEREBY  
17 declare under penalty of perjury under the law of the State of Nevada that the following is true  
18 and correct. That on *(month)* \_\_\_\_\_ *(day)* \_\_\_\_\_, *(year)* \_\_\_\_\_ service of the: ***(check one)***

19 ☐ Answer

☐ Opposition

20 ☐ Motion

☐ Other \_\_\_\_\_

21 was made pursuant to NRCP 5(b) by depositing a copy of same in the U.S. Mail in Las Vegas,  
22 Nevada, postage prepaid, addressed as follows:

23 ***(Print the name and address of the person you mailed the documents to)***

24 \_\_\_\_\_

25 \_\_\_\_\_

26 \_\_\_\_\_

27 DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

28 \_\_\_\_\_  
(Signature)

## GENERAL INSTRUCTIONS FOR COMPLETING NRCP 16.2 FINANCIAL DISCLOSURE FORM

(Remove These Instructions Before Filing Form)

1. Nevada Rule of Civil Procedure 16.2 requires that this Financial Disclosure Form be filed and served no later than forty-five **(45) days** after the service of the summons and complaint in a divorce, annulment or separate maintenance action. This Financial Disclosure Form must also be filed and served by the responding party with any response or answer to such action.
2. Nevada Rule of Civil Procedure 16.2 requires unmarried parties filing a custody action where paternity is established to file and serve the cover sheet, the “personal income schedule” and the “business income/expense schedule” portions of the Financial Disclosure Form no later than forty-five **(45) days** after the service of the summons and complaint. This Form must also be filed and served by the responding party with any response or answer to such action.
3. Nevada Rule of Civil Procedure 16.2 requires parties to supplement or correct your Financial Disclosure Form within ten judicial days after you acquire additional information or learn that in some material respect your Form is incomplete or incorrect. If the supplemental disclosure includes an asset, liability, income, or expense omitted from the prior disclosure, you must include an explanation as to why the item was omitted.
4. Failure to comply with Rule 16.2 may result in court ordered sanctions.
5. The Financial Disclosure Form consists of seven printed pages, plus these instructions. If your Form does not have all pages, you may purchase a complete set from the Clark County Clerk’s Office or the Self Help Center at the Family Courts & Services Center. You may also download a free copy from the Self-Help Center’s website at <http://www.clarkcountycourts.us/shc>
6. Answer and complete ***all*** sections in this form. If an item requiring your response is not applicable, write “N/A” in that section.
7. This form ***must*** be completed honestly and to the best of your knowledge after reasonable inquiry. This form has important legal consequences. You should carefully consider each of your answers. If necessary, you should consult with legal counsel.
8. After you have completed the Financial Disclosure Form you must make three copies. The original and all three copies must be filed with the Legal Filing Department at the Clerk’s Office.
9. The clerk at Legal Filing will keep the original and give you back three file stamped copies. One copy is for you, one copy is for the judge, and one copy is for the opposing party.
10. The copy for the judge is called a “courtesy copy”. All courtesy copies must be delivered to the judge’s box. If your judge is located at the Family Courts and Services Center at 601 N. Pecos Road, the judge has a box on the 3<sup>rd</sup> floor. However, if your judge is located at the Regional Justice Center at 200 S. Lewis Avenue, the judge has a box on the 10<sup>th</sup> floor.
11. Usually, a file stamped copy of the Financial Disclosure Form is served to the opposing party by mailing it to his or her last known address. If the opposing party is represented by an attorney you must serve the attorney instead of the opposing party directly.
12. Finally, you will need to complete and file a Certificate of Mailing to verify that you provided the opposing party with a file stamped copy of the Form.



CODE: \_\_\_\_\_

Nevada Bar No. \_\_\_\_\_

Attorney For \_\_\_\_\_

**IN THE FAMILY DIVISION  
OF THE \_\_\_\_\_ JUDICIAL DISTRICT COURT  
IN AND FOR THE COUNTY OF \_\_\_\_\_, STATE OF NEVADA**

\_\_\_\_\_  
Plaintiff or Petitioner

Case No. \_\_\_\_\_

\_\_\_\_\_  
Defendant or Respondent

Dept. No. \_\_\_\_\_

**FINANCIAL DISCLOSURE FORM**

Financial Statement of: \_\_\_\_\_  
First name Middle Last name

Occupation: \_\_\_\_\_

Employed by: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Previously Employed by: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Age & Date of Birth: \_\_\_\_\_

Level of Education: \_\_\_\_\_

Level of Disability, if Any: \_\_\_\_\_

Marriage Date, If Applicable: \_\_\_\_\_

Present Home Address: \_\_\_\_\_

How many adults (over 18) live with you? \_\_\_\_\_

How much do you receive from each of them each month? \_\_\_\_\_

I have paid my attorney a retainer of \$ \_\_\_\_\_; and his/her hourly rate is \$ \_\_\_\_\_

**I am the \_\_\_\_\_ Plaintiff/Petitioner \_\_\_\_\_ Defendant/Respondent in the above action. I swear under penalty of perjury, that the contents of this Financial Disclosure Declaration are true to the best of my knowledge as of this date. I understand that by my signature I verify the material accuracy of the contents. I also understand that any willful misstatements may be contemptuous and could result in my punishment by the Court. I understand I have a duty to supplement this form upon discovering additional assets or debts or upon changed circumstances within 10 days of discovery.**

I declare under penalty of perjury that the foregoing and following are true and correct.

Executed on \_\_\_\_\_ Signature \_\_\_\_\_

Case No. \_\_\_\_\_  
 Dept. No. \_\_\_\_\_

<b>PERSONAL INCOME SCHEDULE</b>		
<b>IF SELF-EMPLOYED OR BUSINESS OWNER PLEASE FILL IN THE BUSINESS INCOME/EXPENSE SCHEDULE</b>		
<b>YOUR OWN INCOME</b>		<b>AMOUNT</b>
	<b>EMPLOYMENT INCOME</b> (if paid weekly multiply by 52 and divide by 12, if paid every two weeks, multiply by 26 and divide by 12)	<b>NOTE: ATTACH COPIES OF YOUR THREE MOST RECENT PAY STUBS</b>
1	Average Gross Monthly Income from Employment (all employment income including salary \$_____ + bonuses \$_____ + overtime \$_____ + commissions \$_____ + tips \$_____ + other \$_____ =	
2	<b>Average Monthly Paycheck Deduction – Income Taxes</b>	
3	<b>Average Monthly Paycheck Deduction – Social Security</b>	
4	<b>Average Monthly Paycheck Deduction – Medicare</b>	
5	<b>Average Monthly Paycheck Deduction – Health Insurance</b>	
6	<b>Average Monthly Paycheck Deduction – Retirement Plan or 401(k)</b>	
7	<b>Average Monthly Paycheck Deduction – Savings Account</b>	
8	<b>Average Monthly Paycheck Deduction(s) – Other</b>	
9	<b>Total Paycheck Deductions Per Month</b> (Add lines 2-8 above)	
10	<b>Average Net Monthly Income from Employment</b> (Subtract line 9 from line 1)	
<b>OTHER INCOME</b>		
11	<b>Monthly Spousal Support/Alimony Awarded by a Court</b>	
12	<b>Monthly Child Support:</b> court ordered \$_____ + other/voluntary child support \$_____ =	
13	<b>Investment Income</b> (Dividends, interest and capital gains)	
14	<b>Rental Income</b> (Enter the Amount of Depreciation Claimed in Computing Rental Income Here: \$_____)	
15	<b>Retirement Income Including Defined-Benefit Distributions, 401(k) Distributions, military retirement</b>	
16	<b>Social Security Retirement</b>	
17	<b>Social Security Disability/military disability</b>	
18	<b>Supplemental Security Income (SSI)</b>	
19	<b>Unemployment Benefits</b>	
20	<b>Workers Compensation Payments</b>	
21	<b>Other Sources of Income</b> (Describe: such as direct contributions from roommates or indirect payment of expenses by roommates)	
22	<b>Total Other Income Per Month</b> (Add lines 11-21)	
23	<b>TOTAL INCOME PER MONTH</b> (Add lines 10 and 22)	

Case No. \_\_\_\_\_

Dept. No. \_\_\_\_\_

	<b>PERSONAL EXPENSE SCHEDULE (NOTE: ALL EXPENSES LISTED BELOW SHOULD BE ON AN AVERAGE MONTHLY BASIS annual payments divided by 12, semiannual payments divided by 6, and quarterly payments divided by 3)</b>	<b>TOTAL AMOUNT</b>
1	<b>Mortgage or Rent:</b> 1st Mtg. \$ _____ + 2nd Mtg. \$ _____ + line of credit \$ _____ + taxes \$ _____ + insurance _____ =	
2	<b>Utilities:</b> Gas/Oil \$ _____ + electricity \$ _____ + TV/cable \$ _____ + water & _____ + garbage _____ =	
3	<b>Telephone:</b> landline \$ _____ + cellular \$ _____ + Internet \$ _____ + fax \$ _____ + other \$ _____ =	
4	<b>Food, Groceries &amp; Incidentals</b> (not including entertainment or dining out)	
5	<b>Transportation:</b> monthly payment/lease \$ _____ + gas and oil _____ + repairs and maintenance, tires \$ _____ + insurance \$ _____ + license/registration \$ _____ + parking \$ _____ + public transportation \$ _____ + other \$ _____	
6	<b>House Maintenance:</b> housekeeping \$ _____ + garden/lawn care \$ _____ + snow removal \$ _____ + repairs & maintenance \$ _____ + other \$ _____	
7	<b>Entertainment:</b> dining out \$ _____ + movies, shows \$ _____ + music/videos \$ _____ + other \$ _____ =	
8	<b>Dues, Memberships, Fees:</b> Professional \$ _____ + memberships (health club, country club) \$ _____ homeowners \$ _____ fraternal \$ _____ + business \$ _____ + other \$ _____ =	
9	<b>Health/exercise:</b> clothing/shoes \$ _____ + fees/passes (health clubs etc.) \$ _____ + other \$ _____ =	
10	<b>Clothing:</b> self \$ _____ + children \$ _____ + cleaning \$ _____ =	
11	<b>Vacations</b>	
12	<b>Pets:</b> Food \$ _____ + boarding \$ _____ + healthcare \$ _____ + grooming \$ _____ + other \$ _____ =	
13	<b>Healthcare:</b> Insurance \$ _____ + unreimbursed; medical \$ _____ + dental \$ _____ + orthodontic \$ _____ + medications \$ _____ + counseling \$ _____ + physical therapy \$ _____ + chiropractic \$ _____ + other \$ _____ =	
14	<b>Appearance:</b> hair \$ _____ + nails \$ _____ + facials/massage \$ _____ + cosmetics \$ _____ + other \$ _____ =	
15	<b>Insurance:</b> life \$ _____ + disability \$ _____ + other \$ _____ =	
16	<b>Books, Newspapers &amp; Magazines</b>	
17	<b>Church/Charitable</b>	
18	<b>Accounting &amp; Tax Preparation</b>	
19	<b>Support of Others:</b> Ordered Child Support \$ _____ + voluntary child support \$ _____ + court-ordered spousal support \$ _____ + eldercare \$ _____ =	
20	<b>Miscellaneous:</b> Gifts \$ _____ + storage \$ _____ + flowers \$ _____ + savings \$ _____ + Lawyers fees \$ _____ + other \$ _____ =	
21	<b>Education:</b> Tuition, Books & Fees \$ _____ + extracurricular \$ _____ + sports \$ _____ + music \$ _____ + other \$ _____ =	
22	<b>Childcare:</b> day care \$ _____ + preschool \$ _____ + other \$ _____ =	
23	<b>Minimum Charge Card Payments and other consumer/installment debt:</b> credit card #1 \$ _____ + credit card #2 \$ _____ + credit card #3 \$ _____ + credit card #4 \$ _____ + other debt \$ _____ =	
24	<b>TOTAL MONTHLY EXPENSES (Add lines 1-23 above)</b>	

Case No. \_\_\_\_\_  
Dept. No. \_\_\_\_\_

<b>INCOME/EXPENSE SUMMARY SCHEDULE</b>	
<b>Total Monthly Income from Personal Income Schedule Line 23</b>	
<b>Add: Total Average Net Monthly Income from Self-Employment or Business Schedule Line 30</b>	
<b>Less: Total Monthly Expenses from Personal Expense Schedule line 24</b>	
<b>Net Monthly Income or (Loss)</b>	

Case No. \_\_\_\_\_

Dept. No. \_\_\_\_\_

**ASSET AND DEBT SCHEDULE**

NOTE: PLEASE USE ADDITIONAL ASSET AND DEBT SCHEDULES, AND CARRY TOTALS TO THIS SCHEDULE IF YOU NEED TO LIST ADDITIONAL ASSETS AND DEBTS BEYOND THE LINES PROVIDED ON THIS SCHEDULE.		PROPERTY VALUE (List all assets and debts @ current values)			
Note: In general, Separate Property is defined as that acquired before marriage, or after marriage by gift or inheritance.			COMMUNITY	SEPARATE	
		TOTAL		HUSBAND	WIFE
<b>ASSETS</b>					
CASH: include the last four numbers of the account, and the name and location including the branch of the institution, including CDs.					
1					
2					
3					
4	<b>Subtotal</b>				
INVESTMENTS: Include mutual funds, stocks, bonds, brokerage accounts, and other investment accounts. Provide the last four numbers of the account, and the name and location including the branch of the institution.					
5					
6					
7					
8	<b>Subtotal</b>				
BUSINESS INTERESTS: If you own all or part include. Indicate percentage of ownership here.					
9					
10					
11	<b>Subtotal</b>				
RECEIVABLES & DEPOSITS					
12					
13	<b>Subtotal</b>				
REAL PROPERTY. Provide common address and type of property, e.g., condominium, townhouse, single-family residence, commercial or retail.					
14					
15					
16					
17					
18	<b>Subtotal</b>				
AUTOS & RECREATIONAL VEHICLES. Provide make, model, mileage, and vehicle identification number.					
19					
20					
21					
22					
23					
24	<b>Subtotal</b>				
PERSONAL PROPERTY. Provide information on furniture, electronics, household goods, tools, computers, artwork, precious metals and jewelry having value of \$500 or greater.					
25					
26					
27					
28					
29					
30					
31					
32					
32					
34					
35	<b>Subtotal</b>				

Case No. \_\_\_\_\_  
 Dept. No. \_\_\_\_\_

ASSET AND DEBT SCHEDULE						
NOTE: PLEASE USE ADDITIONAL ASSET AND DEBT SCHEDULES, AND CARRY TOTALS TO THIS SCHEDULE IF YOU NEED TO LIST ADDITIONAL ASSETS AND DEBTS BEYOND THE LINES PROVIDED ON THIS SCHEDULE.		PROPERTY VALUE (List all assets and debts @ current values)				
Note: In general, Separate Property is defined as that acquired before marriage, or after marriage by gift or inheritance.				COMMUNITY	SEPARATE	
			TOTAL		HUSBAND	WIFE
CASH VALUE OF LIFE INSURANCE. Provide information on any loans against the cash rounder value of a life insurance policy.						
36						
37						
38	Subtotal					
RETIREMENT ACCOUNTS. Provide the name of the account, account number, an administrator. Provide any information on loans against retirement assets.						
39						
40						
41						
42						
43	Subtotal					
44	TOTAL ASSETS (add Lines 4,8,11,13,18,24,35,38 and 43)					
DEBT						
LONG TERM DEBT. Provide information on mortgages, notes & deeds of trust, home equity loans and lines of credit, and automobile, recreational vehicle loans and leases.						
45						
46						
47						
48						
49						
50	Subtotal					
OTHER DEBT. Charge accounts, credit cards, medical debts, and other short-term debts. Provide the name of the lender, and the last four numbers of the account.						
51						
52						
53						
54						
55						
56						
57						
58						
59	Subtotal					
60	TOTAL DEBT (add lines 50 and 59)					
61	NET WORTH (TOTAL ASSETS, line 44 MINUS TOTAL DEBT, line 60)					

Case No. \_\_\_\_\_  
 Dept. No. \_\_\_\_\_

<b>BUSINESS INCOME/EXPENSE SCHEDULE</b> <i>(Skip this schedule if you are not self-employed or do not own a business)</i>		<b>AMOUNT PER MONTH</b>
1	Average Monthly Gross Receipts from Self-Employment, Business or Businesses	
2	Cost of Sales or Cost of Goods Sold (if applicable)	
3	Gross Profit (Subtract Line 2 from Line 1)	
4	Advertising	
5	Car and truck	
6	Commissions and fees	
7	Deductible meals	
8	Depletion	
9	Depreciation and section 179	
10	Employee benefit programs	
11	Entertainment	
12	Insurance (other than health)	
13	Interest	
14	Legal and professional	
15	Mortgage on building or office space (paid to banks, etc.)	
16	Office expense	
17	Other	
18	Pension and profit-sharing plans	
19	Rent	
20	Repairs and maintenance	
21	Supplies	
22	Taxes and licenses	
23	Travel	
24	Meals	
25	Utilities	
26	Wages	
27	Total Business Expenses Per Month Including Cost of Sales (Add Lines 4-26)	
28	Average Gross Monthly Income from Self-Employment or Business (Subtract Line 27 from Line 3)	
29	Average Estimated Tax Payments on a Monthly Basis (Estimated Tax Payments are made on a quarterly basis. As a result, the required quarterly payment would be divided by three to calculate the average monthly estimated tax payment.)	
30	Average Net Monthly Income from Self-Employment or Business (Subtract Line 29 from Line 28)	

CC13

(Your Name) \_\_\_\_\_

(Address) \_\_\_\_\_

\_\_\_\_\_

(Telephone) \_\_\_\_\_

(Email Address) \_\_\_\_\_

In Proper Person

**DISTRICT COURT  
CLARK COUNTY, NEVADA**

<p style="text-align: center;">_____ Plaintiff,  vs.  _____ Defendant</p>	<p>CASE NO.: _____</p> <p>DEPT NO.: _____</p> <p><b>DECLARATION UNDER UNIFORM CHILD CUSTODY JURISDICTION ENFORCEMENT ACT (NRS 125A.385)</b></p>
---	---

1. There is/are \_\_\_\_\_ child(ren) of the parties subject to this proceeding. The name, place of birth, birth date and sex of each child, present address, periods of residence and places where each child has lived within the last five (5) years, and the name(s), present address and relationship to the child of each person with whom the child has lived during that time are:

Child's Name	Place of Birth	Birth Date	Sex
A.			
Period of Residence	Address	Person Child Lived With (Name & Current Address)	Relationship
to present			
to			
to			

Child's Name	Place of Birth	Birth Date	Sex
B.			
Period of Residence	Address	Person Child Lived With (Name & Current Address)	Relationship
to present			
to			
to			



Child's Name	Place of Birth	Birth Date	Sex
C.			
Period of Residence	Address	Person Child Lived With (Name & Current Address)	Relationship
to present			
to			
to			

Child's Name	Place of Birth	Birth Date	Sex
D.			
Period of Residence	Address	Person Child Lived With (Name & Current Address)	Relationship
to present			
to			
to			

Child's Name	Place of Birth	Birth Date	Sex
E.			
Period of Residence	Address	Person Child Lived With (Name & Current Address)	Relationship
to present			
to			
to			

**NOTE:** Attach information about additional children or additional information on children listed above on attached sheet(s). Attached sheet(s) **MUST** be same size as this form.

2. I (check one) ☐ **have** ☐ **have not** participated as a party, witness, or in any other capacity in any other litigation or custody proceeding in this or any other state concerning custody of a child involved in this proceeding.

If you checked "**have**" above, please supply the following information about the other proceeding(s):

- Name of each child involved: \_\_\_\_\_
  - Your role in other proceeding(s): \_\_\_\_\_
  - Court, state and case number of other proceeding(s): \_\_\_\_\_
  - Date of court order or judgment in other proceeding(s): \_\_\_\_\_
3. I (check one) ☐ **do** ☐ **do not** know of any proceeding that could affect the current proceeding including proceedings for enforcement and proceedings related to domestic violence, protective orders, termination of parental rights and adoptions pending in a court of this or any other state concerning a child involved in this proceeding other than that set out in item 1 above.

If you have checked **do** above, please supply the following information about the other proceeding(s):

- a. Name of each child involved: \_\_\_\_\_
- b. Your role in other proceeding(s): \_\_\_\_\_
- c. Court, state and case number of other proceeding(s): \_\_\_\_\_
- d. Date of court order or judgment in other proceeding(s): \_\_\_\_\_

4. I (*check one*) ☐ **do** ☐ **do not** know of any person not a party to this proceeding who has physical custody or claims to have custody or visitation rights with respect to any child subject to this proceeding.

If you checked “**do**” above, please supply the following information and check appropriate boxes below:

- a. Name and address of person(s): \_\_\_\_\_
- ☐ Person named has physical custody of (*name of child*) \_\_\_\_\_
- ☐ Person named claims custody rights as to (*name of child*) \_\_\_\_\_
- ☐ Person named claims visitation rights with (*name of child*) \_\_\_\_\_

5. I have a continuing duty to inform the court of any proceeding in this or any other state that could affect the current proceeding and will provide updated information to the court.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, (year) \_\_\_\_\_.

(Your Signature) \_\_\_\_\_

**If signed in Nevada: I declare under penalty of perjury that the foregoing is true and correct.**

Signed on \_\_\_\_\_  
(Date) (Your Signature)

**If signed outside Nevada: I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.**

Signed on \_\_\_\_\_  
(Date) (Your Signature)