

**GHANA VISA SCHEDULE AND FEES /**  
**VISA APPLICATION FORM#**

1. Visas will be issued to only those applicants who produce the following appropriate documents:-

(a) valid passport (b) **four recent passport sized pictures** (c) **a letter of invitation with ID from host** (d) photocopy of yellow fever immunization (e) photocopy of travel itinerary or flight ticket (f) proof of Canadian citizenship or resident permit if applicant is not a Canadian Citizen. Please provide the original document.

2. Parents/Guardians traveling with a child are to include the child's **original birth certificate**, and where only one parent is travelling with the child, a **letter of consent is required from the other parent**. A parent traveling on a foreign passport which does not require a Ghanaian visa with a child has to provide a **photocopy of the data page of the passport**.

3. **All applicants** are to provide a letter of invitation with a **copy of a Ghana Government issued photo ID of the host or Residence Permit and bio-data page of the host passport if not a Ghanaian**. Applicants travelling for business/employment should provide an **introductory letter from their employers in Canada**. All questions on the application form must be fully answered.

4. Applicants must complete the application form in quadruplicate and attach **FOUR PASSPORT SIZED PHOTOGRAPHS**. Visa fees are as follows:

	<u><b>NORMAL</b></u>	<u><b>EXPRESS</b></u>
• <b>SINGLE ENTRY VISA</b>	- CND\$ <b>65.00</b>	CND\$ <b>95.00</b>
• <b>MULTIPLE ENTRY VISA</b>	- CND\$ <b>150.00</b>	CND\$ <b>180.00</b>

**NB: CONSULAR FEES PAID ARE NOT REFUNDABLE**

5. Payments are to be made only by **BANKER'S DRAFT OR MONEY ORDER** in the name of the **GHANA HIGH COMMISSION**, and attached to the visa application. ***PERSONAL CHEQUES AND CASH WILL NOT BE ACCEPTED AT THE MISSION OR CONSULATE.***

**APPLICANTS SHOULD NOTE THAT EVEN THOUGH THEY MAY REQUEST FOR A MULTIPLE ENTRIES VISA, THE CONSULAR OFFICER WILL DETERMINE WHAT TYPE OF VISA IS ISSUED. THERE WILL BE NO REFUND.**

6. It must be emphasized that this Mission does not arrange for courier pick-ups. Applicants should therefore make arrangements to have their passports picked up or include completed **SELF-ADDRESSED XPRESSPOST/REGISTERED ENVELOPE OR COURIER** to facilitate the return of their passports.

7. **The Mission is not responsible for the return, delivery or loss of packages picked up at the Mission by registered courier services for delivery to the applicant.**

8. It takes at least five (5) working days to process applications for visas.

For Official Use  
**Visa No.:** \_\_\_\_\_  
**Type of Visa:** \_\_\_\_\_  
**Date of Issue:** \_\_\_\_\_  
**Charges:** \_\_\_\_\_  
**Issuing Officer:** \_\_\_\_\_

Please indicate

	<u><b>NORMAL</b></u>	<u><b>EXPRESS</b></u>
<input type="checkbox"/> <b>Single Entry</b>	- CDN \$65.00	\$95.00
<input type="checkbox"/> <b>Multiple Entries</b>	- CDN \$150.00	\$180.00

PAYMENT SHOULD BE MADE TO THE GHANA HIGH COMMISSION ONLY BY BANKER'S DRAFT OR MONEY ORDER.

**CONSULAR FEES PAID ARE NOT REFUNDABLE**

## APPLICATION FOR GHANA ENTRY PERMIT/VISA

GHANA HIGH COMMISSION, # 1 CLEMOW AVE. OTTAWA, ONT. K1S 2A9

TEL: 6132360871 FAX:6132360874 E-MAIL ghanacom@ghc-ca.com

### INSTRUCTIONS:

1. This form must be completed in Quadruplicate and in Capital Letters and submitted (together with a valid passport, four recent passport-size pictures, a letter of invitation with a copy of a Ghana government issued photo ID of the host or Residence Permit and Bio-Data page of the host passport if not a Ghanaian. Proof of yellow fever immunization, photocopy of travel itinerary, proof of Canadian citizenship or resident permit if applicant is not a Canadian) submit application at least 5 days prior to date of departure.
2. Full names and Addresses of references in Ghana should be stated (including Telephone Numbers).
3. Any information stated on the form and subsequently found to be incorrect may lead to visa application rejection.
4. Applications by post should include self-addressed stamped or registered envelopes.

1. (a) Surname \_\_\_\_\_ First Name(s) \_\_\_\_\_  
 Previous Name (if applicable) \_\_\_\_\_  
 (b) Marital Status: ☐ Married ☐ Single ☐ Divorced ☐ Other  
 (c) Date of Birth \_\_\_\_\_ (d) Place of Birth \_\_\_\_\_  
 (e) Nationality (current): \_\_\_\_\_ other (former): \_\_\_\_\_  
 (f) Passport No. \_\_\_\_\_ (g) Date of Issue \_\_\_\_\_  
 (h) Place of Issue \_\_\_\_\_ (i) Date of Expiry \_\_\_\_\_
2. Profession/Occupation \_\_\_\_\_
3. (a) Business / School Address in Canada \_\_\_\_\_  
 \_\_\_\_\_ Tel \_\_\_\_\_  
 (b) Residential Address in Canada \_\_\_\_\_  
 \_\_\_\_\_ Tel \_\_\_\_\_
4. Have you ever been deported from Ghana or refused a Ghana Visa? \_\_\_\_\_
5. Have you ever been charged with a criminal offence? \_\_\_\_\_
6. Proposed Date of Departure for Ghana \_\_\_\_\_ Proposed Date of Return from Ghana \_\_\_\_\_
7. (a) Traveling by: ☐ Air ☐ Sea ☐ Land  
 (b) Return Ticket No. \_\_\_\_\_ (c) Amount of money applicant is traveling with \_\_\_\_\_
8. Purpose of Journey: ☐ Business ☐ Tourism ☐ Employment ☐ Official ☐ Volunteer ☐ other - Indicate \_\_\_\_\_
9. Names, Addresses and Telephone numbers of Two (2) references in Ghana (**very important**)  
 (i) \_\_\_\_\_  
 \_\_\_\_\_ Tel \_\_\_\_\_  
 (ii) \_\_\_\_\_  
 \_\_\_\_\_ Tel \_\_\_\_\_
10. Duration of Stay in Ghana \_\_\_\_\_
11. Date of Last Visit to Ghana \_\_\_\_\_
12. Where should your passport be returned after processing \_\_\_\_\_
13. Applicant's Signature \_\_\_\_\_ Date of Application \_\_\_\_\_