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e-Postcard: file your electronic IRS Form 990-N

File your electronic Form 990-N (e-Postcard).

Click [here](#) for more information on who must file Form 990-N (e-Postcard)

NOTICE: If you are a subordinate organization, be sure to use your own employer identification number (EIN). Do not use the EIN of your parent organization or another subordinate organization.

This system automatically generates the 990-N (e-Postcard) for the organization's most recently ended tax period and will not allow the filing of a prior year e-Postcard. Although filing a prior year e-Postcard is not required by the IRS, a prior year e-Postcard may be filed for a fee through other IRS approved online providers. Click [here](#) for a list of IRS approved providers.

STEP 1: [Register as a New User](#)

To file Form 990-N (e-Postcard), you must register and obtain a login ID. Click the link above to request a login ID. **If you already have a login ID, either recently created or from a previous year, go to Step 2.**

STEP 2: [Create your Form 990-N \(e-Postcard\)](#)

Once you have a login ID, you can access the system and create your e-Postcard. Click the link above to begin the process.

STEP 3: [Submit your Form 990-N \(e-Postcard\)](#)

Once you complete your e-Postcard, click the "Submit Filing to IRS" button.

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Questions or problems regarding this web site should be directed to [Tech Support](#)

Concerned about your privacy? Please view our [privacy](#) policy.

This website is best viewed with Microsoft Internet Explorer 5.5+ or Mozilla Firefox with a screen resolution of 1024 X 768.

Last modified: April 20, 2012.



Department of the Treasury
Internal Revenue Service
Ogden UT 84201-0074

For assistance, call:
1-877-829-5500

Notice Number: CP259E
Date: November 8, 2010

Taxpayer Identification Number:

Tax Form: 990

Tax Period:

106803.789979.0411.009 1 AB 0.360 705



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REQUEST FOR ELECTRONIC FORM 990-N (e-POSTCARD)

Why Are You Getting This Notice?

We did not receive your Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations not Required To File Form 990 or 990-EZ. Please review the items below and take the appropriate steps.

1. If you filed your e-Postcard (Form 990-N) or, if applicable, Form 990 or 990-EZ within the last four weeks and used the name and employer identification number (EIN) shown above, disregard this notice.
2. If you filed Form 990 or 990-EZ, but used a different name or EIN than the one shown above, please indicate below the name and EIN you used.
 - a. Name of organization _____
 - b. EIN _____
3. File the e-Postcard using the instructions below.

How To File the e-Postcard (Form 990-N) Electronically

You must file the e-Postcard electronically; there is no paper form. To file the e-Postcard electronically, go to www.irs.gov/eo.

Response Due Date

If 2 or 3 above apply, please respond to this notice by **December 8, 2010**.

Revocation of Your Tax-Exempt Status

Your organization will lose its tax-exempt status if you fail to meet your annual filing requirement for three consecutive years. Therefore, if you do not file the e-Postcard or an information return, Form 990 or 990-EZ, for three consecutive years, your tax-exempt status will be revoked as of the filing due date of the third year.

You must apply (or reapply) and pay the appropriate user fee to have your tax-exempt status reinstated if it was revoked because you failed to file for three consecutive years. Reinstatement of tax-exempt status may be retroactive if you can show you had reasonable cause for not filing. To apply for tax-exempt status, use Form 1023, Application for Recognition of Exemption, or Form 1024, Application for Exemption Under Section 501(a).

How To Get Help

If you have a question about your filing requirement, go to www.irs.gov/eo. If you cannot find the answer to your question, you can call 1-877-829-5500.

How To Send the Information to Us

Send the information to us in one of the following ways.

1. If you filed Form 990 or 990-EZ using a different name or EIN, send the information to the address shown below, or you may fax your response to 801-620-3253 (not toll-free).
2. If you are filing Form 990 or 990-EZ, instead of the e-Postcard, send the return (including all schedules and a copy of this notice) to the address shown below.
3. If you are filing the e-Postcard in response to this notice, follow the instructions above under **How To File the e-Postcard (Form 990-N) Electronically**.