

# **BARTLESVILLE CITY COUNCIL REGULAR MEETING MINUTES Monday, November 5, 2012**

**City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, Oklahoma 74003**

(Notice of this meeting was posted on Thursday, November 1, 2012 at 5:00 p.m.)

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City Council Members Present: Mayor Tom Gorman, Vice Mayor Ted Lockin, Mike McGrew, Dr. Erin Tullos, Dale Copeland

City Council Members Absent: None

City Staff Present: Ed Gordon, City Manager, Jerry Maddux, City Attorney; Mike Bailey, Administrative Director/CFO; Lisa Beeman, Director of Community Development; Terry Lauritsen, Director of Engineering; Keith Henry, Director of Public Works; Jessie Tabler, IT; Daryl Worley, Project Engineer; and Elaine Banes, Executive Assistant.

**1. The Bartlesville City Council meeting was called to order at 7:02 p.m. by Mayor Gorman.**

**2. Roll Call and establishment of a quorum.**

Roll call was conducted and a quorum was established.

**3. The invocation was provided by Father Lee Stephens, Rector, St. Luke's Episcopal Church.**

**4. Citizens to be heard.**

There were no citizens to be heard.

**5. City Council Announcements and/or Proclamations.**

- Mayor Gorman welcomed Christian Holcomb with Boy Scout Troop 1 who attended in order to receive his Citizenship in Community Badge.
- Mayor Gorman introduced Sarah Grisham, 2012-2013 National American Miss Oklahoma Jr. and welcomed to the City Council Meeting. Ms. Grisham provided her platform and reported that she will compete for National Jr. Miss on Thanksgiving weekend.
- Mayor Gorman presented the Bartlesville Community Foundation Week, November 11-17-12 proclamation and acknowledged those in attendance supporting the Bartlesville Community Foundation.
- Councilwoman Dr. Tullos presented the National Hospice and Palliative Care Month, November 2012 Proclamation.

**6. Authorities, Boards, Commissions and Committee Openings.**

- Two openings on the Ambulance Committee
- One opening on the Hazard Mitigation Planning Committee-Ward 4
- One opening on the Library Board
- One opening on the Metropolitan Area Planning Commission-City Rep.
- Two openings on the Sanitary Sewer Improvement Oversight Committee
- One opening on the Stadium Operating Committee
- One opening on the Street and Traffic Committee

The Mayor announced these openings and encouraged citizens to obtain an application from the City's website or from the City Manager's office.

**7. Consent Docket**

**a. Approval of Minutes**

- i. The Special Meeting Minutes of October 15, 2012

**b. Approval of Appointment and Reappointment to Authorities, Boards, Commissions, Committees**

- i. Reappointment of Mr. Gary Kilpatrick and Mr. Mathew K. Roark to additional three year terms on the Sewer System Improvement Oversight Committee at the recommendation of Councilman McGrew.
- ii. Reappointment of Mr. Matt Parker, Mr. Chad Cox and Mr. Jeffrey Hay to additional three year terms on the Stadium Operating Committee at the recommendation of Councilman McGrew.
- iii. Reappointment of Mr. Bruce Peterson to an additional three year term on the Bartlesville Water Resources Committee at the recommendation of Mayor Gorman.

**c. Approval of Resolution**

- i. Amending the budget of the City of Bartlesville for FY 2012=2013 appropriating General Obligation Bond Proceeds from the 2012 Issuance.

**d. Approval of Contract Amendment**

- i. Amendment #1 to the 2012 Update of Collections System Analysis Professional Service contract with Tetra Tech, Inc.

**e. Receipt of Financials**

- i. Interim Financial Statements for two months ending August, 2012.

**f. Receipt of Permits**

- i. Permit No. SL000074120800 for the construction of 690 linear feet of eight inch sanitary sewer line and all appurtenances to serve the Stone Branch 2<sup>nd</sup> Addition, Washington County, Oklahoma.
- ii. Permit No. WL000074120801 for the construction of 901 linear feet of six inch water line and all appurtenances to serve the Stone Branch 2<sup>nd</sup> Addition, Washington County, Oklahoma.

**g. Receipt of Bids**

- i. Bid No. 2012-2013-019 for One 72" Deck Mower
- ii. Bid No. 2012-2013-021 for VMWare Virtual Servers
- iii. Bid No. 2012-2013-022 for Soccer Fields at M.J.Lee Park

Mr. McGrew moved to approve the consent docket, seconded by Vice Mayor Lockin.

Voting Aye: Mr. Copeland, Dr. Tullos, Mr. McGrew, Vice Mayor Lockin, Mayor Gorman

Voting Nay: None

Motion: Passed

Review: Mr. McGrew will review the deck mower for Adams Golf Course.

**8. Discuss and take action to award Bid No. 2012-2013-017 for 96, 64 and 32 gallon universal/Nestable refuse containers. Presented by Councilman Copeland.**

Mr. Copeland provided the recommendation information and added that 12,000 96 gallon containers will be purchased as well as 100 32 gallon containers. Delivery is estimated between 60 to 90 days.

Mr. Copeland moved to award the bid to Toter LLC in the amount of \$623,958.00 as presented, seconded by Mr. McGrew.

Voting Aye: Dr. Tullos, Mr. McGrew, Vice Mayor Lockin, Mr. Copeland, Mayor Gorman

Voting Nay: None

Motion: Passed

**9. Discuss and take action to award Bid No. 2012-2013-021 for VMWare Virtual Servers. Presented by Dr. Tullos.**

Dr. Tullos moved to award Bid 2012-2013-021 to Dell under the WSCA B27160/OK-1946 State Contract for \$57,482.55 as presented, seconded by Mr. Copeland.

Voting Aye: Mr. McGrew, Vice Mayor Lockin, Mr. Copeland, Dr. Tullos, Mayor Gorman.  
Voting Nay: None  
Motion: Passed

**10. Discuss and take action to award Bid No. 2012-2013-022 for Soccer Fields at M.J. Lee Park. Presented by Dr. Tullos.**

Dr. Tullos moved to award the bid to Tri-Star Construction for the Base Bid of \$555,459.00 as presented, seconded by Mr. McGrew.

Voting Aye: Vice Mayor Lockin, Mr. Copeland, Mr. McGrew, Dr. Tullos, Mayor Gorman  
Voting Nay: None  
Motion: Passed

**11. A public hearing to consider closing a 10 foot alley located in Block 1 of Lannom Addition to Bartlesville, Washington County, Oklahoma.**

Mr. Lauritsen reported that in the 1400 block of the west side of Oak Street (Block 1 of the Lannom Addition) there was a 10 foot alley apparently closed in the late 50's or early 60's. When a copy of the closure ordinance was requested by an abstract company, staff could not find a record of it, therefore the new proposed ordinance. There are existing utilities within the alley (sanitary, sewer, electric, phone and cable), thus the proposed ordinance will retain a utility easement for this alley to accommodate these existing utilities. Since this item deals with an alley closure, staff is requests a public hearing and final action.

The Mayor opened the public hearing at 7:28 p.m. There being no one appear to address this item, therefore the Mayor closed the public hearing at 7:28 p.m.

Vice Mayor Lockin moved to adopt the ordinance closing the 10 foot alley as presented, seconded by Mr. McGrew.

Voting Aye: Mr. Copeland, Dr. Tullos, Mr. McGrew, Vice Mayor Lockin, Mayor Gorman  
Voting Nay: None  
Motion: Passed

**12. Progress Update on Downtown Bartlesville, Inc. Presented by Chairman Mark Haskell.**

Mr. Haskell provided a thorough report covering the resource team, DBI membership, website, database, the downtown landscaping update, the activities of the façade squad, the downtown market study, recruitment activities, marketing of vacant space and new businesses. He included an update on the Ghost Walk, Dining & Entertainment Guide v. 2, and the Art Walk 2. Mr. Haskell also reported that experts on developing businesses are provided via seminars to current and future building and property owners, which can also determine who is eligible for BRTA funding.

The Mayor and Vice Mayor were both appreciative of the report the work being accomplished by Downtown Bartlesville, Inc.

**13. Progress Update on Bartlesville Redevelopment Trust Authority. Presented by Chris Wilson, Director.**

Mr. Wilson reported on the many projects ongoing in downtown Bartlesville each improving property value as well as the downtown.

Carol Ervin, BRTA residential developer for TIF 2 reported on houses that qualified for ERCC Code Compliance Grants and were being improved with these and matching funds thereby stabilizing the properties.

The Mayor and Vice Mayor were each impressed with the long list of improvements to businesses as well as to residential properties.

**14. New Business**

There was no new business to be considered.

**15. City Manager and Staff Reports**

Ed Gordon reported that the City has completed two successful auctions recently grossing approximately \$73,000 together.

Mr. Gordon reported that according to City Ordinance 3087 he is to inform the City Council when the lake levels get to a certain level due to lack of rain. This is the case at this time with Hulah Lake at 729.37 feet which is 57.45% of its conservation pool and Copan is at 779.6% of its capacity. Hudson Lake is three feet down. 2001 was when drought contingency measures were reviewed and prepared. Mr. Gordon is recommending voluntary water conservation at this time and if rain does not improve the situation, the City Council will be required to invoke Ordinance 3087 in order to enforce water restrictions.

There is substantial water in Copan Lake and the Corps of Engineers would allow Bartlesville to use it if necessary. New pumps were installed in the Caney River if pumping from Copan becomes necessary. A brief discussion ensued on how the City officials and volunteers have worked for the past 11 years in order to obtain affordable pricing in order to purchase water from Copan and have yet to achieve that goal due to politics on a State and Federal level. The City's legislators are aware and sympathetic regarding water pricing but a WRDA bill has not been activated that would allow lower water pricing.

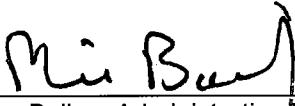
Mr. Lauritsen reported that the Hillcrest and Price Road hill and curve widening project is tracking on time at 35% complete. The roadwork on Polaris Drive will be completed next week.

**16. Remarks and Inquiries by Council Members.**

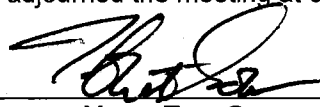
There were no remarks by Council Members.

**17. Adjournment.**

There being no further business to conduct, Mayor Gorman adjourned the meeting at 8:38 p.m.

  
Mike Bailey, Administrative Director/CFO



  
Mayor Tom Gorman