

**MAGISTRATE COURT OF COBB COUNTY**

**STATE OF GEORGIA**

Public Safety Building

32 Waddell Street

Marietta, Georgia 30090-9656

(770) 528-8910

Internet address: [www.magistrate.cobbcountyga.gov](http://www.magistrate.cobbcountyga.gov)

Civil Action No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Plaintiff (Name and Address)

\_\_\_\_\_  
Defendant (Name and Address)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

**Statement of Claim**

( \_\_\_\_\_ ) **Suit on a Note** ( \_\_\_\_\_ ) **Suit on Account** ( \_\_\_\_\_ ) **Other**

Plaintiff states Defendant is indebted to Plaintiff as follows:

That said claim is in the amount of \$ \_\_\_\_\_ (principal owed) plus \$ \_\_\_\_\_  
Court costs to date; and all future costs of this suit.

**State of Georgia, Cobb County**

\_\_\_\_\_ being duly sworn on oath, states the foregoing is a just and true statement of the claim  
made by Plaintiff against Defendant.

Sworn to and subscribed before me this  
This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**(Agent for) Plaintiff**

\_\_\_\_\_  
**Notary Public or Attesting Official**

\_\_\_\_\_  
**(If Agent, Title/Capacity)**

**Notice and Summons**

To \_\_\_\_\_

You are hereby notified that \_\_\_\_\_ has made and filed a claim and is asking for judgment against you  
in the sum of \$ \_\_\_\_\_ as shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR  
PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU  
DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. Your answer may be filed in writing  
(notarized) or given orally under oath in the presence of the Chief or Presiding Magistrate or to the Clerk during regular working  
hours.

\_\_\_\_\_  
**Deputy Clerk, Magistrate Court of Cobb County**