

# SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES

SHORT CASE TITLE

CASE NUMBER

## FAMILY AND PROBATE CASE COVER SHEET- CERTIFICATE OF GROUNDS FOR ASSIGNMENT TO DISTRICT

**This form is required in all new Family and Probate cases in the Los Angeles Superior Court.**

**This form is not required in Abandonment, Sole Custody & Emancipation cases.  
Please file those cases at Children's Court.**

I. Fill in the requested information and estimated length of hearing expected for this case:

MINOR CHILDREN INVOLVED? ' YES ' NO HOW MANY? \_\_\_\_\_ TIME ESTIMATE: \_\_\_\_\_ ' HOURS/ ' DAYS.

II. Select the correct district (3 steps):

**1** Under Column **1** below, check the one type of action which best describes the nature of this case.

**2** In Column **2** below, circle the reason for your choice of district that applies to the type of action you have checked.

### Applicable Reasons for Choosing District (See Column 2 below)

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| <ul style="list-style-type: none"> <li>1. May be filed in Central District.</li> <li>2. District where one or more of the parties reside.</li> <li>3. District where proposed ward/conservatee resides.</li> <li>4. Child is held within the district.</li> </ul> | <ul style="list-style-type: none"> <li>5. District where petitioner resides.</li> <li>6. District where decedent resided.</li> <li>7. Decedent resided out of state - held property in District.</li> <li>8. Child resides or decedent parent's probate would be filed in district.</li> </ul> |
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**3** Fill in the information requested on page 2 in item III; complete item IV. Sign the certificate.

-1- Type of Action (Check only one)	-2- Applicable Reasons - See Above
<b>Marriage/Custody/Support Matters</b> ' A5520 Regular Dissolution of Marriage ' A5525 Summary Dissolution of Marriage ' A5530 Nullity of Void or Voidable Marriage ' A5510 Legal Separation ' A6135 Foreign Support Order ' A6136 Foreign Custody Order ' A6137 Reciprocal Enforcement of Support - Initiating Petition ' A6139 Reciprocal Enforcement of Support - Registration of Foreign Support ' A6122 Domestic Violence Restraining Order (Civil Harassment - use Civil Cover Sheet) ' A6600 Habeas Corpus Petition - Child Custody	 1., 2. 1., 2. 1., 2. 1., 2. 1., 2. 1., 2., 4. 1. 1. 1., 2. 1., 4.
<b>Other Family Case</b> ' A6080 Determination of Parentage/Paternity (Non-governmental) ' A6111 Approval of Minor's Contract (6751 Family Code) ' A6130 Other Family Complaint or Petition (Specify): _____	 1., 4., 8. 1. 1., 2., 4., 8.
<b>Adoption Matters</b> (Submit Central District Filings at Children's Court) ' A6101 Agency Adoption ' A6102 Independent Adoption ' A6103 Adult Adoption ' A6104 Stepparent Adoption	 1., 5. 1., 5. 1., 5. 1., 5.

SHORT TITLE:	CASE NUMBER
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<b>-1-</b> <b>Type of Action</b> <b>(Check only one)</b>	<b>-2-</b> <b>Applicable Reasons -</b> <b>See Above</b>
<b>Decedent Estates</b> ' A6210 Petition for Probate of Will - Letters Testamentary ' A6211 Petition for Probate of Will - Letters of Administration ' A6212 Petition for Letters of Administration ' A6213 Petition for Letters of Special Administration ' A6214 Petition to Set Aside Small Estate (6602 Prob. Code) ' A6215 Spousal Property Petition ' A6216 Petition for Succession to Real Property ' A6217 Summary Probate (7660 Prob. Code) ' A6218 Petition re Real Property of Small Value (13200 Prob. Code)	1., 6., 7. 1., 6., 7. 1., 6., 7. 1., 6., 7. 1., 6., 7. 1., 6., 7. 1., 6., 7. 1., 6., 7. 1., 6., 7.
<b>Conservatorship/Guardianship/Trust Matters</b> ' A6230 Petition for Conservatorship of Person and Estate ' A6231 Petition for Conservatorship of Person only ' A6232 Petition for Conservatorship of Estate only ' A6243 Petition for Conservatorship of Spouse who Lacks Capacity ' A6233 Petition for Approval of Medical Treatment without Consent ' A6240 Petition for Guardianship of Person and Estate ' A6241 Petition for Guardianship of Person only ' A6242 Petition for Guardianship of Estate only ' A6254 Trust Proceedings Petition	1., 3., 5. 1., 3., 5. 1., 3., 5. 1., 3., 5. 1., 3., 5. 1., 3., 5. 1., 3., 5. 1., 3., 5. 1., 5.
<b>Other Probate Court Matters</b> ' A6260 Petition for Compromise of Minor's Claim - no civil case filed (3500 Prob. Code) ' A6180 Petition to Establish Fact of Birth, Death or Marriage ' A6200 Other Probate Matter (Specify): _____	1., 5. 1., 5. 1., 2.

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III. Choose the district: Enter the address of the party or decedent residence, property, or other circumstance you have circled in Column **2** as the proper reason for filing in the district you selected.

REASON: CHECK THE NUMBER YOU CIRCLED IN -2- WHICH APPLIES IN THIS CASE ' 1. ' 2. ' 3. ' 4. ' 5. ' 6. ' 7. ' 8.	ADDRESS:
CITY:	STATE:
ZIP CODE:	

IV. Certificate/Declaration of Assignment: The undersigned hereby certifies and declares that the above entitled matter is properly filed for assignment to the \_\_\_\_\_ District of the Los Angeles Superior Court under § 392 et seq., Code of Civil Procedure, 2300 et seq. of the Family Code, 2200 and 7000 et seq. of the Probate Code, and Rule 2(b), (c) and (d) of this court for the reason checked above. I certify and declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and this declaration was executed on \_\_\_\_\_ (date).

\_\_\_\_\_  
(SIGNATURE OF ATTORNEY/FILING PARTY)

## New Family/Probate Case Filing Instructions

This cover sheet form is required so that the court can assign your case to the correct court district for filing and hearing. It satisfies the requirement for a certificate as to reasons for authorizing filing in the district, as set forth in Los Angeles Superior Court Local Rule 2 (d). It must be completed and submitted to the court along with the original Complaint or Petition in **ALL** Family or Probate cases filed in any district (including the Central District) of the Los Angeles County Superior Court.

**PLEASE HAVE THE FOLLOWING DOCUMENTS COMPLETED AND READY TO BE FILED IN ORDER TO PROPERLY COMMENCE YOUR NEW COURT CASE:**

1. Original Complaint or Petition.
2. If filing a Paternity or other Family Complaint or Petition for Dissolution, Legal Separation or Nullity, a completed Summons form for issuance by the Clerk (Summons forms available at the Forms Counter).
3. This "Family and Probate Case Cover Sheet" form (Superior Court Form Number 4 , revised 7/99), completely filled out.
4. Payment in full of the filing fee or an Order of the Court waiving payment of filing fees in forma pauperis (fee waiver application forms available at the Filing Window)
5. Except when applying for orders restraining or enjoining violence or harassment, plaintiffs or petitioners who are minors under 18 years of age and otherwise not emancipated must have an Order of the Court appointing an adult as a guardian ad litem to act on their behalf (Guardian ad Litem Application and Order forms available at the Forms Counter).
6. Additional copies of documents presented for endorsement by the Clerk and return to you.

\* With the exception of personal injury (including wrongful death) and property damage cases, Labor Commissioner Appeals, and those types of actions required to be filed in the Central District by Local Court Rule 2(b), all civil actions, including family and probate actions, may be optionally filed either in the Central District, or in whichever other district the rule would allow them to be filed. When a party elects to file an action in Central District which would also be eligible for filing in one or more of the other districts, this form must still be submitted with location and assignment information completed.