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STUDENT FINANCIAL SERVICES

2012-2013 BULLHEAD GROUP

VERIFICATION WORKSHEET

Student Name: _____ NSHE ID: _____

Your application was selected for review in a process called "Verification." In this process, CSN will be comparing information from your FAFSA with signed copies of your (and your spouse, if applicable) 2011 Federal tax transcripts, and W-2 forms, or other financial documents. If necessary, CSN will update the FAFSA on your behalf.

Student's Tax Forms	Spouse's Tax Forms
<input type="checkbox"/> Check here if you are attaching a copy of your 2011 Federal Tax Return Transcript.	<input type="checkbox"/> Check here if you are attaching a copy of your spouse's 2011 Federal Tax Transcript.
<input type="checkbox"/> Check here if you used the IRS Data Retrieval Tool when you completed the FAFSA and have not changed your tax information.	<input type="checkbox"/> Check here if your spouse used the IRS Data Retrieval Tool when they completed the FAFSA and have not changed their tax information.
<input type="checkbox"/> Check here if you will not file and are not required to file a 2011 U.S. Income Tax Return. Submit any 2011 W-2 forms you may have.	<input type="checkbox"/> Check here if your spouse will not file and was not required to file a 2011 U.S. Income Tax Return. Submit any 2011 W-2 forms they may have.

A. Family Information

List the people in your household, including:

- Yourself and your spouse (if married);
- Your children **if you will provide more than half of their support** from July 1, 2012 through June 30, 2013, even if they do not live with you;
- Other people if they now live with you **and you provide more than half of their support** and you will continue to provide more than half of their support from July 1, 2012 through June 30, 2013.

In addition to listing the people in your household, write the full name of the college your family member, excluding your parent(s), who will be attending college at least half time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree or certificate program.

Full Name	Age	Relationship	College
(example) Martha Jones	24	Wife	Central University
		Self	

If you need more space, attach a separate page.

DO NOT LEAVE ANY LINE BLANK. INCOMPLETE FORMS WILL NOT BE PROCESSED.

B. Complete Only if you were not required to file a Federal Income Tax Return:

SOURCE OF 2011 INCOME	STUDENT	SPOUSE (if applicable)
	\$	\$
	\$	\$
	\$	\$

C. Student and spouse (if applicable) must answer the following questions:

2011 UNTAXED INCOME – Report Annual Amounts	Student	Spouse
1. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H, and S	\$	\$
2. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh, and other qualified plans from IRS Form 1040line 28 + line 32 or 1040A-line 17	\$	\$
3. Child support received for all children. Do not include foster care or adoption payments	\$	\$
4. Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b	\$	\$
5. Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here	\$	\$
6. Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here	\$	\$
7. Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing	\$	\$
8. Veteran's non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$	\$
9. Other untaxed income not reported, in items 44a through 44h, such as worker's compensation, disability, etc. Do not include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.	\$	\$
10. Money received or paid on your behalf (e.g. bills) not reported elsewhere on this form.	\$	\$
TOTAL UNTAXED INCOME	\$	\$

D. Student and spouse (if applicable) must answer the following questions:

2011 ADDITIONAL FINANCIAL INFORMATION – Report Annual Amounts	Student	Spouse
1. Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 49 or 1040A-line 31	\$	\$
2. Child support paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your household, as reported in question 93 on the FAFSA.	\$	\$
3. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$	\$
4. Taxable student grant and scholarship aid reported to the IRS in your adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	\$	\$
5. Combat pay or special combat pay. Only enter the amount that was taxable and include in your adjusted gross income. Do not enter untaxed combat pay.	\$	\$
6. Earnings from work under a cooperative education program offered by a college.	\$	\$
TOTAL ADDITIONAL FINANCIAL INFORMATION	\$	\$

SIGNATURE REQUIRED: By signing this worksheet, I certify that all the information reported on this worksheet is complete and correct. *(An unsigned or incomplete form will delay the processing of your application and may disrupt your educational goals.)*

Student's Signature

Date