

**IN THE CIRCUIT COURT OF THE TWENTIETH JUDICIAL CIRCUIT IN AND FOR
CHARLOTTE COUNTY, FLORIDA** **CIVIL ACTION**

Plaintiff(s),
vs. **CASE NO.:** _____-CA
Defendant(s).

UNIFORM PRETRIAL CONFERENCE ORDER
(JURY TRIAL)

Present:

Plaintiff(s):

Defendant(s):

1. Statement of the Case:
2. Amendments to Pleadings:
3. Issues:
4. Number of Peremptory Challenges:
5. Admissions to Avoid Unnecessary Proof:
6. List of Witnesses with Addresses Attached:
7. Any Problems with Attendance of Witnesses:
8. Limitation on the Number of Witnesses (e.g. expert witness, “before and after” witnesses, etc., to prevent cumulative testimony):
9. List of Special Damages Attached with Stipulation as to Relevance, Materiality, Reasonableness and/or Necessity:
10. Other Than Routine Matters of Law, Evidence or Procedures That May Arise with Attached Memoranda When Anticipated to be Necessary:
11. Time Allowed for Each Opening Statement:
12. Time Allowed for Each Closing Argument:

13. Stipulations:
 - a) Less than 6 Jurors If One Becomes Incapacitated:
 - b) Use of Expert Testimony Anytime:
 - c) Waive X-Ray Technicians:
 - d) Waive Records Custodians:
 - e) Waive Photographers:
 - f) Copies of Ordinances or Foreign Laws:
 - g) Other:
14. Necessity of Taking Judicial Notice:
15. Estimated Length of Trial:
16. Resolution of Any Objections to Depositions to be Read Into Evidence:
17. View of Scene Necessary:
18. Any Elements of Surprise or Surveillance:
19. All Discovery Complete:
20. List of Pending Motions:
21. Settlement Possibilities:
22. Instructions and verdict forms shall be submitted to the Court at the beginning of the trial. Each instruction shall be on a separate sheet of paper. Counsel shall confer prior to trial as to any agreement they can reach on the instructions and verdict forms and advise the Court.
23. List of All Photographs, Documents and Exhibits Attached:
(Counsel shall confer prior to trial and initial ones agreed to shall be admitted into evidence.)
24. Failure to comply with the requirements of this Order will subject the party and/or counsel to appropriate sanctions.

DONE AND ORDERED in Chambers at Punta Gorda, Charlotte County, Florida this _____ day of _____, 2003.

MARGARET O. STEINBECK, Circuit Judge

THE UNDERSIGNED HEREBY STIPULATE TO ENTRY OF THIS ORDER and understand that they are, therefore, excused from attending the pretrial conference:

Counsel for Plaintiff(s):

Signature

Print Name

Signature

Print Name

Counsel for Defendant(s):

Signature

Print Name

Signature

Print Name

CERTIFICATE OF SERVICE

I do hereby certify that on this _____ day of _____, 2003, a true and correct copy of the foregoing Order was furnished to the foregoing counsel/parties.

Lois M. Milazzo, Judicial Assistant