

# Commercial Invoice

A commercial invoice is required for all dutiable international shipments, including shipments to Canada.

**COMMERCIAL INVOICE**  
0005-08 (6/97) U.S. U.S.A.

DATE <b>1</b>	REFERENCE NUMBER <b>2</b>
SHIPPER <b>3</b>	CONSIGNEE <b>4</b>
COUNTRY OF ORIGIN <b>5</b>	IMPORTER (IF OTHER THAN CONSIGNEE) <b>7</b>
COUNTRY OF ULTIMATE DESTINATION <b>6</b>	CONSIGNEE CONTACT CONSIGNEE TELEPHONE NO.

MARKS & NUMBERS <b>8</b>	NUMBER OF PACKAGES <b>9</b>	COMPLETE DESCRIPTION OF GOODS <b>10</b>	WEIGHT <b>11</b>	QUANTITY <b>12</b>	UNIT VALUE <b>13</b>	TOTAL VALUE <b>14</b>

THESE COMMODITIES, TECHNOLOGY, OR SOFTWARE WERE EXPORTED FROM THE U.S. IN ACCORDANCE WITH THE EXPORT ADMINISTRATION REGULATIONS. DIVERSION CONTRARY TO U.S. LAW IS PROHIBITED.

**15**

I HEREBY DECLARE THAT THE INFORMATION ON THIS INVOICE IS TRUE AND CORRECT. I HEREBY AUTHORIZE EMERY WORLDWIDE TO EXECUTE ANY ADDITIONAL DOCUMENTS AS MAY BE NECESSARY FOR THE EXPORT OF THE GOODS DESCRIBED HEREIN.

SHIPPER'S SIGNATURE

DATE

SHIPPER'S NAME

**16**

**17**

**18**

# Commercial Invoice

**1. Date**

The date the shipment is tendered.

**2. Reference Number**

The information you enter will be printed on the invoice.

**3. Shipper**

- Company name and address
- Individual's name, title, and department
- Telephone and telex numbers

**4. Consignee**

- Company name and address
- Individual's name, title, and department
- Telephone and telex numbers

**5. Country of Origin**

The country where each unit being shipped was made.

**6. Country of Ultimate Destination**

The country to which the shipment will be delivered.

**7. Importer**

(If other than consignee.)

**8. Marks and Numbers**

Note any box markings or numbers.

**9. Number of Packages**

**10. Complete Description of Goods**

- Name
- Purpose
- Color
- Serial number
- Parts number
- What the shipment is made of
- New or used

**11. Weight**

Gross weight of each package in pounds or kilos.

**12. Quantity**

Total number of units in all the packages in the shipment.

**13. Unit Value**

The value of each unit.

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**14. Total Value**

The number of units multiplied by the unit value. The sum of these equals the total commercial value to be entered in the international customs value area on your UPS Supply Chain Solutions Airway bill. If total value exceeds \$1,600 (CDN) for shipments to Canada, the Canadian Customs Invoice should be used.

**15. Declaration**

Suggested wording "I hereby declare that the information on this invoice is true and correct. I hereby authorize UPS Supply Chain Solutions to execute any additional documents as may be necessary for the export of the goods described herein."

**16. Type in the Name and Title of the Shipper**

**17. Signature**

Each copy must be signed by the individual responsible for shipping and that individual's title must be entered. Each copy should also bear the company stamp.

**18. Date**

The date the Commercial Invoice is signed.