SAMPLE LETTER

MUTUAL RESCISSION OF LEASE (Fill out 30-Day Notice OR Mutual Rescission of Lease, <u>not both</u>)

Make sure to keep a signed copy of the contract for your records.

This agreement, entered this <u>day</u> of <u>month / ye</u>	ear by and between
as Landlord/ Owner, and	as Tenant (s) shall
operate, by Mutual Agreement, and for the benefit of all the parties hereto, to fully	
rescind forever, the lease executed by and between the parties hereto on <u>day / month /</u>	
<u>year</u> , and the Tenant(s) hereunder, agree that the subject premises of said lease, <u>address</u> ,	
city, state, zip code, shall be vacated by the undersigned Tenant(s) by midnight on the	
last day of <u>month / year</u> .	
This agreement may only be voided with a written agreement by the undersigned parties.	
Owner/ Landlord:	Tenant:
By:	By:
Date:	Date: