

Definitive Events

Wedding Planning Packages

Definitive Events is here to make our brides & grooms' unique dreams and designs for their wedding day a reality!

The following are our most commonly desired wedding packages.

Definitive Events will also custom design a package to fit your specific needs and requests as we realize each of our brides & grooms have a unique dream and vision for their wedding day. If you would like to request a custom design package, please contact Definitive Events at info@definitiveevents.com.

Phone: 619.990.4999 or 619.565.8274

E-mail: info@definitiveevents.com

Website: www.definitiveevents.com

Complete Elegance

💎💎💎 - Our 3-Karat Wedding Planning Package

Our full service wedding package provides the ultimate in custom care and coordination. It is designed for the bride and groom who have busy schedules and need assistance from the “will you marry me” to the “I do”. This package will allow the couple to truly enjoy the journey to their wedding day as well as the wedding day itself.

Pre-Wedding Coordination

- One hour complimentary “get to know you” meeting/initiation consultation
- Unlimited communication with wedding planner through phone calls and e-mails throughout entire wedding planning process
- (3-4) scheduled pre-planning meetings with wedding planner *
- Provide couple with a keepsake 3-ring binder to assist in wedding organization *
- Work together with bride & groom to prepare a wedding budget and assist with implementation *
- Wedding planner will create a custom timeline with a checklist for monthly planning, appointments, payment schedules and will send reminders via e-mail or phone*
- Etiquette advice and suggestions *
- Expert design and décor consulting

Vendor Coordination

- Wedding planner will research and pre-qualify ceremony & reception locations and propose recommendations which fit within bride/ groom’s style and overall vision *
- Wedding planner to accompany bride/groom on venue site visits during selection process
- Assistance with menu selections and catering negotiations *
- Arrange and attend final tasting with bride/groom or final banquet/catering meeting *
- Assistance with vendor recommendations, coordination, negotiation and appointment scheduling
- Accompany bride/groom on vendor appointments as needed
- Wedding planner to review vendor contracts and advise as appropriate
- Wedding planner to provide vendor information sheet with full event details
- Act as a liaison with all vendors and venue(s) to confirm contract and ensure all details are implemented according to contract

Wedding Day Coordination

- Orchestration and coordination of up to two hours of wedding rehearsal
- Wedding planner will create detailed wedding day itinerary for vendors and wedding party
- Coordination with venue(s) to finalize ceremony & reception room layout/diagram
- Ceremony & reception wedding day coordination for entire event to include but not limited to:
 - Placement of ceremony accessories (ie. programs, unity candle, & guest book)
 - Cues for grand entrance, toasts, dances, bouquet & garter toss at reception location
 - Placement of place cards, guest book, card holder, toasting glasses, cake & knife server, favors & menu cards
 - Transportation of wedding gifts to designated location upon request
 - Wedding Day Emergency Kit for any unexpected circumstances
 - Wedding Coordinator/Assistant included for day-of as wedding planner sees necessary

To inquire about pricing please contact us directly!

* Upgraded services from 2-karat wedding planning package

**Pricing based on 10% of venue contract if exceeds \$25,000.00

Specialty Enhancements - Provided a la carte

Our Specialty Enhancements

We offer a wide variety of services that can be added to any package or are available a la carte. If there are any additional services you are interested in, please do not hesitate to ask. Definitive Events is dedicated to accommodating our client's needs and special requests.

Guest Seating Arrangements

- Planning guest seating arrangements
- Making of table numbers and/or place cards
- Creating name board or escort cards
- Producing and assembling wedding programs

Stationary and RSVP Assistance

- Save the date wording & assembly
- Invitation wording, ordering & assembly
- Invitation addressing & mailing
- Maps
- RSVP tracking
- Calling guests 1-2 weeks out who have not responded
- Place card writing

Special Guest Accommodations

- Day and/or weekend itineraries
- Hotel reservations
- Assembly of welcome gift bags and amenities for out of town guests
- Delivery of welcome gift bags and amenities for out of town guests
- Airport/travel transportation arrangements
- Weekend activities/plans & arrangements

Pre/Post Wedding Coordination (set-up and/or decor)

- Engagement party
- Bridal shower
- Orchestration and coordination of wedding rehearsal
- Rehearsal dinner
- Deluxe wedding night package to include:
 - rose pedals, chocolates, champagne, & turn down service
- Day-after wedding brunch
- Assist with purchasing, assembling, and/or making favors
- Accompany bride to additional appointments
- Honeymoon coordination & travel assistance
- Maintaining budget
- Childcare coordination
- Distribution of final payments and tips (addendum needed)
- Tuxedo rental & return
- Theme development & ideas
- Decoration of ceremony and/or reception venue