

# Sample Billing Statement

## Navigation Tabs

1. **Navigation Tabs** - Bill Summary, Billed Activity Detail, Payment Plan Information, Messages, Bill History, and Recent Transactions

## BILL SUMMARY TAB

2. **Bill Summary Tab** – Summary of Registration Bill
3. **Financial Aid** – Financial Aid actually disbursed to the account.
4. **Anticipated Financial Aid** – Temporary placeholders applied to your account for expected transactions, usually Federal loans. They reduce the minimum amount (also referred to as temporary transactions).
5. **Minimum Amount Due (MAD)** – Minimum Payment that must be paid by the due date
6. **Make a payment** – Links to make online payments and instructions for mailing a payment.
7. **Confirm Attendance** – Only appears on the registration bill. If no payment is required, the Confirm Attendance button **must** be clicked.
8. **Holds** – Any holds affecting enrollment or registration will be listed here and need to be resolved by the bill due date. Holds are placed against a student account whenever some type of University obligation has not been met (financial, judicial, academic, or administrative.)
9. **Action Items** – This area will provide details on what actions, if any, are required.
10. **Quick Links** – Link to special notices and University related information pertaining to billing statements.

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### FALL 2013 Registration Bill

1. Bill Summary

Billed Activity Detail

Payment Plan Information

Messages

Bill History

Recent Transactions

Select a different bill: FALL 2013 Registration Bill - 07/19/2013 Submit

#### BILL SUMMARY AS OF 07/19/2013

15 credit hours have been assessed for FALL 2013

Billing statement of activity to 07/19/2013

Prior Bill Amount:	\$0.00
Payments:	\$0.00
Financial Aid:	\$-4,465.00
Charges and Credits:	\$10,882.25

Total Amount Due:	\$6,417.25
Anticipated Financial Aid:	\$-3,023.00

Adjusted Account Balance:	\$3,394.25
Minimum Amount Due (MAD):	\$0.00
Due Date:	08/08/2013

2. Make a payment

7. Confirm attendance

#### HOLDS

There were no non-Student Receivable holds at the time this bill was created on 07/19/2013.

Student Receivable Holds are not displayed on bills. Any amount owed on a student receivables hold will be included in the Prior Bill Amount above and included in the Minimum Amount Due (MAD) and can be cleared by paying the Prior Bill Amount. You may check the holds section in STUINFO to see if you have a Student Receivable Hold.

#### ACTION ITEMS

- Pay the Adjusted Account Balance. Mailed payments must include a [payment coupon](#).
- OR
- Establish a [Payment Plan](#) by clicking the Confirm Attendance button and follow the instructions on the Confirm Attendance page.

#### QUICK LINKS

- [Print a copy of this bill](#)
- Find out what [amount](#) to pay
- Questions? Find out who to [contact](#)
- View your [Account Detail](#)
- View [billing and registration](#) information

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## BILLED ACTIVITY DETAIL TAB

11. Billed Activity Detail Tab – Itemized detail for the Billing Summary.

### FALL 2013 Registration Bill

[Bill Summary](#)**Billed Activity Detail**[Payment Plan Information](#)[Messages](#)[Bill History](#)[Recent Transactions](#)

11.

#### BILLED ACTIVITY DETAIL

##### PAYMENTS

Term	Date	Description	Amount
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##### FINANCIAL AID

Term	Date	Description	Amount
FALL 2013	07/13/13	MSU Freshman Grant	\$-150.00
FALL 2013	07/13/13	MSU Student Aid Grant	\$-887.50
FALL 2013	07/18/13	MCH Michigan Comp Schl	\$-315.00
FALL 2013	07/18/13	MSU Freshman Grant	\$-450.00
FALL 2013	07/18/13	MSU Student Aid Grant	\$-2,662.50
Total			\$-4,465.00

##### CHARGES AND CREDITS

Term	Date	Description	Amount
FALL 2013	07/12/13	ASMSU Tax	\$18.00
FALL 2013	07/12/13	In-state Undergrad Lower Div	\$1,715.00
FALL 2013	07/18/13	State News Tax	\$5.00
FALL 2013	07/18/13	In-state Undergrad Lower Div	\$4,716.25
FALL 2013	08/25/13	IN 470- HUBBARD NORTH	\$1,818.00
FALL 2013	08/25/13	RESIDENCE HALL ASSOC. TAX	\$25.00
FALL 2013	08/25/13	IN SILVER MEAL PLAN	\$2,585.00
Total			\$10,882.25

##### ANTICIPATED FINANCIAL AID

Term	Description	Amount
FALL 2013	FED Supp Ed Opp Grant - Expires 10/03/13	\$-200.00
FALL 2013	FED Pell Grant - Expires 10/03/13	\$-2,823.00
Total		\$-3,023.00

Select a different bill: **FALL 2013 Registration Bill - 07/19/2013**

#### BILL SUMMARY AS OF 07/19/2013

**15 credit hours have been assessed for FALL 2013**

Billing statement of activity to 07/19/2013

Prior Bill Amount: \$0.00  
Payments: \$0.00  
Financial Aid: \$-4,465.00  
Charges and Credits: \$10,882.25

Total Amount Due: \$6,417.25  
Anticipated Financial Aid: \$-3,023.00

Adjusted Account Balance: \$3,394.25  
**Minimum Amount Due (MAD): \$0.00**

**Due Date: 08/08/2013**

[Make a payment](#)[Confirm attendance](#)

## PAYMENT PLAN INFORMATION TAB

12. **Payment Plan Information Tab** – Only appears on a registration bill. MSU offers a payment plan to spread the cost of a semester into 2 or 3 payments (only available if student enrolled by the cutoff date).
13. **Estimated Future Payments** – Only appears on a registration bill. If you elect the payment plan by paying less than the Adjusted Account Balance, your estimated future payments including due dates are detailed here.
14. **Finance Charge Disclosure** – Only appears on a registration bill. If a payment plan has been offered, associated finance charge information is detailed here. These are estimated costs based on the charges incurred as of the date this bill was produced and may change if additional tuition transactions occur.

### FALL 2013 Registration Bill

[Bill Summary](#)[Billed Activity Detail](#)[Payment Plan Information](#)[Messages](#)[Bill History](#)[Recent Transactions](#)

12.

Select a different bill: FALL 2013 Registration Bill - 07/19/2013 Submit

#### PAYMENT PLAN INFORMATION

13.

##### ESTIMATED FUTURE PAYMENTS

Approximate Billing Date	Bill Due Date	Deferred Tuition Due	Estimated Tuition Interest Charge	Deferred Housing Due	Payment Plan Fee	Estimated Total Payment
09/06/2013	10/01/2013	\$244.13	\$8.67	\$1,452.99	\$10.00	\$1,715.79
10/04/2013	11/01/2013	\$244.14	\$2.49	\$1,452.99	\$0.00	\$1,699.62

14.

##### FINANCE CHARGE DISCLOSURE

	Annual % Rate	\$ Amount Financed	Finance \$ Charge
Tuition	12.00%	\$488.27	\$11.16
Housing	0.00%	\$0.00	\$0.00
Payment Plan Fee			\$10.00
<b>Totals</b>		\$488.27	\$21.16

- Interest charged on payment plans will not be prorated due to early payments.
- There will be no penalty imposed if the payment plan is prepaid in full.
- In order to establish a payment plan, pay at least the Minimum Amount Due (MAD).

## MESSAGES TAB

15. **Messages Tab** – Review this section for important messages.

### FALL 2013 Registration Bill

Bill Summary

Billed Activity Detail

Payment Plan Information

**Messages**

Bill History

Recent Transactions

15.

Select a different bill: FALL 2013 Registration Bill - 07/19/2013

#### MESSAGES

- Click [HERE](#) for 2013-14 Budget information communication to students.
- Students who fail to return their Registration Bill payments by the bill due date may be subject to a Late Registration Fee of up to \$50. Students with a \$0.00 Minimum Amount Due must Confirm Attendance by the bill due date. Failure to Confirm Attendance by the due date may result in a \$25 Late Registration Fee. Attendance can be confirmed by going to the FINANCIAL TAB in STUINFO and clicking on CONFIRM ATTENDANCE.
- If you have Anticipated Financial Aid, it will be converted into real Financial Aid 10 days prior to your first day of class. You must also complete all other requirements. You must accept your loan(s) and sign your Master Promissory Note by the listed expiration date or your pending aid will no longer be valid and you will be subject to interest and late charges.
- Reminder: You must complete a separate summer financial aid application. Your summer aid is designed to meet the average financial aid budget for students of your grade level and residency. The costs covered include 8 credits of tuition and fees for undergraduates, or 5 credits for graduate students. All Federal Loans require you to be enrolled at least half-time. Undergraduate students must have a minimum of 6 credits and graduate students must have a minimum of 5 credits.
- HOLDS will be placed on past due accounts and prevent enrollment, registration, transcript and diploma request(s). A \$25 Late Fee will be charged each month the past due balance goes unpaid.
- If you are anticipating a refund, don't forget to sign up for Direct Deposit. Your refund can be deposited into any US bank or credit union checking or savings account. Sign up in STUINFO with menu item DIRECT DEPOSIT-MSU.
- MSU accepts MasterCard, American Express and Discover in STUINFO only. A convenience fee is charged on all credit card transactions. We also accept electronic check payments from a checking or savings account.
- Sending a 529 payment, scholarship check or payment from your personal account? To ensure that your payment reaches MSU by your due date please click on PAY BILL from the STUINFO main menu for payment instructions. The University does not accept responsibility for postal delays.
- IMPORTANT MESSAGE FROM HOUSING! MSU requires that freshmen with less than 28 credits live in on-campus housing for at least one year. If you have accumulated 28 credits or lived in on-campus housing for one year, this requirement has been satisfied. The housing requirement is waived for sophomores who will have 28-55 credits at the beginning of the 2013-2014 academic year.

## BILL HISTORY TAB

16. **Bill History Tab** – This tab contains printable billing history by type and term.

### FALL 2013 Registration Bill

[Bill Summary](#)[Billed Activity Detail](#)[Payment Plan Information](#)[Messages](#)[Bill History](#)[Recent Transactions](#)

16.

#### BILL HISTORY

☐ 2013/2014 BILLS

Term	Bill Type	Bill Date	Bill Due Date	
FALL 2013	<a href="#">Registration Bill</a>	07/19/2013	08/08/2013	<a href="#">View printable bill</a>

## RECENT TRANSACTIONS TAB

17. **Recent Transaction Tab** – This tab contains recent unbilled payments and transactions since the last billing cycle.

### FALL 2013 Registration Bill

[Bill Summary](#)[Billed Activity Detail](#)[Payment Plan Information](#)[Messages](#)[Bill History](#)[Recent Transactions](#)

17.

#### RECENT TRANSACTIONS

☐ RECENT UNBILLED TRANSACTIONS

Effective Date	Term	Description	Amount
8/25/13	FALL 2013	IN 470- HUBBARD NORTH	\$1,818.00
8/25/13	FALL 2013	RESIDENCE HALL ASSOC. TAX	\$25.00
8/25/13	FALL 2013	IN SILVER MEAL PLAN	\$2,585.00
7/22/13	FALL 2013	AOP Freshman Book	\$10.00

☐ PAYMENTS SINCE THE LAST BILL

Effective Date	Term	Description	Amount
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- Updates to data are reflected within one business day.