

## SMEAD OBJECT OBJECT HOUSE CLEANING CHECKLIST

Kitchen	MTWTFSS	Living Room	MTWTFSS
Clean counter tops		O Dust all hard surfaces/shelves/blinds	
O Clean microwave inside/outside		O Vacuum carpets/area rugs	
Wipe down cabinets/hardware		Sweep/mop hard floors	
O Clean outside of appliances		O Vacuum upholstered furniture	
O Polish stainless steel appliances		O Polish wood	
O Clean refrigerator inside		O Clean windows/window treatments	
Clean range vent/filter		O	
O Clean and sanitize sinks		<u> </u>	
O Sweep and wash floors			
_		Occion	
O		Office Control of the	MTWTFSS
0		O Dust office surfaces/equipment	
D		File or toss loose mail/paperwork	
Dining Room	MTWTFSS	Clean windows/window treatments	
O Clean windows/window treatments		Sweep/mop hard floors	
Clean/polish table and chairs		Vacuum carpets/area rugs	
Sweep/mop hard floors		O	
O Vacuum carpets/area rugs			
O		Stairs/Entry/Hallways	MTWTFSS
0		O Vacuum carpets/area rugs	
		O Sweep/mop hard floors	
Bathrooms	MTWTFSS	O Dust cobwebs; ceiling/baseboard	
O Clean/sanitize sinks	MIWIFSS	O Clean windows/window treatments	
O Clean/sanitize tubs, shower, toilet		O	
Clean mirrors and glass		T 4 /TT	
Clean and polish fixtures		Laundry/Utility Room	MTWTFSS
Dust light fixtures and bulbs		Clean washer and dryer exteriors	
Wash floors		Clean inside rim of washer	
0		Change/clean lint traps	
		O Dust light fixtures and bulbs	
		Empty wastebasket	
Bedrooms	MTWTFSS	Sweep and mop floor	
Change sheets		Clean laundry sink and fixtures	
O Dust furniture/shelves		Clean laundry counter/hamper	
Vacuum floor		O	
Wash windows			
Empty wastebaskets		Rasement/Garage	MTWTFSS
O Dust light fixtures		Basement/Garage O Empty wastebaskets	171 1 77 1 5 5
O Put away clean laundry			
O Dust/mop baseboards		Organize/dust shelves	
O		Sweep/mop floor	
Ŏ		Put away tools/supplies	
<b>-</b>		<b>U</b>	

