



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
2013 Award For Outstanding Achievement In Citizenship
Student Nomination Form

Deadline: February 7, 2014. Late or incomplete submissions will not be accepted.

This form can be accessed electronically at: dese.mo.gov/divimprove/curriculum/socialstudies/citizenship.html

Part 1

Student Information (To Be Completed By Principal Or Principal's Designee)

STUDENT NAME:	STUDENT E-MAIL:	NAME OF PARENT/GUARDIAN:
STUDENT ADDRESS:	City	State Zip

District Information (To Be Completed By Principal Or Principal's Designee)

DISTRICT NAME:	COUNTY/DISTRICT CODE:	DISTRICT ADDRESS:	
SUPERINTENDENT NAME:	PRINCIPAL NAME:	PRINCIPAL PHONE NUMBER:	PRINCIPAL E-MAIL:

Teacher Information (To Be Completed By A Faculty Member Who Has Taught The Nominee In One Or More Courses In Government And/Or Civics)

TEACHER NAME:	TEACHER POSITION:	TEACHER E-MAIL:
---------------	-------------------	-----------------

Sponsor Information (To Be Completed By A Faculty Member Who Has Served As The Sponsor In A Government And/Or Civics Related Extracurricular Activity)

SPONSOR NAME:	SPONSOR POSITION:	SPONSOR E-MAIL:
---------------	-------------------	-----------------

STUDENT ESSAY INFORMATION

Part 5, the Student Essay is separate from this form. A copy of the essay instructions can be found here: dese.mo.gov/divimprove/curriculum/socialstudies/citizenship.html. Students should read the instructions and then type their essay.

SUBMISSION INFORMATION

This nomination form can be completed in one of two way:

- Electronic Submission
Download the form from dese.mo.gov/divimprove/curriculum/socialstudies/citizenship.html. If submitting electronically, send the form from an official school e-mail address and include the student essay (part 5) to tameika.jackson@dese.mo.gov.
- Mailing The Form
Complete the form electronically and print. Mail the form to:
Missouri Department of Elementary and Secondary Education
Tameika Jackson
Citizenship Achievement Award
P.O. Box 480
Jefferson City, Missouri 65102-0480
(Note: Print form and include the student essay)

ADDITIONAL NOTES

You, the nominating principal agree that the information included in this nomination packet is accurate and reflects your belief that the nominee is the one senior in your high school best qualified to receive the Missouri Award for Outstanding Achievement in Citizenship. If this nominee receives an award, you or a member of the faculty will accompany the student to the awards banquet. All costs for travel to and from the banquet will be the responsibility of the school or school district.

ADDITIONAL INFORMATION

Senate Bill 198, passed in 1989 by the Missouri General Assembly, revised Missouri law (section 170.011. RSMo) pertaining to the teaching of the federal and state constitutions and U.S. history and institutions in the state's public and private schools. The law included a number of new provisions, one of which established a special award for outstanding achievement in citizenship. The wording of that portion of the law is as follows: *In the 1990-91 school year and each year thereafter, each school district maintaining a high school may annually nominate to the state board of education a student who has demonstrated knowledge of the principles of government and citizenship through academic achievement, participation in extracurricular activities, and service to the community. Annually, the state board of education shall select fifteen students from those nominated by the local school districts and shall recognize and award them for their academic achievement, participation and service. Students will also be recognized on the American Bar Association's Civics and Law Honor Roll for their commitment to civic learning and engagement.*

- **Who Is Eligible to Receive the Award?** The State Board of Education is to select 15 public high school students to receive the Award for Outstanding Achievement in Citizenship. To be eligible for consideration, a student must be a senior in a public high school and the school's only nominee for the award. In districts with more than one high school, each high school may nominate one student for the award.
- **Who Will Select the Winners?** The Department of Elementary and Secondary Education will appoint a committee to review nominations and recommend 15 outstanding students for the award. The committee will include representatives of the Missouri Bar Advisory Committee on Citizenship Education, the Missouri Council for the Social Studies, the Missouri Association of Secondary School Principals, the State Board of Education and the Missouri Department of Elementary and Secondary Education. Candidates will be evaluated on a 50-point scale. The nomination form details how points will be awarded.
- **What Are the Criteria for Receiving the Award?** Senate Bill 198 provides that a student must have "demonstrated knowledge of the principles of government and citizenship through academic achievement, participation in extracurricular activities, and service to the community." Based on these guidelines, the State Board of Education has established the following criteria to be used in selecting students for the award:
 - **1. Academic Achievement (Evidence Must Be Submitted)**
 - 1.1. To indicate that the student has earned excellent grades in all high school courses taken that pertain to government and citizenship.
 - 1.2. To indicate that the student chose to take one of more high-level, challenging courses in government and/or citizenship.
 - 1.3. An essay on outstanding citizenship, must be submitted for evaluation by the review committee to ascertain that the student can carry out a high-quality research project pertaining to government, civics or some major societal issue.
 - **2. Extracurricular Activities (Evidence Must Be Submitted)**
 - 2.1. To indicate that the student has participated in extracurricular activities that relate to government, public policy issues, and/or community affairs. Such activities may include but should not be limited to student government.
 - 2.2. To indicate that the student has served in a leadership role in one or more of those organizations.
 - **3. Community Service (Evidence Must Be Submitted that student has spent at least 6 hours involved in community Service)**
 - 3.1. To indicate that the student has chosen to involve himself/herself in service to the community.
 - 3.2. To indicate that the student has served in a leadership role in one or more of those activities.
- **What Are the Benefits for Winners?** Recipients of the Missouri Award for Outstanding Achievement in Citizenship will be invited to attend a luncheon in the spring in Jefferson City, where the Missouri State Board of Education and other state leaders will honor them. Winners may also place on their resumes that they were recipients of the Missouri Award for Outstanding Achievement in Citizenship.
- **Who May Nominate Students?** High school principals, with the advice of their faculties, may nominate students for this award from each school.
- **What Must Be Submitted by Nominees?** High school principals must submit an official nomination form to the Department of Elementary and Secondary Education. *Nomination forms that are incomplete or late will be disqualified. It is important that all parts of the form be completely addressed.*
- **Other District Responsibilities** Each high school or school district with a winning student will be responsible for selecting a faculty member to accompany the student to the awards luncheon. The student's parents also will be invited to attend. All travel costs to and from the luncheon will need to be borne by the district or from local sources. Luncheon costs for the award winner, the faculty member, and the parents will be borne by the state, through a generous gift from the Missouri Bar Foundation.
- **Who do I contact if I have questions?** Please contact Bill Gerling, Social Studies Director at bill.gerling@dese.mo.gov or 573-751-0398.

Part 2A – Evidence Of High Academic Achievement In Government/Civics (To Be Completed By Principal Or Principal’s Designee)
(10 points maximum)

1. List courses the nominee has completed or is taking that are **clearly government – and/or civics-related** and the grades earned. Use an asterisk to indicate courses the student is taking now, and list the grades the student is currently earning. Do not include required courses in American History. These can include AP, dual credit courses, comparative, and world government courses.

Course	Grade Earned
A.	
B.	
C.	
D.	
E.	

2. Which of the courses listed above are considered high-level, challenging courses, and are not required of all students?

--

Part 2B – Letter Of Support By Faculty Member (To Be Completed By A Faculty Member Who Has Taught The Nominee In One Or More Courses In Government And/Or Civics)

1. What has been your contact with the nominee relating to his or her *academic achievement in government and/or civics*?

2. With specific examples, tell why you believe this student's *academic achievement in government/civics courses* has been outstanding and shows that he/she merits the Missouri Award for Outstanding Achievement in Citizenship. (*You may add an attachment if there is not enough room below.*)

Part 3A – Accomplishments Related To Extracurricular Activities (To Be Completed By Principal Or Principal’s Designee)
(10 points maximum)

1. List government or civics-related extracurricular activities (i.e. those pertaining to student government in the community, politics, public policy issues, and/or community affairs) in which the student has been in a leadership position.

Activity and Grade Level(s) In Which He/She Participated	Position	Elected	Appointed
A.			
B.			
C.			
D.			
E.			

2. How has the student distinguished himself/herself in those government or civics extracurricular activities originated in school in such ways to show that he/she merits the Missouri Award for Outstanding Achievement in Citizenship?

Part 3B – Letter Of Support By Faculty Member (To Be Completed By A Faculty Member Who Has Served As The Sponsor In A Government And/Or Civics-Related Extracurricular Activity)

1. What has been your contact with the nominee relating to his or her achievements in *government and/or civics-related extracurricular activities*?

2. With specific examples, tell why you believe this student's *participation in government/civics-related extracurricular activities* has been so outstanding that he/she merits the Missouri Award for Outstanding Achievement in Citizenship. (*You may add an attachment if there is not enough room below.*)

Part 4 – Accomplishments Related To Community Service (To Be Completed By Principal Or Principal’s Designee, A Faculty Member Or A Community Member) (10 points maximum)

1. Name the most important examples of community service carried out by the nominee.

2. How has the student distinguished himself/herself in community service activities to show he/she merits the Missouri Award for Outstanding Achievement in Citizenship? Does this exceed required service by at least 6 hours or are there challenges faced by the student in doing community service? Be sure to provide examples, where possible, of the student’s leadership position in such activities.