INSTRUCTIONS: Use this list when the tenant first looks over the apartment and again right before moving out. Cross off the items on the list that do not apply. Make remarks (e.g. new, dirty, broken) in the space provided. Signatures are suggested, but not necessary. The tenant should give a copy of this checklist to the landlord shortly after moving in. This will provide a record of which, if any, damages to the apartment the tenant is responsible for. I

ROM:     CONDITION:     DAMAGES:     CONDITION:     DAMAGES:       Living Room:	<b>MOVE-IN INSPECTION</b>		MOVE-OUT INSPECTION		
Doors:	ROOM:	<b>CONDITION:</b>	DAMAGES:	CONDITION:	DAMAGES:
Ceiling:					
Flor:					
Carpeting:					
Wodwork:			<u> </u>		
Walls:			<u> </u>		
Windows:					
Window Screens:         Electrical:         Other:         Doors:         Ceiling:         Floor:         Carpeting:         Woodwork:         Walls:         Windows:         Windows:         Bettrical:         Other:         Celling:         Floor:         Carpeting:         Windows:         Windows:         Windows:         Windows:         Windows:         Windows:         Stetchen:         Doors:         Celling:         Floor:         Carpeting:         Woodwork:         Pantry:         Walls:         Windows:         Sink:         Garbage Disposal:         Plumbing:         Electrical:         Refrigerator:         Freezer:         Range/Stove:         Oven:					
Electrical:					
Other:					
Dining Room:           Doors:           Ceiling:           Floor:           Carpeting:           Woodwork:           Walls:           Windows:           Windows:           Windows:           Windows:           Windows:           Windows:           Windows:           Windows:           Window Screens:           Electrical:           Other:           Other:           Other:           Ceiling:           Floor:           Carpeting:           Woodwork:           Pantry:           Walls:           Windows:           Sink:           Garbage Disposal:           Plumbing:           Electrical:           Refrigerator:           Freezer:           Range/Stove:           Oven:					
Doors:	Other:				
Doors:	_				
Ceiling:	-				
Floor:					
Carpeting:					
Woodwork:					
Walls:					
Windows:					
Window Screens:         Electrical:         Other:         Other:         Mitchen:         Doors:         Ceiling:         Floor:         Carpeting:         Woodwork:         Pantry:         Windows:         Sink:         Garbage Disposal:         Plumbing:         Electrical:         Refrigerator:         Freezer:         Range/Stove:         Oven:					
Electrical:					
Other:					
Kitchen:         Doors:         Ceiling:         Floor:         Carpeting:         Woodwork:         Pantry:         Walls:         Windows:         Sink:         Garbage Disposal:         Plumbing:         Electrical:         Refrigerator:         Freezer:         Range/Stove:         Oven:					
Doors:	<u> </u>				
Doors:					
Ceiling:   Floor:   Carpeting:   Woodwork:   Pantry:   Walls:   Windows:   Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Floor:   Carpeting:   Woodwork:   Pantry:   Walls:   Windows:   Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Carpeting:   Woodwork:   Pantry:   Pantry:   Walls:   Windows:   Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Woodwork:   Pantry:   Pantry:   Walls:   Windows:   Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Pantry:					
Walls:   Windows:   Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Windows:   Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:	-				
Sink:   Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Garbage Disposal:   Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Plumbing:   Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Electrical:   Refrigerator:   Freezer:   Range/Stove:   Oven:					
Refrigerator:   Freezer:   Range/Stove:   Oven:					
Freezer:					
Range/Stove:					
Oven:					
Counter Tops:					
Cupboard:					
Other: Page 1 of 2					

## **Bathroom:**

Doors:	
Ceiling:	
Floor:	
Carpeting:	
Woodwork:	
Linen Closet:	
Walls:	
Mirror:	
Windows:	
Window Screens:	
Bathtub/Show <u>er:</u>	
Sink:	
Toilet:	
Plumbing:	
Counters:	
Cabinets:	
Electrical:	
Other:	

## **Bedroom:**

Doors:	
Ceiling:	
Floor:	
Carpeting:	
Woodwork:	
Closet:	
Walls:	
Windows:	
Window Screens:	
Electrical:	
Other:	

## Other:

Doors:		
Ceiling:		
Floor:		
Carpeting:		
Closet:		
Woodwork:		
Walls:		
Windows:		
Window Scree	ens:	
Plumbing:		
Electrical:		
Other:		

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## Tenant should keep a copy of this for his/her records.

Suggested Signatures:	MOVE-IN	MOVE-OUT	
Tenant:	Date:	Tenant:	Date:
Landlord:	Date:	_ Landlord:	Date:
			Page 2 of 2