

# TRANSITION PLANNING TIMELINE

Student's Name: \_\_\_\_\_

School District: \_\_\_\_\_

Vocational Transition Specialist: \_\_\_\_\_

## **7<sup>TH</sup> OR 8<sup>TH</sup> GRADE** (AGE 14)

### **COMPLETED**

- o Begin using the YES Program Assessment Form (Attachment A) \_\_\_\_\_
- o Possible interest inventory: COPS II\* \_\_\_\_\_
- o Initiate discussions regarding life after high school. \_\_\_\_\_
- o Self-Advocacy Activity: *(Required)* (Attachment B) \_\_\_\_\_  
At a minimum, cover one self-advocacy goal that includes a related instructional activity.

8<sup>th</sup> Grade Self-Advocacy Goal: \_\_\_\_\_

### Required Signatures:

Student: \_\_\_\_\_

Special Education Instructor: \_\_\_\_\_

Date Submitted to MCSE: \_\_\_\_\_

### Please Note:

- This is only a suggestion. You are free to use whatever interest inventory you feel is appropriate for the student. Students are not required to take part in every activity included on this timeline.

# TIMELINE

Student's Name: \_\_\_\_\_  
School District: \_\_\_\_\_  
Vocational Transition Specialist: \_\_\_\_\_

## 9<sup>th</sup> GRADE

Completed

- o Update YES Program Assessment Form (Attachment A) \_\_\_\_\_
- o Possible interest inventory: Careers for Me Plus\* \_\_\_\_\_
- o Complete a basic career plan. (Attachment C) \_\_\_\_\_
- o Examine regular ed course options to meet post secondary goal. \_\_\_\_\_
- o Self-Advocacy Activity: *(Required)* (Attachment B) \_\_\_\_\_  
At a minimum, cover one self-advocacy goal that includes a related instructional activity.

9<sup>th</sup> Grade Self-Advocacy Goal: \_\_\_\_\_

### Required Signatures:

Student: \_\_\_\_\_

Special Education Instructor: \_\_\_\_\_

Date Submitted to MCSE: \_\_\_\_\_

### Please Note:

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Transition Planning Timeline  
9th Grade

Marathon County Special Education

9/9/14 VTS - KR

# TRANSITION PLANNING TIMELINE

Student's Name: \_\_\_\_\_  
School District: \_\_\_\_\_  
Vocational Transition Specialist: \_\_\_\_\_

## 10<sup>th</sup> GRADE

COMPLETED

- o Update YES Program Assessment Form (Attachment A) \_\_\_\_\_
- o Possible interest inventory: RIASEC\* \_\_\_\_\_
- o Update career plan if occupation choice has changed. (Attachment C) \_\_\_\_\_
  
- o Distribute a copy of Opening Doors. (Attachment D) \_\_\_\_\_
- o Present DVR information at IEP meeting. (Attachment E) \_\_\_\_\_
- o Present information regarding Youth Options (YO). (Attachment F) \_\_\_\_\_  
 (If a student wants to take a class through YO during the first semester of their junior year, they must have their application submitted to the district by March 1<sup>st</sup> of their sophomore year. Work with your School Counselor on this process.)
- o Present information regarding Youth Apprenticeship. (Attachment G) \_\_\_\_\_
- o Refer to Midstate Independent Living Consultants (MILC for Marathon Co/Portage Co) or Center for Independent Living for Western Wisconsin (CILWW for Clark Co.) if appropriate. (Attachment N) \_\_\_\_\_
- o Encourage interested students to take part in career awareness days, business tours, job shadows, etc. \_\_\_\_\_
- o Update skills re: Locating Employers, Job Application Form Completion, Job Interview Preparation, etc. (May begin working on What's Next? if schedule allows.) \_\_\_\_\_
- o Offer job training placements if appropriate. (Either in the school district or community-based.) \_\_\_\_\_
- o Help students make course selections based on post high school goals. \_\_\_\_\_
- o Self-Advocacy Activity: (*Required*) (Attachment B) \_\_\_\_\_  
 At a minimum, cover one self-advocacy goal that includes a related instructional activity.

10<sup>th</sup> Grade Self-Advocacy Goal: \_\_\_\_\_

**Required Signatures:**

Student: \_\_\_\_\_

Special Education Instructor: \_\_\_\_\_

Date Submitted to MCSE: \_\_\_\_\_

**Please Note:**

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Marathon County Special Education

Transition Planning Timeline  
10th Grade

9/9/14 VTS - KR

# **TRANSITION PLANNING** **TIMELINE**

Student's Name: \_\_\_\_\_

School District: \_\_\_\_\_

Vocational Transition Specialist: \_\_\_\_\_

**11<sup>TH</sup> GRADE**

**COMPLETED**

- o Update YES Program Assessment Form (Attachment A) \_\_\_\_\_
- o Possible interest inventory: O\* NET\* \_\_\_\_\_
- o Refer to DVR if interested. \_\_\_\_\_

If not interested, have the student as well as the parent or guardian sign the YES Program form stating that the student was given the opportunity to apply for possible DVR services, but chose not to do so at the present time. (Attachment H)

- o Distribute Opening Doors as well as DVR information if not previously distributed. (Attachments D & E) \_\_\_\_\_
- o Distribute What You Should Know About Wisconsin Law (Attachment I) \_\_\_\_\_
- o Encourage interested students to take part in college fairs, campus visits, job shadowing activities, etc. \_\_\_\_\_  
(Ask the School Counselor to assist in the arrangement of these activities.)
- o Offer job training placements if appropriate. \_\_\_\_\_  
(Encourage community-based placements.)
- o Update skills re: Locating Employers, Job Interview Preparation, etc. \_\_\_\_\_  
(Continue to work on What's Next? as schedule allows.)
- o Present information regarding Youth Options. (Attachment F) \_\_\_\_\_  
(Application deadline is October 1 for spring semester and March 1 for fall semester.)
- o Refer to Midstate Independent Living Consultants (MILC for Marathon Co. & Portage Co) or Center for Independent Living for Western Wisconsin (CILWW for Clark Co) if appropriate. \_\_\_\_\_  
(Attachment N)
- o Offer possible ACT or Accuplacer testing. \_\_\_\_\_
- o Continue to assist student with course selections based on post high school outcomes. \_\_\_\_\_
- o Self-Advocacy Activity: (*Required*) (Attachment B) \_\_\_\_\_  
At a minimum, cover one self-advocacy goal that includes a related instructional activity.
- o Refer to ADRC at 17 years 6 months if appropriate. (e.g. CD, TBI) (Attachment K) \_\_\_\_\_

11<sup>th</sup> Grade Self-Advocacy Goal: \_\_\_\_\_

**Required Signatures:**

Student: \_\_\_\_\_

Special Education Instructor: \_\_\_\_\_

Date Submitted to MCSE: \_\_\_\_\_

**Please Note:**

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Transition Planning Timeline  
11<sup>th</sup> Grade

Marathon County Special Education

9/9/14 VTS-KR

# **TRANSITION PLANNING** **TIMELINE**

Student's Name: \_\_\_\_\_

School District: \_\_\_\_\_

Vocational Transition Specialist: \_\_\_\_\_

**12<sup>th</sup> GRADE**

**COMPLETED**

- o Update YES Program Assessment Form (Attachment A) \_\_\_\_\_
- o Possible interest inventory: IDEAS\* \_\_\_\_\_
- o Continue with DVR contacts or make initial DVR referral if appropriate. \_\_\_\_\_
- o Make contact with college or technical college Transition Coordinator. Arrange for entrance testing if it has not been previously completed. (e.g. Accuplacer/ACT) \_\_\_\_\_
- o Update skills re: Locating Employers, Job Interview Preparation, etc. \_\_\_\_\_  
(Complete What's Next?)
- o Complete the YES Program's Vocational Portfolio. \_\_\_\_\_  
(Refer to portfolio sign off sheet for portfolio contents. (Attachment J))
- o Offer job training activities if appropriate. \_\_\_\_\_

- (Encourage community-based placements)
- o Refer to ADRC at 17 years 6 months if appropriate. (e.g. CD, TBI) (Attachment K) \_\_\_\_\_
- o Distribute Guardianship information if appropriate. (Guardianship may be applied for when a student turns 17 years 9 months.) (Attachment L) \_\_\_\_\_
- o Refer to Midstate Independent Living Consultants (MILC/Marathon Co & Portage Co) or Center for Independent Living for Western Wisconsin (CILWW/Clark Co) if appropriate. (Attachment N) \_\_\_\_\_
- o Distribute Opening Doors as well as DVR information if not previously distributed. (Attachments D & E) \_\_\_\_\_
- o Distribute What You Should Know About Wisconsin Law if not previously distributed. (Attachment I) \_\_\_\_\_
- o Encourage interested students to take part in job fairs, campus visits, job shadow activities, etc. (Refer to the School Counselor for possible assistance in these activities.) \_\_\_\_\_
- o Assist students with college applications/ scholarships. (Encourage students to work with the School Counselor in regard to this process.) \_\_\_\_\_
- o Youth Options (Application is Oct. 1 for the spring semester.) (Attachment F) \_\_\_\_\_
- o Assist male students with the Selective Service process as they turn 18 years of age. (Attachment M) \_\_\_\_\_
- o Self-Advocacy Activity: *(Required)* (Attachment B) \_\_\_\_\_  
At a minimum cover one self-advocacy goal that includes a related instructional activity.

12<sup>th</sup> Grade Self-Advocacy Goal: \_\_\_\_\_

**Required Signatures:**

Student: \_\_\_\_\_

Special Education Instructor: \_\_\_\_\_

Date Submitted to MCSE: \_\_\_\_\_

**Please Note:**

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