

COMMERCIAL/INDUSTRIAL REAL PROPERTY

INCOME QUESTIONNAIRE FOR 36 MONTHS: FROM 2011 TO 2013

NAME AND LOCATION OF PROPERTY _____

OWNER AND ADDRESS OF RECORD _____

Present % use of property (store, office, warehouse, etc.) _____

Services & utilities included in rent: Heat () A/C () Gas () Electric () Janitor ()
Other List) _____

Gross Bldg. SF _____ Net Bldg. SF _____ Parking Spaces _____

Interior finish was provided by: Owner () Tenant ()

ANNUAL INCOME:

	2013	2012	2011
1. Retail Space @ 100% Occupancy	\$ _____	_____	_____
2. Office Rentals @ 100% Occupancy	\$ _____	_____	_____
3. Other Rentals @ 100% Occupancy	\$ _____	_____	_____
4. Overage (percentage) rents	\$ _____	_____	_____
5. Miscellaneous (List)	\$ _____	_____	_____
6. Total Possible Income (Lines 1-5)	\$ _____	_____	_____
7. Loss Due to Vacancy or Bad Debt	\$ _____	_____	_____
8. TOTAL ACTUAL INCOME (Line 6 less line 7)	\$ _____	_____	_____

EXPENSES:

9. Payroll (except manager, repair)	\$ _____	_____	_____
10. Supplies (janitor, bulbs, etc.)	\$ _____	_____	_____
11. Electricity	\$ _____	_____	_____
12. Water/Sewer	\$ _____	_____	_____
13. Fuel (Type of fuel _____)	\$ _____	_____	_____
14. Gas	\$ _____	_____	_____
15. Management Fees/Wages	\$ _____	_____	_____
16. Leasing Fees/Wages	\$ _____	_____	_____
17. Common Area Maintenance	\$ _____	_____	_____
18. Maintenance & Repairs (List)	\$ _____	_____	_____
19. Administrative Cost (List)	\$ _____	_____	_____
20. Services (List)	\$ _____	_____	_____
21. Miscellaneous Expenses (List)	\$ _____	_____	_____
22. Fire Insurance & Extended Coverage	\$ _____	_____	_____
23. Reserves for Replacements (List)	\$ _____	_____	_____
24. TOTAL EXPENSES (Lines 9 - 23)	\$ _____	_____	_____
25. NOI (Line 8 less line 24)	\$ _____	_____	_____
26. Real Estate Taxes	\$ _____	_____	_____
27. Mortgage Payment	\$ _____	_____	_____
28. Building Depreciation	\$ _____	_____	_____

MORTGAGE/SALES INFORMATION:

1. Is there a current mortgage on this property? Yes _____ No _____

2. If Yes, please provide the following data:

_____	_____	_____
Name of Mortgagee	Mortgage Amount	Interest Rate
_____	_____	_____
Term of Mortgage	Date 1 st Payment	Monthly Payment

3. Please provide: Date Purchased _____ Consideration _____

I declare, under the penalties of perjury, that the contents of this form and all the accompanying schedules and statements have been examined by me and are true, correct, and complete to the best of my knowledge, information, and belief.

Signature

Title of Signer

Date

Print/Type Name of Signer

Phone Number

RP-24 (Rev. 12/03rs)