


SHIPPERS LETTER OF INSTRUCTIONS

1a. U.S. PRINCIPAL PARTY IN INTEREST (USPPI) <i>(Complete name and address)</i>		DHL HAWB #	
	ZIP CODE	2. DATE OF EXPORTATION (mm/dd/yyyy)	3. TRANSPORTATION REFERENCE No.
b. USPPI EIN (IRS) OR ID NO.			
c. PARTIES TO TRANSACTION <input type="checkbox"/> Related <input type="checkbox"/> Non-Related			
4a. ULTIMATE CONSIGNEE <i>(Complete name and address)</i>			
4b. INTERMEDIATE CONSIGNEE <i>(Complete name and address)</i>			
5a. FORWARDING AGENT <i>(Complete name and address)</i> DHL Express (USA), Inc.			
5b. FORWARDING AGENT'S EIN (IRS) NO. EIN 94-338042500		6. POINT (STATE) OF ORIGIN OR FTZ NO.	7. COUNTRY OF ULTIMATE DESTINATION
8. LOADING PIER <i>(Vessel only)</i>	9. METHOD OF TRANSPORTATION <i>(Specify)</i>	14. CARRIER IDENTIFICATION CODE	15. SHIPMENT REFERENCE NO.
10. EXPORTING CARRIER	11. PORT OF EXPORT	16. ENTRY NUMBER	17. HAZARDOUS MATERIAL <input type="checkbox"/> Yes <input type="checkbox"/> No
12. PORT OF UNLOADING <i>(Vessel and air only)</i>	13. CONTAINERIZED <i>(Vessel only)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	18. IN BOND CODE	19. ROUTED EXPORT TRANSACTION <input type="checkbox"/> Yes <input type="checkbox"/> No

20. SCHEDULE B DESCRIPTION OF COMMODITIES (Use columns 22-24)				VIN / PRODUCT NUMBER / VEHICLE TITLE NUMBER (25)	VALUE (U.S. dollars, omit cents) (Selling price or cost if not sold) (26)
D/F or M (21)	SCHEDULE B NUMBER (22)	QUANTITY - SCHEDULE B UNIT(S) (23)	SHIPPING WEIGHT (KILOGRAMS) (24)		
<div style="border: 2px solid black; padding: 5px; margin-bottom: 10px;"> DDTC Registration Number _____ DDTC Significant Military Equipment (SME) <input type="checkbox"/> Yes <input type="checkbox"/> No DDTC Eligible Party Certification Indication <input type="checkbox"/> Yes <input type="checkbox"/> No DDTC Export License Line Number _____ DDTC USML Category Code _____ DDTC Unit of Measure (UOM) _____ DDTC Quantity _____ </div>					

27. LICENSE NO./LICENSE EXCEPTION SYMBOL/AUTHORIZATION	28. ECCN (When required)	Documents Attached:	Documents for DHL to Prepare:
29. Duly authorized officer or employee	The USPPI authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.	<input type="checkbox"/> Commercial Invoice <input type="checkbox"/> Certificate of Origin <input type="checkbox"/> Packing List <input type="checkbox"/> Banking Sight Draft <input type="checkbox"/> GBL (GBL No.: _____) <input type="checkbox"/> Export License <input type="checkbox"/> Letter of Credit <input type="checkbox"/> Dangerous Goods Statement <input type="checkbox"/> Import License	<input type="checkbox"/> Certificate of Origin <input type="checkbox"/> Banking Sight Draft <input type="checkbox"/> Commercial Invoice <input type="checkbox"/> Insurance Certificate <input type="checkbox"/> Other
30. I certify that all statements made and all information contained herein are true and correct and that I have read and understand the instructions for preparation of the SED, set forth in the "Correct Way to Fill Out the Shipper's Export Declaration." I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410).			
Signature	Confidential – For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301 (g)).	Special Instructions:	
Title	Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement		
Date (mm/dd/yyyy)	31. AUTHENTICATION (When required)		
Telephone No. (Include Area Code)	E-mail Address		