



## I-94 Electronic Automation Frequently Asked Questions

U.S. Customs and Border Protection (CBP) has automated the I-94 process for all travelers applying for admission at U.S. ports of entry. **Air and sea** travelers no longer need to complete the paper form I-94 nor will they receive a paper copy of the I-94 if entering the U.S. at **air or sea port of entries**. This process will be effective beginning April 30, 2013.

**When will this new process be effective?** CBP will begin implementing this new process for all **air and sea port of entries** on April 30, 2013. The implementation will take about 4 weeks and the schedule is listed below:

- April 30- Charlotte/Douglas Intl Airport, Orlando Intl Airport, Las Vegas Intl Airport, Chicago O'Hare Intl Airport, and Miami Intl Airport
- May 7- Major air and sea ports at the following locations: New York, Boston, Buffalo, Baltimore, Detroit, Atlanta, Tampa, Puerto Rico, Miami, Chicago, New Orleans, and Houston
- May 14- Major air and sea ports at the following locations: Pre-clearance, San Francisco, Tucson, El Paso, Seattle, Portland, Los Angeles, San Diego, and Laredo
- May 21- All remaining airports and seaports

**Who will this change effect?** Any individual who holds a non-immigrant visa category (F, J, H1-B, B) and their dependent(s).

**What if I enter the U.S. at a land port of entry (example...Mexico/U.S. border)?** Individuals who enter the U.S. at a land port of entry will still receive a paper copy I-94. When you next depart the U.S. you will surrender the paper copy I-94 as normal.

**Will the entry process change at port of entry?** CBP has indicated that the process at customs for entry for non-immigrants **WILL NOT** change. They have indicated the process will remain the same except individuals will no longer receive a paper copy of the I-94 at all air and sea port of entries.

**Once the I-94 goes paperless, will I need to submit anything before I depart the U.S.?** No. If you *did not* receive a *paper* copy I-94 when you entered the U.S. then you will not need to submit anything related to your I-94 when you depart.

**What if I already have a paper copy of the I-94 or receive one before the new process is in effect?** If you currently have a paper copy of the I-94 (stapled in your passport/visa) then you will follow the regular process for this. The next time you depart the U.S. you will surrender the paper copy I-94 as usual. If you enter the U.S. before the new process is in effect or enter at a land port of entry and receive a paper copy I-94 then you will follow this same process. Keep the paper copy I-94 and surrender the paper copy I-94 before you depart the U.S. in the future.

**What if I enter the U.S. through a land port of entry and receive a paper copy I-94 and depart the U.S. through an air or sea port of entry or vice versa?** If you receive a *paper copy* I-94 when you enter the U.S. then you will surrender this before you depart the U.S. regardless of whether you are departing through a land, air, or sea port of entry. If you *do not* receive a *paper copy* I-94 when you enter the U.S. then you will not need to surrender anything related to your I-94 when you depart the U.S. regardless if you depart by land, air, or sea port of entry.

**Will I be able to access a copy of my I-94?** Yes. CBP has created a website, [www.cbp.gov/I94](http://www.cbp.gov/I94), which will be live on April 26, 2013. Any individual who enters the U.S. and does not receive a paper copy I-94 may access their electronic I-94 at the above website. To access your electronic I-94 you will need your full name, date of birth, passport number, passport country of issuance, date of entry, and class of admission (F-1, J-1). Once an individual departs the U.S. they will no longer be able to access their electronic I-94.

**How soon can I access my electronic I-94?** CBP has indicated that individuals will be able to access their electronic I-94 within two days of entering the U.S.

**How long will individuals be able to access their electronic I-94?** As long as you are in the U.S. you will be able to access your electronic I-94. Once you depart the U.S. you will no longer be able to access your electronic I-94. Students are strongly encouraged to save or print a copy of their I-94 for their records.

**Will the ISSO be able to access my electronic I-94?** No. This system is only accessible by non-immigrants and the ISSO will not be able to access any electronic record related to this.

**What if I have problems accessing my electronic I-94?** CBP will provide a customer support option from the website, [www.cbp.gov/I94](http://www.cbp.gov/I94), once the website is live.

**What if the information on my I-94 is incorrect?** If any of your information is incorrect on your paper copy I-94 or electronic record I-94 then you will need to contact the ISSO who will follow-up with the Deferred Port of Entry in Dallas.

**Can I save or print a copy of my electronic I-94?** Yes and we **STRONGLY** recommend you do this. Once you access your electronic I-94 you will have the option to save the I-94 or print it. Students are strongly encouraged to submit updated copies of their documents (example...if depart and re-enter) to the ISSO for your file. This includes a copy of your electronic I-94.

**Do I have to print out a copy of my electronic I-94 and surrender it next time I depart the U.S.?** NO. CBP and USCIS will update your record and you will not need to turn in a printed copy of the I-94 when you depart.

**How will this change effect any application for a driver's license/state ID or social security number?** You will need to print out a copy of your electronic I-94 to submit with all other required documents when you apply for a drivers license/state ID or social security number.