

**Sample letter of documentary evidence for Vessel Personnel with
Designated Security Duties (VPDSD)**

Reference USCG CG-CVC Policy Letter No.12-06

Date: XXXXXX

From: John Smith, Master *(or other Company Official)*

MV Neversail, Official # xxxxxxxx *(or Name of Company)*

To: USCG

Re: *(Name of individual seeking endorsement)*, Letter of Documentary evidence for STCW
Endorsement as Vessel Personnel with Designated Security Duties (VPDSD)

In accordance with Policy Letter USCG CG-CVC Policy Letter No.12-06 (5)(f)(2) this individual has seagoing service on this vessel *(alternative wording if provided by a company official- "on the following company vessels....")*. This individual has had designated security duties in the vessel security plan and/or noted on our vessel security station bill for a period of XX months between mm-dd-yy to mm-dd-yy.

Signed,

Master or Company Official