

STAFF EMPLOYMENT APPLICATION

Thank you for your interest in working for Judson University. Please address each question to the best of your ability. If an item does not apply to you, put N/A in the appropriate space. If you need more space please attach additional sheets. The information you provide will be made available to those who are involved in the selection process.

GENERAL INFORMATION

Position for which you are applying Date of Application

First Name Middle Name Last Name

Present Address - Street

City State Zip Code

Telephone: Personal Business Fax

E-Mail:

Upon employment can you furnish proof of eligibility to work in the United States?

Yes No

Have you ever been convicted of a crime other than minor traffic violations? (You are not required to report if you have a sealed or expunged conviction or arrest) Yes No

EDUCATIONAL BACKGROUND (begin with high school)

| School | Address | # years attended | Graduated | Major |
|--------|---------|------------------|--|-------|
| | | | <input type="checkbox"/> yes <input type="checkbox"/> no | |
| | | | <input type="checkbox"/> yes <input type="checkbox"/> no | |
| | | | <input type="checkbox"/> yes <input type="checkbox"/> no | |
| | | | <input type="checkbox"/> yes <input type="checkbox"/> no | |

PRIOR WORK HISTORY (past ten years)

| Dates From -To | Name and Address of Employer | Supervisor's Name/phone # | Reason for Leaving |
|-------------------|---------------------------------|------------------------------|-----------------------|
| | | | |
| | | | |
| | | | |
| | | | |

May we contact the employers listed above? Yes No

If not, indicate which one(s) you do not wish us to contact: _____

If necessary you may attach a sheet containing additional information or a resume.

REFERENCES

Please list names, addresses, and telephone numbers of three professional references.

| Name | Address | Email Address and/or Phone Number | Relationship |
|------|---------|-----------------------------------|--------------|
| | | | |
| | | | |
| | | | |

PERSONAL INFORMATION

1. What is your relationship to the Christian faith?

2. In what church, community, and civic activities are you engaged?

3. State briefly why you would like to work for Judson University?

MISSION

Judson is an evangelical Christian University which represents the Church at work in higher education, equipping students to be fully developed, responsible persons who glorify God by the quality of their personal relationships, their work, and their citizenship within the community, the nation and the world. Through a broadly based education in the liberal arts, sciences and professions, the University enables its students to acquire ideas and concepts which sharpen their insights, develop skills appropriate to their career goals, and develop the skills and commitment for lifelong learning. The Judson community experience challenges graduates to be decisive leaders and active participants in church and society, articulate proponents of Biblical Christianity, persuasive advocates for the sovereignty of God over all life, and effective ambassadors for Christ.

COMMUNITY STANDARDS

We, at Judson University, do not wish to be conformed to the standards of this world, but pray to be transformed by the renewing of our minds. Therefore, for the advancement of the Kingdom of God and well-being of the Judson University community, we pledge ourselves to strive to embody the fruit of the Spirit as listed in Galatians 5:22-23.

- ◆ Love. We will seek for others what we desire for ourselves.
- ◆ Joy. We will cultivate a deep sense of contentment in every situation.
- ◆ Peace. We will exhibit the serenity that comes from our awareness of God's presence.
- ◆ Patience. We will show tolerance when events or individuals behave contrary to our expectations.
- ◆ Kindness. We will balance clear standards with a generosity of spirit.
- ◆ Goodness. We will strive to live morally upright lives in relation to God and others.
- ◆ Faithfulness. We will be trustworthy in our relationship to God and others.
- ◆ Gentleness. We will be submissive, teachable and warm in spirit.
- ◆ Self-control. We will channel our desires and energies into biblically acceptable expressions.

We humbly ask God to supply through His Holy Spirit, the power and the will to attain these goals.

I hereby affirm that all of the information contained in this application is true and correct and I have not omitted any facts which I reasonably believe would reflect unfavorably on Judson's decision to hire me. I also authorize Judson to contact any person, employer or institution that I have listed on this application (unless otherwise indicated) and to verify the correctness of the information I have provided. I understand that inaccurate information may lead to my dismissal. I understand that employment with Judson is for no definite period and that employment may be terminated by either the employee or Judson, at any time, with or without notice and with or without cause. I affirm that I can fully support the mission of Judson University and the statement on community standards.

Signature

Date

Judson University does not discriminate on the basis of gender, race, color, national or ethnic origin, age or disability in the administration of its employment policies.