| State      | Contact Information  | Procedures/ Forms  |
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| Alabama    | CAN Registry<br>Office of Child Protective Services<br>Department of Human Resources<br>50 Ripley Street<br>Montgomery, AL 36130-4000<br>Phone: (334) 353-1045<br>Fax: (334) 242-0939<br>Contact: Sue Ash, Supervisor<br>E-mail: sue.ash@dhr.alabama.gov | Out of State School Boards have access to the Central<br>Registry.Central registry forms and instructions are available by<br>calling (334) 242-9500.Forms must be signed and signature must be witnessed.Electronic transmission not available. Must mail forms to<br>address listed.To obtain form for the Central Registry, please visit website:<br>WWW.DHR.Alabama.govFor any concerns or questions about obtaining central<br>registry information, please email: <a href="mailto:fsd@dhr.alabama.gov">fsd@dhr.alabama.gov</a> |
| Alaska     | Department of Health and Social Services<br>323 East 4 <sup>th</sup> Ave.<br>Anchorage, AK 99051<br>Phone: (907) 269-4026<br>Fax: (907) 269-4098<br>Contact: Ken Saucier<br>E-Mail: Kenneth.Saucier@Alaska.gov   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         For any concerns and questions about obtaining central<br>registry information, please email: OCS@alaska.gov  |
| Arizona    | Department of Economic Security<br>Central Registry<br>P.O. Box 44240<br>Phoenix, AZ 85064-4240<br>Contact: <b>Sandy Schultz</b><br>Phone: (602) 364-2732<br>Fax: (602) 530-1833   | Out-of-state school boards do not have access to the<br>Central Registry. Individuals can request searches and<br>give the information to their employers.To receive form for Arizona Central Registry Information,<br>please visit website:<br>www.azdes.gov<br>- Locate Protect Our Children/ Child Protective Services<br>- Locate Menu Option: Select Request for CPS Information<br>- Click on CPS Information ( Form # PS- 072-2 (3-06))   |
| Arkansas   | Arkansas Child Maltreatment Central Registry<br>P.O. Box 1437, Slot S 566<br>Little Rock, AK 72203<br>Phone: (501) 682-0402 (Central Registry)<br>Toll Free: 800-482-5964<br>Fax: (501) 682-0407 Attn: <b>V. Williams</b>                                | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         To obtain form for the Central Registry, please visit website:<br>www.dfps.state.tx.us/Documents/Child_Care/pdf/Arkansas.         doc<br>Please send the notarized request to the address provided on<br>the request.   |
| California | California Department of Justice<br>Bureau of Criminal Information and Analysis<br>CACI Response/FBI Unit<br>ATTN: Madelyn Childs<br>P.O. Box 903387<br>Sacramento, CA 94203-3870<br>Phone: (916) 227-3285   | Out-of-state school boards do not have access to the Central Registry.         Please refer to: www.ag.ca.gov         - Locate Programs A-Z Tab         - Select Child Abuse Central Index (CACI)  |
|            | Email: CACI-Inquiry@doj.ca.gov   | Fee: \$15  |

| Connecticut             | of Human Services (BIU, CDHS)3550 West Oxford Ave.Denver, CO 80236Contacts:Helen Artz (303) 866-7183Jan Diaz (303) 866-7230Valerie Fresquez (303) 866-7925(AM. ONLY)E-Mail: valeri.fresquez@state.co.usRose Estrada, Manager, (303) 866-7187DCF HotlineFifth Floor | Central Registry by out-of-state school boards.To obtain form for the Central Registry, please visit website:http://www.cdhs.state.co.us/ea/PDFs/Individual.pdfAll information is required, including the signature of theperson, notary, and authorization to release. This form mustbe accompanied by a check or money order for \$ 10.00made payable to CDHS, BIU.Did not respond to survey regarding access to theCentral Registry by out-of-state school boards.  |
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|                         | 505 Hudson Street<br>Hartford, CT 06106<br>Phone: (800) 624-5518 TDD<br>Phone: (860) 560-7000<br>Fax: (800) 560-7072<br>Contact: Buck Gregory<br>E-Mail: BUCK.GREGORY@ct.gov   | Requires an authorization of release signed and dated by the individual.   |
| Delaware                | Department of Services for Children, Youth and<br>their Families<br>Division of Family Services<br>1825 Faulkland Road<br>Wilmington, DE 19805<br>Phone: (302) 633-2663<br>Fax: (302) 633-2652<br>Contact: Linda M. Shannon, MSW                                   | Out-of-state school boards do not have access to the Central Registry.         To obtain form for the Central Registry, please visit website:         http://www.kids.delaware.gov/fs/fs_cpr.shtml         - Locate Services         - Locate Childcare Licensing         - Locate Registry Checks   |
| District of<br>Columbia | DC Child and Family Services Agency<br>ATTN: Child Protection Register<br>400 Sixth Street SW<br>Washington, DC 20024<br>Phone: (202) 727-8885<br>Fax: (202) 727-8040  | Out of state school boards do not have direct access to<br>the CPR. Individuals may request a CPR check and<br>elect to share the results with a prospective employer.<br>The District's CPR application forms can be accessed on<br>CFSA's internet website: <u>www.cfsa.dc.gov</u> . On the CFSA<br>Home Page click on <b>Background Checks</b> (in the center of<br>the page under CFSA News and Opportunities). This will<br>take you to a page with information on how to obtain a CPR<br>Check. A link to the <b>General CPR Check Application</b><br><b>Form can be found at the bottom of this page</b> . All forms<br>must be fully completed, notarized and submitted to CFSA'<br>Child Protection Register office for processing, as indicated<br>on the forms. |
| Florida                 | Department of Children and Families<br>1317 Winewood Blvd.<br>Bldg. 6; Room 407<br>Tallahassee, FL 32399-0700<br>Phone: (850) 487-6123<br>Fax: (850) 488-1319<br>Contact: Heather Richardson<br>E-Mail: heather_richardson@dcf.state.fl.us                         | Out-of-state school boards do not have access to the Central Registry.         Please contact the number listed for assistance.  |

#### Georgia Contact: Deborah Gibson Did not respond to survey regarding access to the 2 Peachtree St. NW. Ste. 18-486 Central Registry by out-of-state school boards. Aatlanta, GA 30303 Phone: (404) 657-8961 Request must include DOB, SS# and last known address in Fax: (404) 657-3415 Georgia E-Mail: dmgibson@dag.state.ga.us Bureau of Social Services Administration Did not respond to survey regarding access to the Guam Department of Public Health and Social Services Central Registry by out-of-state school boards. ATTN: Lvdia Tenorio Human Services Administrator Request must include the reason the information is being P.O. Box 2816 requested. Hagatha, GU 96932 Phone: (671) 475-2653/2672 Guam cannot search by perpetrator name, only by victim Fax: (671) 477-0500 name. E-Mail: lydia.tenorio@dphss.guam.gov Hawaii Department of Human Services Did not respond to survey regarding access to the Statewide Section Administrator Central Registry by out-of-state school boards. 420 Waiakamilo Rd # 300B Honolulu, HI 96817 To obtain form for the Central Registry, please visit website: Hawaii Local (Toll): (808) 832-0609 http://hawaii.gov/dhs/protection/social services/child welfa Contact: Cynthia Goss re E-Mail: cgoss@dhs.hawaii.gov - Locate Requesting a Child Abuse and Neglect - Locate Instructions - Locate Forms Idaho Department of Health and Welfare Idaho Out-of-state school boards do have access to the Central Children and Family Services Registry with a release from the person being searched. 450 W. State Street, 5<sup>th</sup> Floor P O Box 83750 To obtain form for the Central Registry, please visit website: Boise, ID 83720-0036 www.healthandwelfare.idaho.gov Phone: (208) 334-5770 Please follow all instructions that are posted on the website Contact: Judd Reynolds and the instructions that are on the page. Any other questions, please contact numbers listed. \* please note that the criminal/ child abuse and neglect forms are on the same page \* Illinois IL Dept. of Children and Family Services Out-of-state school boards do not have direct access to 406 East Monroe Street, Station # 30 Central Registry. Springfield, IL 62701 The authorization form (CFS 689) which allows us to process a background check on an individual is accessible Fax: (217) 785-4012 on our web page which is: www.state.il.us/dcfs. The form is to be mailed to the address on the form. Do Not Fax. Do Contact: Linda Smith E-Mail: linda.smith2@illinois.gov Not Email. Indiana Indiana Dept. of Child Services - Background Out-of-state- school boards have access to the Central Check Unit Registry.

|           | Indiana Department of Child Service, Central<br>Office<br>302 W. Washington Street, Room E 306-MS 08<br>Indianapolis, IN 46204<br>Toll- Free: (800) 800-5556<br>Fax: (317) 234-4633<br>Contact: Cindy R. Hewett<br>Phone: (317) 234-5001<br>E-Mail: Background.CheckUnit@dcs.in.gov                         | To obtain information, request must be on a completed<br>Indiana Request for Child Protective Services (CPS) History<br>Check, state form 52802 please visit website<br>http://www/in.gov/dcs/2363.htm<br>Email any questions to: <u>background.checkunit@dcs,in.gov</u>  |
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| Iowa      | Central Abuse Registry<br>Iowa Department of Human Services<br>1305 East Walnut Street (5 <sup>th</sup> fl –Hoover Building)<br>Des Moines, IA 50319<br>Toll Free: (800) 362-2178<br>Phone: (515) 281-5581<br>Fax: (515) 242-6884<br>Contact: Linda Chagoya   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         To obtain form for the Central Registry, please visit website:<br>www.dhs.iowa.gov         - Locate forms under "Frequently Visited Links"         - Locate Background Checks  |
| Kansas    | SRS/ Children and Family Services<br>915 SW Harrison Street, 5 <sup>th</sup> Floor South<br>Topeka, KS 66613<br>Contact: <b>Janna Gunckle</b><br>Email: janna.gunckle@srs.ks.gov<br>Phone: (785) 296-5636<br>Contact: Annette<br>Phone: (785) 296-6783<br>Fax: (785) 296-0470                               | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         To obtain form for the Central Registry, please visit website:<br>www.srskansas.org         - Locate Services         - Locate Children and Select Child Protective Services         - Locate Child Abuse and Neglect Central Registry         - Select " Registry Release Form"         There is a \$10.00 fee for each request. Please mail to:<br>ATTN: SRS         CA/N         P.O. Box 2637         Topeka, KS 66601 |
| Kentucky  | Department for Community Based Services<br>Records Management Section<br>275 East Main Street, 3E-G<br>Frankfort, KY 40621<br>Phone: (502) 564-3834 ext. 3380 and ask for<br>Deliliah Loman<br>Toll Free: (800) 752-6200<br>Fax: (502) 564-9554<br>Contact: Deliliah Loman<br>E-Mail: Deliliah.Loman@ky.gov | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.  |
| Louisiana | Department of Social Services<br>Office of Community Services<br>ATTN: CPI Section – Intake<br>P.O. Box 3318<br>Baton Rouge, LA 70821<br>Phone: (225) 342-8631<br>Fax: (225) 342-9087<br>E-Mail: dnether1@dss.state.la.us   | Out-of-state school boards do not have access to the<br>Central Registry.To obtain information about the Central Registry, please fax<br>the request on company letterhead including the reason for<br>request, the individual names, and time table of when need<br>information returned to:<br>Fax: (225) 342-9087 ATTN: CTI Investigation  |
| Maine     | Department of Health and Human Services<br>Office of Child and Family Services  | Out-of-state school boards have access to the Central Registry.   |

| Maryland      | Child Protective Intake Unit<br>2 Anthony Ave., SHS #11<br>Augusta, ME 04333<br>Phone: (207) 626-8626<br>Contact: Janene LaChance<br>Department of Human Resources,<br>In-home Services<br>Social Services Administration<br>311 W. Saratoga Street, Room 553<br>Baltimore, MD 21201<br>Contact: Steve Berry<br>E-Mail: Sberry@dhr.state.md.us | <ul> <li>To request Maine Child Abuse Background searches: <ol> <li>You must first register with Maine's office by</li> <li>completing the one page registration form and returning it to</li> <li>Maine's office. Call 1-800-452-1999 ext.2 to receive the</li> <li>form.</li> <li>After your agency is registered Maine will send you (via</li> <li>regular mail only) a packet with directions and a hard copy</li> <li>of the necessary forms used to submit requests.</li> <li>There is a \$15 fee per person.</li> </ol> </li> <li>Did not respond to survey regarding access to the</li> <li>Central Registry by out-of-state school boards.</li> <li>To obtain form for the Central Registry, please visit website: <a href="http://www.dhr.state.md.us/cps/bgsearch.htm">http://www.dhr.state.md.us/cps/bgsearch.htm</a></li> </ul> |
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| Massachusetts | Massachusetts Dept. of Social Services<br>24 Farnsworth Street<br>Boston, MA 02210<br>Phone: (617) 748-2079<br>Toll Free: (800) 792-5200<br>Fax: (617) 439-9027<br>Contact: Kim Sportman<br>E-Mail: kim.sportman@state.ma.us   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         To obtain any information about the Central Registry, please<br>contact the number listed.  |
| Michigan      | Children's Protective and Prevention Unit<br>Department of Human Services<br>Attn: <b>Miriam Wilson, Div. Director</b><br>235 S. Grande Avenue, Suite 510<br>P.O. Box 30037<br>Lansing, MI 48909<br>Phone: (517) 335-3704<br>Toll- Free: (866) 685-0006<br>Fax: (517) 241-7047<br>E-Mail: wilsonm11@michigan.gov                               | Out of State School Boards have access to the Central Registry.         To obtain form for the Central Registry, please visit website:         www.michigan.gov/dhs         -Locate Individual and Family Services         - Locate Protective Services         - Locate Central ( Perpetrator) Registry   |
| Minnesota     | Department of Human Services<br>Background Studies Unit<br>P.O. Box 64242<br>St. Paul, MN 55164-0242<br>Phone: (651) 296-2075<br>Fax: (651) 297-1490<br>Contact: Lori Steffan or Stephan Sarumi  | Out-of-state school boards have access to the Central Registry.<br>Authorization for release of information is required. Call (651)<br>296-3971 to obtain a copy.<br>The authorization must be signed and dated by the subject, and<br>must include the following:<br>-Purpose of the release (employment, foster care, and adoption),<br>-Full name, clearly printed,<br>-DOB,<br>-Current address,<br>-Previous residence in Minnesota, including county and city, SSN<br>(license number); and<br>-Agency to whom information will be released.   |
| Mississippi   | Department of Human Services – Protection Unit<br>P.O. Box 352<br>Jackson, MS 39205-0352   | Fee - \$20         To obtain any information for the Central Registry, please visit: www.mdhs.state.ms.us/fcs_prot.html         - Locate Child Abuse Central Registry  |

| Missouri      | Toll- free: (800) 222-8000Phone: (601) 359-4487Fax: (601) 576-2584Contact: Pearl HollowayDepartment of Social ServicesChildren's DivisionP.O. Box 88Jefferson City, MO 65103Phone: (573) 751-2330Fax: (573) 751-2607Contact: Martha WittBackground and Screening UnitE-Mail: martha.s.witt@dss.mo.gov     | Did not respond to survey regarding access to the Central Registry by out-of-state school boards.         To obtain form for the Central Registry, please visit:         www.dfps.state.tx.us/Documents/Child_Care/pdf/Missouri.p         df         To obtain any other information about the Central Registry, please contact numbers listed.  |
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| Montana       | Montana Child and Family Services Division<br>Centralized Intake Unit<br>P.O. Box 8005<br>Helena, MT 59604<br>Toll- free: (866) 820-5437<br>Phone: (406) 444-4164<br>Fax: (406) 444-4156<br>Contact: Mark Laramore  | Out-of-state school boards do not have access to the<br>Central Registry. Individuals can request searches and<br>provide the information to their employers.To obtain a background check, please visit website:<br>http://dphhs.mt.gov/cfsd/backgroundchecks.shtml  |
| Nebraska      | Nebraska Health and Human Services<br>Box 95026<br>Lincoln, NE 68509-5026<br>Phone: (402) 471-9625<br>Fax: (402) 471-9034<br>Contact: <b>Patti Reddick</b><br>E-Mail: patti.reddick@dhhs.ne.gov   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.If you have any questions or concerns about the Central<br>Registry, please contact the number listed.   |
| Nevada        | Nevada Central Registry<br>Nevada Division of Child & Family Services<br>4126 Techology Way, 3 <sup>rd</sup> Floor<br>Carson City, NV 89706<br>Fax: (775) 684-4455<br>Contact: <b>Sue Lamon</b><br>Phone: (775) 684-7291<br><b>or Betsey Crumrine</b><br>Phone: (775) 684-4483<br>e-mail – aw@dcfs.nv.gov | Out-of-state school boards do have access to the Central<br>Registry with the consent of the individual.To obtain form for the Central Registry, please visit:<br>http://www.dcfs.state.nv.us<br>go to forms<br>go to central registry, for employer checks OR<br>go to; CANS for Adam Walsh checks<br>A signed release is required. Must include name, aliases,<br>date of birth and SSN. |
| New Hampshire | NHDCYF Central Registry129 Pleasant StreetConcord, NH 03301Toll free: (800) 894-5533Phone: (603) 271-4684Fax: (603) 271-6565Contact: John Harrington  | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.Please contact number listed to request Central Registry<br>form # 2202, Central Registry Name Search Authorization.   |
| New Jersey    | Department of Children and Families,<br>Office of Licensing/CARI Unit<br>Attn: <b>Richard Ferrell</b> Supervisor, CARI<br>P.O. Box 717<br>Trenton, NJ 08625-0717<br>Phone: (609) 987-2028<br>Phone: (609) 826-3906  | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.You may also email any questions or concerns to:<br>askDCF@dcf.state.nj.us   |

|                | CYFD-PS<br>P.O. Drawer 5160   | Out-of-state school boards do not have access to the Central Registry.  |
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|                | PERA Room 254         Santa Fe, NM 87502         Toll- Free: (800) 797-3260         Phone: (505) 827-8400         Fax: (505) 827-8480         Contact: Yvette Sandoval  | To obtain any information about the Central Registry, please contact the number listed.   |
| New York       | Office of Children and Family Services<br>NY State Central Register<br>P.O. Box 4480<br>Albany, NY 12204<br>TDD: (800) 638-5163<br>Toll- Free: (800) 342-3720<br>Phone: (518) 402-1653<br>Fax: (518) 486-3424 or 25<br>Contact: Roberta Frederick   | Out-of-state school boards do not have access to the Central Registry.         To obtain the Central Registry form, please visit website:         www.ocfs.state.ny.us/main/CPS         Please select Child Protective Services/ State Central Register Forms                         |
| North Carolina | Division of Social Services<br>Child Welfare Policy<br>325 N. Salisbury Street<br>MSC 2408<br>Raleigh, NC 27699-2408<br>(919) 334-1106<br>Contact: <b>Terri Reichert</b> , Policy Consultant<br>E-Mail: terri.reichert@dhhs.nc.gov  | Out-of-state school boards do not have access to the Central Registry.         To obtain any information about the Central Registry, please contact the number listed.  |
| North Dakota   | North Dakota Department of Human Services<br>Children and Family Services Division<br>600 East Boulevard Ave.<br>Department 325<br>Bismarck, ND 58505-0250<br>Phone: (701) 328-3587<br>Fax: (701) 328-3480<br>Contact: Tara Lea Muhlhauser<br>E-Mail: somuhl@state.nd.us  | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.           To obtain any information about the Central Registry, please<br>contact the number listed.   |
| Ohio           | Ohio Department of Job and Family ServicesOffice for Children and Family ServicesP.O. Box 182709Columbus, OH 43218-2709Phone: (614) 752-1298Toll Free: (866) 635-3748 option 2Fax: (614) 728-6726Contact: Jennifer KobelE-Mail: Jennifer.kobel@jfs.ohio.govContact: Barbara ParkerE-Mail: barbara.parker@jfs.ohio.gov | Out-of-state school boards do not have access to the<br>Central Registry. Individuals may request a search on<br>themselves and then give the information to their<br>employers.           To obtain any information about the Central Registry, please<br>contact the number listed. |
| Oklahoma       | Oklahoma Department of Human Services<br>Children and Family Services Division<br>P.O. Box 25352<br>Oklahoma City, OK 73125   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.Call the Child Abuse Hotline at (800) 522-3511 and tell<br>them what city or cities the individual lived - they will give   |

|                | Contact: Robert Hadden<br>E-Mail: <u>Robert.Hadden@OKDHS.org</u><br>Fax: (405) 521-4373  | you the county and phone number for the place you'll have<br>to call to get the fax number to send a letter requesting the<br>information  |
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| Oregon         | Department of Human Services<br>P.O. Box 14870<br>Salem, OR 97309-5066<br>Phone: (503) 378-5632<br>Fax: (503) 378-6314<br>Conatct: Dan Denoma<br>E-Mail: DDENOMA@DHS.STATE.OR.US   | Out of State School Boards have access to the Central<br>Registry.Please send requests in writing citing statutory authority<br>provided under Oregon Revised Statute (ORS) 419B.035.  |
| Pennsylvania   | Child Line/ Department of Public Welfare<br>P.O. Box 8170<br>Harrisburg, PA 17105-8170<br>Phone: (717) 772-6574<br>Toll Free (800) 932-0313<br>Contact: Kevin Fisher<br>E-Mail: Kefisher@state.pa.us   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.To obtain the Central Registry form, please visit website:<br>http://www.dpw.state.pa.us/<br>-Publications/Forms/Reports<br>-Forms/Applications<br>-Child Abuse History Clearance Form<br>Instructions are on form |
| Puerto Rico    | Criminal Justice Information System<br>Department of Justice<br>Commonwealth of Puerto Rico<br>P.O. Box 9020192<br>San Juan, Puerto Rico 00902-0192<br>Contact: Roberto Martinez<br>Phone: (787) 729-2480<br>Fax: (787) 729-2261<br>E-Mail: robmartinez@justicia.gobierno.pr | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.Contact for more information on fax or Letterhead with the<br>specific reason for the request information; ATTN: Central<br>Registry. Spanish information can be found on website:<br>www.goberino.pr              |
| Rhode Island   | Rhode Island State Central Registry and Child<br>Abuse Hotline<br>DCYF<br>101 Friendship Street<br>Second Floor<br>Providence, RI 02903<br>Toll Free: (800) 742-4453<br>Phone: (401) 528-3843<br>Contact: Maria Butts<br>E-mail: maria.butts@dcyf.ri.gov                     | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         Contact number listed for more information.   |
| South Carolina | South Carolina Dept. of Social Services<br>P.O. Box 1520<br>Columbia, South Carolina 29202-1520<br>Phone: (803) 898-7710<br>Fax: (803) 898-7641<br>Contact: Virginia Oliver or Beth Williams<br>E-Mail: beth.williams@dss.sc.gov   | Did not respond to survey regarding access to the Central Registry by out-of-state school boards.         www.state.sc.us\dss         -Forms and Brochures         -By Number         -Form #3072         Fee - \$15   |
| South Dakota   | Department of Social Services<br>Central Registry Check<br>Child Protective Services   | Out-of-state school boards do not have access to the<br>Central Registry.  |

| Tennessee | 700 Governors Drive<br>Pierre, South Dakota 57501-2291<br>Phone: (605) 773-3227<br>Fax: (605) 773-7146<br>Contact: Penny Tople<br>E-Mail: penny.tople@state.sd.usDivision of Centralized Permanency<br>Office of Child Permanency<br>436 <sup>th</sup> Avenue North<br>Nashville, TN 37243Contact: Jerry Cunningham<br>Phone: (615) 253-3775<br>Fax: (615) 253-5975<br>E-Mail: jerry.cunningham@state.tn.us                     | To obtain information about the Central Registry, please visit website: <a href="http://dss.sd.gov">http://dss.sd.gov</a> - Locate forms and publications         Please contact the number listed to found out which form should be used for your Central Registry: CPS- 549 or CPS-593.         You can email questions to: <a href="https://cps.gov">CPS@state.sd.us</a> Did not respond to survey regarding access to the Central Registry by out-of-state school boards.         Please contact the number listed to obtain all appropriate forms for the Central Registry. |
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| Texas     | Texas Department of Family and Protective<br>ServicesCentralized Background Check Unit<br>P.O. Box 149030Mail Code 121-7Austin, Texas 78714-9030Physical Address:<br>2525 Ridgepoint Drive<br>Austin, TX 78754Contact: Cindy Laurence<br>Phone: (512) 919-7824Fax; (512) 339-5871E-Mail: cindy.laurence@dfps.state.tx.us<br>Cassandra Beno (512) 919-7823<br>Jessica Ramirez (512) 919-7818<br>Jennifer Thompson (512) 919-7819 | Out-of-state school boards do not have access to the Central Registry.         To obtain information for the Central Registry, you may visit website:         http://www.dfps.state.tx.us         Please contact the number listed to obtain all appropriate forms for the Central Registry.   |
| Utah      | Division of Child and Family Services<br>Department of Human Services<br>120 North 200 West, Suite 225<br>Salt Lake City, UT 84103-1500<br>Phone: (801) 538-4601<br>Fax: (801) 538-3993<br>CONTACT: Cherri Joy<br>E-Mail: cjoy@utah.gov   | Out-of-state school boards have access to the Central Registry.         To obtain the information, please visit website: <u>www.dcfs.utah.gov</u> - Select " Reports, Plans, and Forms"         - Scroll down to the form named " Informed Consent of Liability"         http://www.hsdcfs.utah.gov/PDF/Informed%20Consent.PD         F  |
| Vermont   | Child Abuse Registry Unit<br>Department of Children and Families<br>Family Services Division<br>103 South Main Street<br>Waterbury, Vermont 05671-2401<br>Phone: (802) 241-1207<br>General: (800) 649-5285<br>Fax: (802) 241-2407<br>Contact: Fred Ober<br>E-Mail: frederick.ober@ahs.state.vt.us   | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         To obtain the Central Registry form; please visit website:<br><u>http://www.dcf.state.vt.us/child_abuse_registry_employers#</u><br><u>How</u>   |

| Virginia       | Virginia Department of Social Services<br>Office of Background Investigations<br>Child Abuse Central Registry Unit<br>801 E. Main Street<br>Richmond, Virginia 23219<br>Contact: <b>Betty Whittaker</b><br>Phone: (804) 726-7567<br>E-Mail: betty.whittaker@dss.virginia.gov                | To obtain the Central Registry form, please visit website:<br><u>www.dss.virginia.gov</u><br>- Click on Children on tool bar<br>- Click on background investigations<br>Scroll down to Virginia form<br>- Click on "Central Registry Release of Information"   |
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| Virgin Islands | Please contact: (340) 773-2323 ext. 2059  | Please fax request on department letter head to: (340) 773-<br>6121 or contact number listed for additional information.   |
| Washington     | Children's Adminstration<br>NCIC Access Unit<br>ATTN: CAN History Check<br>P.O. Box 4369<br>Seattle, Washington 98194<br>Phone: (800) 562-5624<br>Fax: (206) 341- 7930<br>Contact: Cheryl Rich<br>E-Mail: rcch300@dshs.wa.gov   | Out-of-state school boards do not have access to the Central Registry.         To obtain the Central Registry form, please visit:         http://www.dshs.wa.gov/ca/safety/abuseStates.asp?2         You can also obtain the Central Registry information and Form by visiting:         www.dshs.wa.gov         - Locate Children's Services         - Locate on the "Request Child Abuse and Neglect Information" |
| West Virginia  | Department of Health and Human Resources<br>350 Capitol Street, RM 691<br>Charleston, WV 25301<br>Phone: (304) 558-4408<br>Toll Free: (800) 352-6513<br>Fax: (304) 558-5354<br>Contact: Cher O'Brien<br>E-Mail: fc697@wvdhhr.org  | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.<br>To obtain the Central Registry form, please visit website:<br><u>http://www.wvdhhr.org/bcf/provider_resources/</u>   |
| Wisconsin      | Division of Children and Family Services<br>Bureau of Programs and Policies<br>DCFS/ DHFS<br>1 Wilson Street<br>P.O. Box 8916<br>Madison, Wisconsin 53708-8916<br>Contact: Julie Bachir<br>Phone: (888) 787-0376<br>Fax: (608) 266-0260<br><u>bachijs@dhfs.state.wi.us</u>                  | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.         To obtain information about the Central Registry, please<br>contact the Division of Children and Family Services.   |
| Wyoming        | Department of Family Services<br>Protective Services<br>2300 Capitol Avenue<br>Room 348<br>Cheyenne, Wyoming 82001<br>Contact: <b>Kathy Garcia</b><br>Phone: (307) 777-5894<br>Fax: (307) 777-3659<br>Email: kgarci@state.wy.us<br>Contact: <b>Sheryll Hubbard</b><br>Phone: (307) 777-3663 | Did not respond to survey regarding access to the<br>Central Registry by out-of-state school boards.To obtain information about the Central Registry and obtain<br>Central Registry form, please visit website:<br><br>http://dfsweb.state.wy.us/centralregistry.html<br>There is no charge for state child welfare agencies. There is<br>an \$ 8.00 fee per person for private adoption agencies.                 |

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