

**U.S. Department of Housing and Urban Development  
Office of the Inspector General**

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**SPECIAL ATTENTION OF:**

HUD Multifamily Hospital Program Owners &  
Management Agents

**TRANSMITTAL**

**Handbook No: 2000.04,  
REV-2, CHG-8  
Chapter Number: 4  
Issued: July 2008**

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1. This transmits Handbook 2000.04, REV-2, CHG-8, Chapter 4, Consolidated Audit Guide for Audits of the HUD Multifamily Hospital Program.
2. **Summary:** The Office of the Inspector General is in the process of updating the handbook and will release each chapter as it is completed so it will be available for use. When all of the chapters providing audit guidance are revised, the entire handbook will be repackaged and released as REV-3.

This handbook chapter is essentially the same chapter that was in Handbook IG 2000.04, REV-2, as chapter 4, dated December 2001. Because Chapter 4 previously applied to more than just the hospital program, portions will no longer be applicable. Auditors are expected to use professional judgment in applying this guide to audits of the HUD multifamily hospital program.

**3. Significant Changes:**

- a. This revision of Handbook IG 2000.04, REV-2, chapter 4, changed the title of the chapter so it applies only to the HUD multifamily hospital program. We plan to create a new chapter and will replace this chapter when it is completed. Until the new chapter 4 is issued, Handbook IG 2000.04, REV-2, chapter 4, is to be used for guidance in auditing the HUD multifamily hospital program.
- b. Paragraph 4-7, Audit Finding Reporting, was added, since it is in the other revised chapters, was agreed upon by all program offices, and went through the departmental clearance process. This paragraph will provide guidance on uniform reporting of audit findings.

Also, auditors will be able to convey nonmaterial instances of noncompliance to management via a management letter or other type of auditor-written communication as long as the requirements of chapter 2, paragraph F, are followed. Chapter 2 requirements provide that the existence of a management

letter or other type of auditor communication must be mentioned in the independent auditor's report, the date of issuance is to be included, and those letters/communications must be provided to HUD with the audit report package.

- c. Paragraph 4-8, Technical Assistance Needed, was added to provide a point of contact for programmatic questions. This paragraph also is included in all other chapters and went through the departmental clearance process.
4. **Filing Instructions:** The issuance of this chapter cancels chapter 4 dated December 2001.

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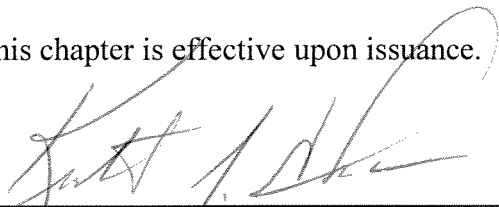
Chapter 4, dated 2001

**Insert**

Chapter 4, dated July 2008

5. **Effective Date:**

This chapter is effective upon issuance.



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Inspector General