

Creative JOB SEARCH

SUMMARY RESUME

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Seeking a position in the capacity of:

Supply Chain Manager

CAREER OBJECTIVE

Procure a position in the supply chain field while utilizing numerous years of experience in many aspects of a manufacturing environment. Work in an atmosphere where continuous improvement, employee development, dedication, creativity, mentoring, policy and procedure enforcement are encouraged in a team environment.

RESUME SUMMARY

Hands-on professional with 20+ years experience in high volume purchasing (\$18 million buy in 2008), domestic and global supply chain management, purchasing management, inventory control, production planning, warehouse management, transportation and plant management in an ISO 9001 environment.

Experienced with raw and finished commodities including bulk candy, office supplies, and aluminum castings. Customers have included industry leaders such as Wal-Mart, Target, Menards, John Deere, Toro, G.E. Medical.

Proficient use of Microsoft Word, Outlook, Excel and MRP manufacturing softwares.

Specific strengths includes: total cost analysis, domestic and international supply chain purchasing, internal procedure analysis, strong MRP and ERP procedural knowledge, excellent ERP software navigation, MRP requisition/PO process implementation, conflict resolution, design and implementation of supplier agreements.

Highly experienced in ABC inventory analysis, warehouse storage capacity analysis and design, Lean manufacturing concepts and transportation systems.

INDUSTRY-RELATED EXPERIENCE

EMERSON NETWORK POWER

Waseca, Minn. 12-09 to spring 2010

Currently employed in a three-month contract to hire position as one of several Senior Buyer/Expeditors.

Hired to hit the ground running utilizing all past purchasing experience listed above for a facility that is undergoing a two-division consolidation coupled with total migration of old to new ERP software.

Daily use of MRP and discrete shortage reports driving on the spot high dollar purchasing while expediting production floor shortages.

Daily input to Divisional Supply Chain Director concerning improper purchasing practices.

Working with Emerson internal global supply chain purchasing products from China and Mexico.

LOU-RICH INC.

Albert Lea, Minn. 12-07 to 5-09
permanent layoff

Buyer of domestic and foreign metal casting commodities for ISO 9001 contract manufacturer.

Personally responsible for 2008 purchases exceeding \$18 million.

Executed corporate and strategic plans to meet goals, including commodity price reductions, forecast product purchasing, supplier consolidation, supplier and part certification, physical inventory elimination and maintenance, on-time delivery performance and inventory turns

Introduced a custom MRP Software Crystal Report to Purchasing management designed to isolate item

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SUMMARY RESUME *CONTINUED*

LOU-RICH INC. *(continued)*

purchase pricing discrepancies. This report assisted in recognizing a \$57K annual savings from one supplier for one SKU during the first three months of employment.

Introduced EOQ Spreadsheet to management staff, which was adopted as a departmental guide and used by four other department buyers within the organization.

Led troubleshooting effort to resolve receiving and A/P issues, working with supplier and internal receiving and finance departments.

LINDSAY WINDOW

Mankato, Minn., 4-95 to 2-07

Supply Chain Manager — My primary direct responsibilities were all supply chain activities including production and capacity planning, all purchasing and inventory related functions, daily input to production floor management and customer service while supervising warehouse and shipping activities.

Implemented supply chain techniques focusing on annual company spending, supply market, total cost analysis, identification of suitable suppliers, and development of sourcing strategies while minimizing risk and costs.

LINDSAY WINDOW *(continued)*

Developed and maintained all supplier files and confidential purchase agreements.

Provided daily work assignments and production priorities to departmental supervisors and employees.

SHARI CANDIES

Mankato, Minn., 11-73 to 11-87,
company went out of business

Employed in progressive roles in warehouse, promoted to inventory control manager and then promoted to production and transportation manager.

Developed perpetual inventory system of raw materials to provide accurate daily/monthly inventory levels and unit sales data.

Developed and implemented MRP system for controlling inventories of finished product. Production supervisor utilized this information to maximize production and minimize outages.

Promoted to production and transportation manager with primary responsibility for freight and production departments.

Purchased all packaging materials ranging from corrugated boxes, label stock, pallets and several types of poly bags.

OTHER EXPERIENCE

TC Construction — St. Peter, Minn., 4-93 to 5-95 — Carpenter; new construction home framer in Minneapolis

Scheels Sport Shop — Mankato, Minn., 10-89 to 4-93 — Customer service manager

TC Construction — St. Peter, Minn., 3-88 to 10-89 — Carpenter; new construction home framer in Minneapolis

EDUCATION

Currently enrolled in APICS CPIM certification classes with projected completion date of 2-1-2010. Some college courses. On-the-job training, experience and management mentoring coupled with educational seminars/conferences with topics ranging from project and time management to vendor negotiation skills, supervisory training, Lean concepts and personal development courses have provided the bulk of my pertinent education. This experience, combined with a strong work ethic, excellent problem-solving and organizational skills, a strong manufacturing background, and a keen sense of analysis, has allowed me to rise quickly into management roles. I stay current with industry trends and the global business environment by reading purchasing and supply chain management publications.